



E-BIDDING PORTAL TRAINING

For

DBE/GFE Submittals

Provided by the Contract Compliance Office

(775) 888-7497 / (702) 671-8868

Dana A. Olivera

www.nevadadot.com

Nevada Department of Transportation - Microsoft Internet Explorer provided by Nevada DOT

http://www.nevadadot.com/business/

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Nevada Department of Transportation

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Doing Business

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DOING BUSINESS WITH NDOT



The Nevada Department of Transportation partners with licensed Contractors for the construction of portions of the highway systems in Nevada using a public bid process, and with Service Providers for the provision of services using a Request For Proposal, Qualifications, or Information process, or the Unsolicited Proposal process. The Department provides regulatory and informational services to truckers including permits and handbooks. Electronic versions of many [forms](#) can be downloaded here.

If you require further information, please contact:

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BUSINESS LINKS

- [E-Plan Room](#)
- [Bid Letting \(Contracts Open for Bidding\)](#)
- [Projects to be Advertised in Next 12 Months](#)
- [Service Provider - RFP, RFI and RFQ's](#)
- [Unsolicited Proposal Process](#)
- [Construction Industry/NDOT Liaison Committee](#)
- [Forms Download](#)

Internet 100%

A list of contract available for bidding will be generated with various "Links"

- Contract Number
- DBE Commitment/Good Faith Effort

IN THIS SECTION

- BidLetting
- List Contracts
- Contract Questions & Answers
- Contract Bulletins
- Contract Calendar
- Prequalified Contractors
- Bulletin Subscription

HOME » Z-BID LETTING » BIDLETTING

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BID LETTING (CONTRACTS OPEN FOR BIDDING)

NDOT partners with licensed contractors for the construction of portions of the highway system in Nevada using a public bidding process. Contracts for which bids are invited are shown here. Contractors desiring to bid should obtain a prequalification, purchase plan documents from the E-Plan Room or from NDOT Administrative Services, and submit all required proposal documents to the Department no later than the Bid Opening time of the contract.

Opening Date	Project Details	Links
Advised Date: 10/13/2011 Opening Date: 12/12/2011 Opening Time: 11:00 AM	Contract #: 3561 Description: 2 YEARS 60% DISTRICT COORDINATOR, TEACHER TRAINING, EDUCATIONAL PROGRAMS, BIKE STORAGE, CROSSING GUARD TRAINING/EQUIPMENT. Contract Cost Range: R22 (\$2,650,000.01 to \$3,200,000) Work location: CARSON CITY SCHOOL DI... Funding Type: FEDERAL DBE Goal: 4.5 %	View Contract Documents View Plan Holders Contract Question & Answer E-Plan Room DBE Commitment/Good Faith Effort
Advised Date: 11/01/2011 Opening Date: 12/12/2011 Opening Time: 2:30 PM	Contract #: 3554 Description: LANDSCAPING Contract Cost Range: R37 (\$41,000,000.01 to \$49,000,000) Work location: i580/PLUMB LN AT WILLANO... Funding Type: STATE	View Contract Documents View Plan Holders Contract Question & Answer E-Plan Room Bidder's Preference Docs
Advised Date: 11/01/2011 Opening Date: 12/12/2011 Opening Time: 5:00 PM	Contract #: 3562 Description: INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS). Contract Cost Range: R12 (\$420,000.01 to \$480,000.01)	View Contract Documents View Plan Holders Contract Question & Answer E-Plan Room DBE Commitment/Good Faith Effort

E-BIDDING PORTAL LANDING PAGE

Nevada Department of Transportation - Microsoft Internet Explorer provided by Nevada DOT

https://stage.nevadadot.com/Content.aspx?id=7118&cmsMode=Preview

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Nevada Department of Transportation

Page Safety Tools

E-Bidding Portal

- BidLetting
- List Contracts
- Contract Questions & Answers
- Contract Bulletins
- Contract Calendar
- Prequalified Contractors
- Bulletin Subscription

E-BIDDING PORTAL

This site is for NDOT prequalified contractors to prepare and submit proposals for DBE Commitments/Good Faith Effort and Bidder's Preference documents.

First time users are required to register with this site using the Portal registration number issued by NDOT.

Click on the link "Continue to Login E-Bidding Portal" at the bottom of the page to navigate to the new portal site.

DBE Commitments/Good Faith Effort Documents

When federally funded contracts have a Disadvantaged Business Enterprise Program (DBE) goal greater than Zero, prime contractors are required to submit the DBE commitment form (052-050) at the time of bid submittal. This form must be filled out completely and all of the Nevada certified DBE firms that will participate on the contract must be included. A written confirmation letter from the DBE stating they will perform the work listed for the amount listed must be provided no later than 5:00 PM the next business day. These confirmation letters must be submitted on the DBE firm's letterhead.

If the prime contractor cannot meet the DBE goal assigned to the contract; the prime contractor must provide documentation of the efforts they made to meet the DBE goal. These Good Faith Effort (GFE) documents are due no later than 5:00 PM the next business day. Guidance concerning GFE documentation can be found in title 49 Code of Federal Regulations Part 26 Appendix A.

Bidder's Preference Documentation

Federally funded contract of Estimate amount greater than \$250,000 are eligible for Bidder's preference

Done Internet 100%

E-BIDDING PORTAL LANDING PAGE

This page contains general information regarding the E-Bidding Portal and DBE Commitments/Good Faith Effort Documents.

- Language on this page could be revised after system is “live” so please re-review.
- Link at the bottom of the Info page takes you to the Log-in/Registration page of the portal. Reads as follows:

Continue to Logon E-Bidding Portal

NDOT BIDDER - DBE INFORMATION PORTAL

DBE Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/Login.aspx

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DBE Portal

511 Nevada Travel Info

TRAVELER INFO/MAPS DOING BUSINESS PROJECTS/PROGRAMS PUBLIC INVOLVEMENT/MEETINGS CONTACT NDOT

NDOT BIDDER - DBE INFORMATION PORTAL (TEST)

Session Started: 11/29/2011 12:12 PM
Current User: [None]

Contractors submitting online bid for federally funded contracts with DBE goal needs to submit the DBE Subcontractor(s) information. This site is for NDOT bidders to submit the DBE participation/commitment and good faith effort information online.

Login

User Id:

Password:

Messages

Date	Subject
10/11/2011	Bidder - DBE Commitments (Test) Portal.

Quick Links

- [Register](#) if you don't have an account.
- [Reset](#) your Password.
- [Forgotten](#) your User Id.
- [Certified DBE Vendors list.](#)
- Visit [Nevada DBE website](#) for additional information.

Need assistance with this site,
Contact the Contract help desk
Phone: 775-888-7070 - Fax: 775-888-7101
Email: ndotcontractservices@dot.state.nv.us.

Digital Security: This website uses WCF message security. All communications are encrypted and digitally signed.
Best viewed in IE ver 7.0 and above with 1024 X 768 Resolution.

Internet 100%

NDOT BIDDER – DBE INFORMATION PORTAL

Registering for the first time as a “user” in the Portal:

- ★ Admin. Services MUST provide you with your companies random hash number from the CDA;
- ★ The random hash number is your Registration # for the DBE Portal;
- ★ Multiple people within your company can register in the Portal;

E-BIDDING PORTAL

Type in the Registration # and click on the green check mark.

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/Register.aspx?

File Edit View Favorites Tools Help

511 Nevada Travel Info

TRAVELER INFO/MAPS DOING BUSINESS PROJECTS/PROGRAMS PUBLIC INVOLVEMENT/MEETINGS CONTACT NDOT

E-BIDDING PORTAL (TEST) Session Started: 12/30/2011 2:13 PM Current User: [None]

To register with this site requires:

1. Portal Registration # issued by NDOT.
2. Valid E-mail address.

Register

Registration #:

Enter the registration # and click on Tick icon or hit the enter key.

Submit Back

Password Guidelines..

- Be at least 8 Characters long
- Contain at least one upper case letter
- Contain at least one lower case letter
- Contain at least one numeric character (0-9)
- Contain at least one special character (!@#\$\$%^&*()/?.,>,<;:]}[{=+-_|)
- Cannot re-use previous 3 passwords

Done Internet 100%

REGISTRATION PAGE

DBE Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/Register.aspx?

File Edit View Favorites Tools Help

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DBE Portal

Register

Registration #: 2747906649

Enter the registration # and click on Tick icon or hit the enter key.

Company Name: Wheeler's Electric, Inc.

Address: P.O. Box 398
Overton, NV, 89040
(702) 397-8457 (Phone)

User Id: *

Password: *

Confirm Password: *

Password Hint Question: --Select-- *

Password Hint Answer: *

Contact Name: First Name Last Name *

Street Address: *

City: *

State: Nevada *

Zip: *

Phone No: *

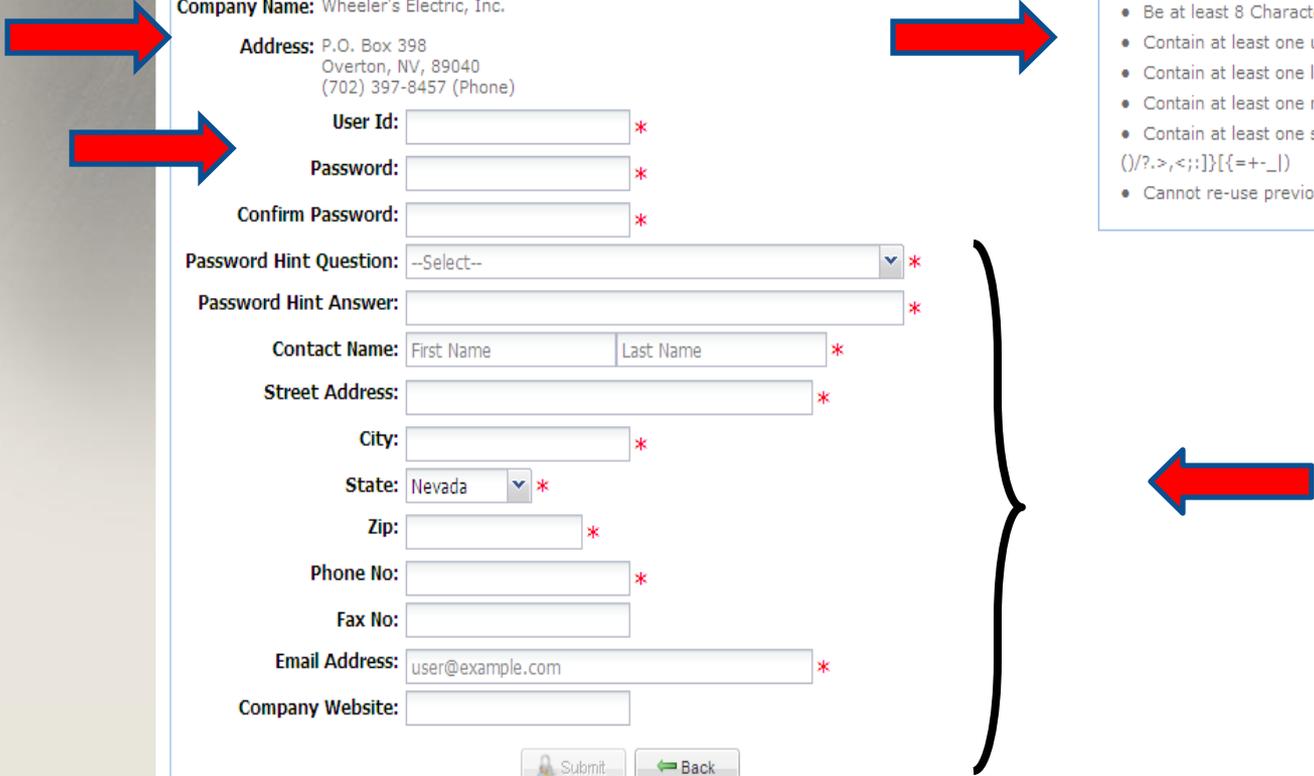
Fax No:

Email Address: user@example.com *

Company Website:

Password Guidelines..

- Be at least 8 Characters long
- Contain at least one upper case letter
- Contain at least one lower case letter
- Contain at least one numeric character (0-9)
- Contain at least one special character (!@#%&*()/?.,>,<:;){}+=_~)
- Cannot re-use previous 3 passwords



Captcha Window

Must type in BOTH security words!

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/Register.aspx?

File Edit View Favorites Tools Help

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E-Bidding Portal

Company Name: Wheeler's Electric, Inc.

Address: P.O. Box 398
Overton, NV, 89040
(702) 397-8457 (Phone)

User Id: dolivera

Password: ●●●●●●

Confirm Password: ●●●●●● *

Password Hint Question: Which city were you born? *

Password Hint Answer: CC

Contact Name: Dana

Street Address: 1263 South St

City: Carson City

State: Nevada

Zip: 89712-____

Phone No: (775) 888-749

Fax No: (775) 888-723

Email Address: dolivera@dot.state.nv.us *

Company Website: _____

Submit Back

- Be at least 8 Characters long
- Contain at least one upper case letter
- Contain at least one lower case letter
- Contain at least one numeric character (0-9)
- Contain at least one special character (!@#\$%^&*()/?>,<:;}{=+-_!)
- Cannot re-use previous 3 passwords

Captcha Form

amboduct from

Type the two words:

reCAPTCHA™ stop spam. read books.

OK Cancel

NEVADA DEPARTMENT OF TRANSPORTATION

1263 South Stewart Street, Carson City Nevada 89712

Brian Sandoval - Governor
Susan Martinovich, P.E. - Director

http://testapps.nevadadot.com/DBEPortalClient/Security/Register.aspx?#

Internet 100%

NDOT BIDDER - DBE INFORMATION PORTAL

Once registration is confirmed, you will be brought back to the Log-in/Registration Window.

- Enter PORTAL User Id and PORTAL Password, click "Login".

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/Login.aspx

File Edit View Favorites Tools Help

511 Nevada Traveler Info

TRAVELER INFO/MAPS DOING BUSINESS PROJECTS/PROGRAMS PUBLIC INVOLVEMENT/MEETINGS CONTACT NDOT

E-BIDDING PORTAL (TEST) Session Started: 12/20/2011 4:46 PM Current User: [None]

This site is for NDOT bidders to submit bidder's preference documents, DBE participation/commitment and good faith effort information online.

Login

User Id:

Password:

Login

Quick Links

- Register if you don't have an account.
- Reset your Password.
- Forgotten your User Id.
- Certified DBE Vendors list
- Visit Nevada DBE website for additional information.

Messages

Date	Subject
10/11/2011	Bidder - DBE Commitments & Bidders Preference Docs (Test) Portal.

Need assistance with this site, Contact Contract services help desk.
Phone: 775-888-7070 - Fax: 775-888-7101
Email: ndotcontractservices@dot.state.nv.us.

Digital Security: This website uses WCF message security. All communications are encrypted and digitally signed.
Best viewed in IE version 7.0 and above with 1024 X 768 Resolution.

E-BIDDING PORTAL - HOME PAGE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Security/DBEPortalHome.aspx?

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E-Bidding Portal

TRAVELER INFO/MAPS DOING BUSINESS PROJECTS/PROGRAMS PUBLIC INVOLVEMENT/MEETINGS CONTACT NDOT

E-BIDDING PORTAL (TEST) Session Started: 12/21/2011 11:05 AM
Current User: Dao
Logout

Home Page

Company Info

Company Name: Abhe & Svoboda Inc.
Address: P.O. Box 251
Prior Lake, MN, 55372
Phone/Fax: (952) 447-6025 / (952) 447-1000

MyProfile

- [Change Password](#)
- [Update Profile](#)
- [Update Password Hint](#)
- [Certified DBE Vendors list](#)
- [Certificate of Eligibility \(COE\)](#)

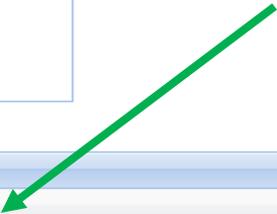
Messages

Date	Subject
10/11/2011	Bidder - DBE Commitments & Bidders Preference Docs (Test) Portal.

Click on a [Contract #](#) to view/create a proposal.

Contracts Bid History

Opening Date	Project Details	Submittal Status
Advertised Date: 11/01/2011 Opening Date: 11/01/2011 Opening Time: 2:00 PM Funding Type: FEDERAL	Contract #: 3563 - DBE Commitment(s)/GFE... Description: 3 3/4" COLMILL, 1" LEVELING COURSE, 2" PBS W/OG Contract Cost Range: R27 (\$6,600,000.01 to \$7,950,000) DBE Goal %: 4.7	11/17/2011 1:02:58 PM
Advertised Date: 11/01/2011 Opening Date: 12/21/2011 Opening Time: 4:30 PM Funding Type: FEDERAL	Contract #: 3562 - DBE Commitment(s)/GFE... Description: INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS). Contract Cost Range: R12 (\$430,000.01 to \$515,000) DBE Goal %: 3.5	In progress



E-BIDDING PORTAL - HOME PAGE

The list of Contracts you have purchased Bid Sets on will be listed.

NOTE: Submittal Status column - Information seen here will identify if you or others in your company have submitted DBE/GFE info, entered info but not yet submitted, or if the contract number is newly listed.

Click on the “Contract Number” link you are interested in submitting DBE/GFE info on.

Bidder - DBE Information Window

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Tools Help

511 Nevada Travel Info

TRAVELER INFO/MAPS DOING BUSINESS PROJECTS/PROGRAMS PUBLIC INVOLVEMENT/MEETINGS CONTACT NDOT

E-BIDDING PORTAL (TEST) Session Started: 12/14/2011 4:47 PM
Current User: Dao
Logout

Bidder - DBE Information

Contract Info (Abhe & Svoboda Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).
Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)
County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Bid Opening: 12/16/2011 04:30 PM
Funding: Federal **DBE Goal %:** 3.5
GFE Due: 12/19/2011 05:00 PM
Clock: December 14, 2011 16:48:57

Status

Signer Name: Olivera, Dana
Total Bid Amount: \$0.00
Calc Total % of DBE Participation: 0
Calc Total \$ of DBE Participation: \$0.00
Submittal Date: Pending Submission
DBE commitments due in 1 day(s), 23 hour(s), 41 minute(s)

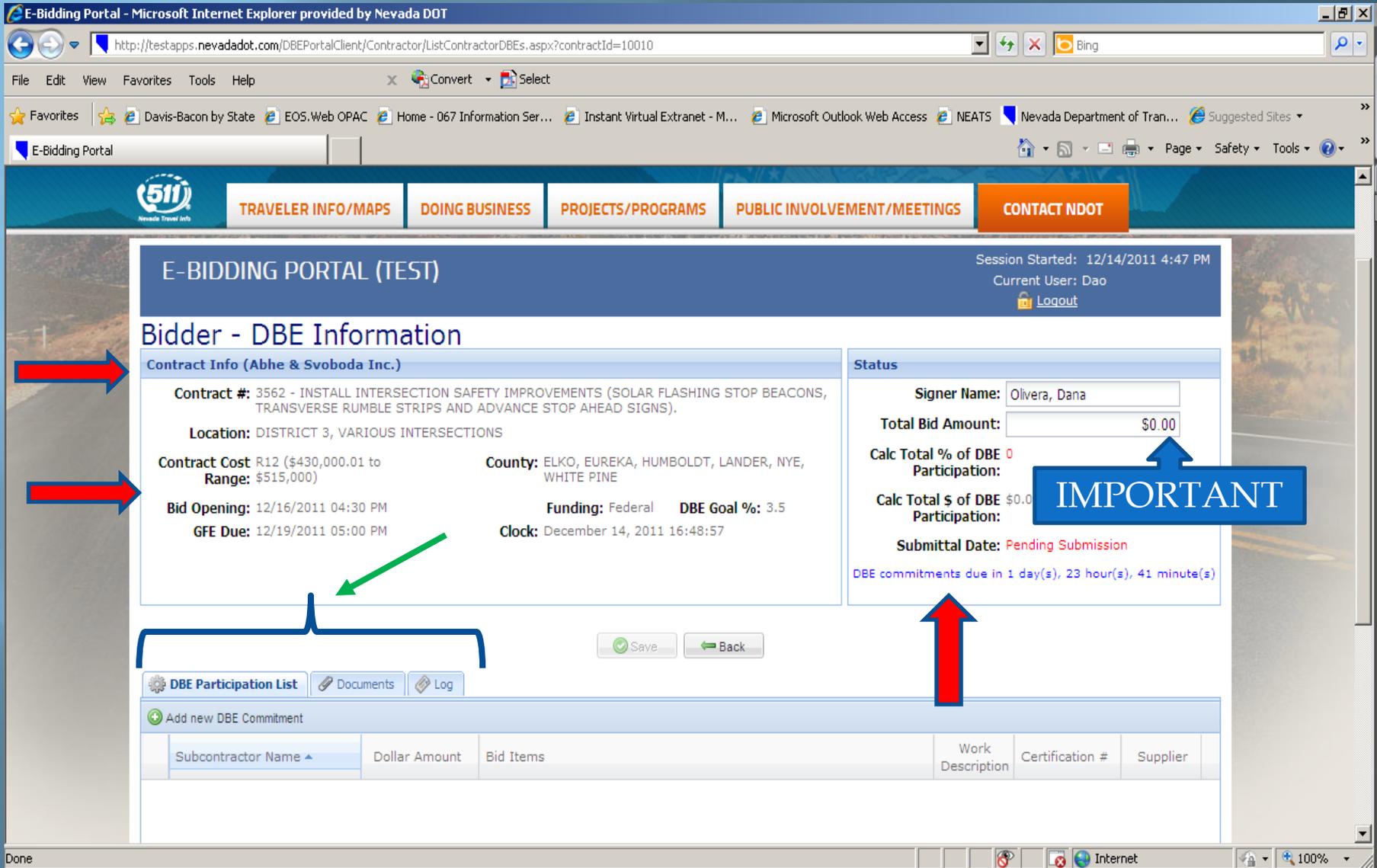
Save Back

DBE Participation List Documents Log

Add new DBE Commitment

Subcontractor Name	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
--------------------	---------------	-----------	------------------	-----------------	----------

Done



Bidder – DBE Information Window

The Bidder – DBE Information window will come up and provide the following:

- Contract Info section gives specifics about the project.
- Status section tells you who is signed in;
 - bid amount (**IMPORTANT: You must type in your bid amount from CDA and make sure it reflects any changes to your bid**);
 - calculates percentage and dollar amount of DBE;
 - provides submittal information, and how long until the DBE commitment is due.
- DBE Participation List tab is where you will enter DBE's for your bid.
 - Documents tab is where you can attach GFE documents and Confirmation letters.
 - Log tab is where you can track all submittals.

Adding a New DBE Commitment

To add a new DBE Vendor/Commitment, click on the “Add new DBE Commitment” link

(located below the DBE Participation List tab) and a new “DBE Commitment Information” window will open up.

The screenshot shows a web browser window titled "E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT". The address bar shows the URL: <http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010>. The page displays a "DBE Participation List" tab with a sub-tab "Add new DBE Commitment" highlighted by a green arrow. The page also shows a "GFE Due: 12/22/2011 05:00 PM" and a "Clock: December 21, 2011 12:22:46". A "Submittal Date: Pending Submission" and "DBE commitments due in 4 hour(s), 7 minute(s)" are also visible. The page footer includes contact information for the Nevada Department of Transportation and the names of Governor Brian Sandoval and Director Susan Martinovich.

NEVADA DEPARTMENT OF TRANSPORTATION
1263 South Stewart Street, Carson City Nevada 89712
Telephone: 775-888-7000 Fax: 775-888-7115
Email: info@dot.state.nv.us Visit NV.gov

Brian Sandoval - Governor
Susan Martinovich, P.E. - Director
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DBE Commitment Information Window

The screenshot displays a Microsoft Internet Explorer browser window titled "E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT". The address bar shows the URL: `http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010`. The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The Favorites bar contains several links, including "Davis-Bacon by State", "EOS.Web OPAC", and "Home - 067 Information Ser...".

The main content area of the web application shows a "GFE Due: 12/22/2011 05:00 PM" and a "Clock: December 21, 2011 12:39:01". A prominent message states: "Submission Date: Pending Submission" and "DBE commitments due in 3 hour(s), 51 minute(s)".

A modal window titled "DBE Commitment Information" is open in the foreground. It contains the following fields and options:

- *DBE Name:** A dropdown menu with a search prompt: "Enter keyword to search the DBE vendor."
- License #:** A text input field with a label "Contractor Board License #".
- *Dollar Amount:** A text input field containing the value "0".
- Certification #:** A text input field.
- Supplier:** A checkbox. Below it, text reads: "If checked, dollar-amount only count 60% of the costs towards the goal".
- *Bid Items #:** A dropdown menu showing "Select...". Below it, text reads: "Use down arrow to display the items, click on item to select/un-select. To close the dropdown use 'escape' button or use down arrow again."
- *Work Description:** A large text area containing the text "Work Description".

At the bottom of the modal window, there is a "Note: Please attach a written confirmation letter from the DBE firm in 'Documents' tab section." and two buttons: "Save" and "Cancel".

The background web application shows a table with columns for "Certification #", "Supplier", and "No records to display". The footer of the page includes the Nevada Department of Transportation logo and contact information: "NEVADA DEPARTMENT OF TRANSPORTATION", "1263 South Stewart Avenue", "Reno, NV 89501", "Telephone: 775-888-7000 Fax: 775-888-7115", "Email: info@dot.state.nv.us Visit NV.gov".

DBE Commitment Information Window

- A. Select a DBE firm from the drop down menu to enter into the DBE Name field.
- B. License # (Contractor's board License #) is not a required field but strongly encouraged. This is an alpha/numeric field.
- C. Dollar Amount is required and is the amount of the TOTAL DBE commitment.
- D. Certification # will automatically populate when the DBE vendor is selected.
- E. Supplier is a "check box" option. As stated, if checked, the system will AUTOMATICALLY only count 60% of the amount entered in the Dollar Amount field.
- F. Bid Item #'s must be selected from the drop down menu.
 - 1) (DO NOT TAB OR ENTER AS THIS WILL DELETE YOUR ITEMS).
Click each item needed and click outside the field to keep the selection.
- G. Work Description – make sure you list ALL work and identify PARTIAL work. (Pay attention to NOTE at bottom of window). Hit Save button.
- H. Spell check available for Contractor's convenience.

DBE Commitment Information Window

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Tools Help

Session Started: 12/21/2011 3:26 PM
Current User: dolivera

E-BIDDING PORTAL (TEST)

Bidder - DBE

DBE Commitment Information

***DBE Name:** BUILDING SOLUTIONS, INC.
338 Ryland Street, Reno, NV, 89501, Phone/Fax: (775) 323-7242 / (775) 323-6242

***Dollar Amount:** CJM CONSTRUCTION CO., INC.
2755 West Cheyenne #107, N. Las Vegas, NV, 89032, Phone/Fax: (702) 655-9842 / (702) 658-7709

***Bid Items #:** ELITE PARKING SERVICES OF AMERICA INC
2933 N MYRTLE AVE, #201, JACKSONVILLE, FL, 32209, Phone/Fax: (954) 732-6286

***Work Description:** ENVIRO TECH PRODUCTS & SERVICES
3576 E RUSSELL ROAD, LAS VEGAS, NV, 89120, Phone/Fax: (702) 454-0682 / (702) 454-0879

EPIQUIRE GROUP INTERNATIONAL LLC
9516 W FLAMINGO RD, SUITE 300, LAS VEGAS, NV, 89147, Phone/Fax: (702) 934-1517

Note: Please attach...

Page 1 of 43

Save Cancel

Contract #: 3562
Location: DIST
Contract Cost Range: \$515,000
Bid Opening: 12/29
GFE Due: 12/30

Contract Info (Wheel...)
DBE Participation Lis...
Add new DBE Commitm...
Subcontractor Nam...

TRAVELER INFO/MAPS
DOING BUSINESS
PROJECTS/PROGRAMS
PUBLIC INVOLVEMENT/MEETINGS
CONTACT NDOT

DBE Commitment Information Window Cont'd

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

E-BIDDING PORTAL (TEST) Session Started: 12/22/2011 11:50 AM
Current User: dolivera
Logout

Bidder - DBE Information

DBE Commitment Information

***DBE Name:** ELITE PARKING SERVICES OF AMERICA INC
Enter keyword to search the DBE

License #: 123abc

***Dollar Amount:** \$1,235.00

Certification #: NV01301UCPC

Supplier:

If checked, dollar-amount only count 60% of the costs towards the goal

Bid Items #:

Item ID	Description	Quantity
4030050	TRANSVERSE MILLED RUMBLE STRIPS	QTY:7,200.000
6230465	SOLAR POWERED WARNING LIGHTS	QTY:32.000
6250490	RENT TRAFFIC CONTROL DEVICES	QTY:1.000
6270190	PERMANENT SIGNS (GROUND MOUNTED) (METAL SUPPORTS)	QTY:576.000
6270220	PERMANENT SIGN PANELS (PANELS ONLY)	QTY:36.000
6270240		QTY:540.000

***Work Description:**

Note: Please attach

Contract Info (Wheel)

Contract #: 3562
TRAN

Local

Contract Ra

Bid Open

GFE Due: 12/30

ra, Dana

\$425,965.12

ng Submission

(s), 4 hour(s), 37 minute(s)

o section.

rtification #

Supplier

Done

Internet

100%

DBE Commitment Information Window Cont'd

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

E-BIDDING PORTAL (TEST) Session Started: 12/22/2011 11:50 AM
Current User: dolivera
Logout

Bidder - DBE Information

Contract Info (Wheel)

Contract #: 3562
Location: DIST
Contract Cost R12 (C)
Range: \$515,
Bid Opening: 12/29
GFE Due: 12/30

DBE Commitment Information

*DBE Name: ELITE PARKING SERVICES OF AMERICA INC
Enter keyword to search the DBE vendor.

License #: 123abc
Contractor Board License #

*Dollar Amount: \$1,235.00

Certification #: NV01301UCPC

Supplier:

If checked, dollar-amount only count 60% of the costs towards the

*Bid Items #: 6250490, 6270190, 6270220
Use down arrow to display the items, click on item to select/un-select. To close the dropdown use 'escape' button or use again.

*Work Description: Work description goes here - Partial.

Note: Please attach a written confirmation letter from the DBE firm in 'Documents' tab section.

Save Cancel

NOTE

H.

G.

Bidder - DBE Information Page

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Tools Help

Session Started: 12/22/2011 11:50 AM
Current User: dolivera
[Logout](#)

E-BIDDING PORTAL (TEST)

Bidder - DBE Information

Note: Changes Pending Submission.

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

Bid Opening: 12/29/2011 04:30 PM
GFE Due: 12/30/2011 05:00 PM

County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Funding: Federal **DBE Goal %:** 3.5
Clock: December 22, 2011 11:54:26

Status

Signer Name:

Total Bid Amount:

Calc Total % of DBE Participation: 0.29

Calc Total \$ of DBE Participation: \$1,235.00

Submittal Date: Pending Submission

DBE commitments due in 7 day(s), 4 hour(s), 35 minute(s)

	Subcontractor Name	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
1	ELITE PARKING SERVICES ...	\$1,235.00	6250490, 6270190, 6270220		NV01301UCPC	N

Done

Bidder - DBE Information Page

Changes to Info Page:

- ▣ See **Note** above the Status section letting you know “Changes Pending Submission”.
- ▣ Percent of DBE Participation has been calculated.
 - PLEASE NOTE FOR THIS EXAMPLE THE DBE PARTICIPATION IS STILL UNDER THE DBE GOAL FOR THE PROJECT SO IT APPEARS IN **RED**.
- ▣ Dollar amount of DBE Participation has been calculated.
- ▣ Submittal Date status is still pending so it appears in **RED**.
- ▣ Can view, edit and/or add to the list of DBE vendors.

Bidder – DBE Information Page cont'd

At this point, if you decide to add additional DBE vendors or edit the existing vendor to meet the goal, follow the previous steps by clicking on the “Add new DBE Commitment” link.

If you will be submitting Good Faith Effort (GFE) documentation to complete your bid as outlined in 49 CFR Part 26 Appendix A, you will need to have all of your documents scanned as .pdf files for **Advertisements, Quotes** and **Miscellaneous**;

- Click on the “Documents” tab.

Document Submittal – GFE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Contract Opening: 12/29/2011 04:30 PM

Funding: Federal

DBE Goal %: 3.5

GFE Due: 12/30/2011 05:00 PM

Clock: December 22, 2011 16:27:54

Status

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 0.29

Calc Total \$ of DBE Participation: \$1,235.00

Submittal Date: Pending Submission

DBE commitments due in 7 day(s), 2 minute(s)

Save Submit to NDOT Print Submittal Packet Back

DBE Participation List Documents Log

Good Faith Effort (GFE)

- File Delete Refresh
- Advertisements
- Quotes
- Miscellaneous

DBE Commitments

- File Delete Refresh
- Confirmation Letters

Document Submittal – GFE

- ▣ Click on the Folder you want to submit GFE info for such as **Advertisements**.
- ▣ **IMPORTANT: YOU MUST SELECT THE FOLDER YOU WANT BY CLICKING ON IT, THEN CLICK THE “FILE” BUTTON WITH THE GREEN UP ARROW TO BEGIN UPLOAD PROCESS.**
 - A new window will come up for you to select your .pdf file by Browsing, click the ‘upload’ button when correct or ‘reset’ if necessary.
 - A confirmation window will come up verifying the correct name and size of the file, click the “ok” button.

Document Submittal - GFE

NOTE: If no File Folder or Attachment has been selected, an error window will come up.

The screenshot shows a Microsoft Internet Explorer browser window displaying the E-Bidding Portal. The address bar shows the URL: <http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010>. The page title is "E-BIDDING PORTAL (TEST)".

The main content area is titled "Bidder - DBE Information" and displays details for a contract. A blue callout box with the word "NOTE" points to the "GFE Due" field. A modal error window is open in the center of the page, displaying the message: "Error: Select a File/Attachment to View!!".

The contract information includes:

- Contract #:** 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).
- Location:** DISTRICT 3, VARIOUS INTERSECTIONS
- Contract Cost Range:** R12 (\$430,000.01 to ...)
- County:** ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE
- Submission Date:** Pending Submission

The status section on the right shows:

- Signer Name:** Olivera, Dana
- Total Bid Amount:** \$425,965.12
- Calc Total % of DBE Participation:** 0.29
- Calc Total \$ of DBE Participation:** \$1,235.00
- Submission Date:** Pending Submission
- DBE commitments due in:** 2 day(s), 7 hour(s), 16 minute(s)

At the bottom of the page, there are two file management sections: "Good Faith Effort (GFE)" and "DBE Commitments". The "GFE" section shows a folder structure with "Advertisements", "Quotes", and "Miscellaneous". The "DBE Commitments" section shows a folder named "Confirmation Letters".

Document Submittal - GFE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

E-BIDDING PORTAL (TEST) Session Started: 12/27/2011 9:09 AM
Current User: dolivera
[Logout](#)

Bidder - DBE Information Note: Changes Pending Submission.

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

Bid Opening: 12/29/2011 04:30 PM

GFE Due: 12/30/2011 05:00 PM

Status

Signer Name: Olivera, Dana

Attachment Form

Upload File

Name: [Browse...](#)

Valid Attachments: PDF (2 MB limit)

[Upload](#) [Reset](#)

Good Faith Effort (GFE)

- File Delete Refresh
- Advertisements
- Quotes
- Miscellaneous

DBE Commitments

- File Delete Refresh
- Confirmation Letters

Done

Document Submittal - GFE

Verify file name and size, click "ok".

Success
Uploaded file: ADVERTISING.pdf
Size: 3 KB (2,893 bytes)
OK

Good Faith Effort (GFE)
File Delete Refresh
Advertisements
ADVERTISING.pdf
Quotes
Miscellaneous

DBE Commitments
File Delete Refresh
Confirmation Letters

Status
Signer Name: Olivera, Dana
Total Bid Amount: \$425,965.12
Calc Total % of DBE Participation: 0.29
Calc Total \$ of DBE Participation: \$1,235.00
Submittal Date: Pending Submission
DBE commitments due in 2 day(s), 7 hour(s), 11 minute(s)

Note: Changes Pending Submission.

Save Submit to NDOT Print Submittal Packet Back

Document Submittal - GFE

Make sure to click on the File Folder you want to upload a document into:

i.e.: **Advertisements, Quotes or Miscellaneous**

You will either get an error message asking you to select a file or you will upload to the wrong one.

The screenshot shows a web browser window titled "E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT". The address bar shows the URL: <http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010>. The browser's Favorites bar includes "E-Bidding Portal".

The main content area displays bid information: "Bid Opening: 12/29/2011 04:30 PM", "GFE Due: 12/30/2011 05:00 PM", "Funding: Federal", "DBE Goal %: 3.5", "Clock: December 27, 2011 09:43:34", and "Calc Totals of DBE Participation: \$1,235,000". A "Submittal Date" is listed as "Pending Submission".

Below the bid information are buttons for "Save", "Submit to NDOT", "Print Submittal Packet", and "Back".

The interface is divided into two main sections: "Good Faith Effort (GFE)" and "DBE Commitments".

- The "Good Faith Effort (GFE)" section has a "Documents" tab and a file list:
 - File
 - Delete
 - Refresh
 - Advertisements
 - ADVERTISING.pdf
 - Quotes
 - QUOTES.pdf
 - Miscellaneous
 - MISCELLANEOUS.pdf
- The "DBE Commitments" section has a "Documents" tab and a file list:
 - File
 - Delete
 - Refresh
 - Confirmation Letters
 - CONFIRMATION.pdf

A purple bracket highlights the "Advertisements", "Quotes", and "Miscellaneous" folders in the GFE section. A green double-headed arrow points from this bracket to the "Confirmation Letters" folder in the DBE Commitments section.

The footer contains the Nevada Department of Transportation logo and contact information: "NEVADA DEPARTMENT OF TRANSPORTATION", "1263 South Stewart Street, Carson City Nevada 89712", "Telephone: 775-888-7000 Fax: 775-888-7115", "Email: info@dot.state.nv.us Visit NV.gov", "Brian Sandoval - Governor", "Susan Martinovich, P.E. - Director", and "Copyright © 2011 Nevada Department of Transportation".

Document Submittal - GFE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Tools Help

Session Started: 12/27/2011 9:09 AM
Current User: dolivera
Logout

E-BIDDING PORTAL (TEST)

Bidder - DBE Information

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

County: ELKO, EUREKA, HUMBOLDT, WYANDER, NYE, WHITE PINE

Bid Opening: 12/29/2011 04:30 PM

Funding: Federal **DBE Goal %:** 3.5

GFE Due: 12/30/2011 05:00 PM

Clock: December 27, 2011 09:22:56

Status

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 0.29

Calc Total \$ of DBE Participation: \$1,235.00

Submittal Date: Pending Submission

DBE commitments due in 2 day(s), 7 hour(s), 5 minute(s)

Note: Changes Pending Submission.

Save Submit to NDOT Print Submittal Packet Back

DBE Participation List Documents Log

Good Faith Effort (GFE)

File Delete Refresh

- Advertisements
 - ADVERTISING.pdf
- Quotes
 - QUOTES.pdf
- Miscellaneous
 - MISCELLANEOUS.pdf

DBE Commitments

File Delete Refresh

- Confirmation Letters
 - CONFIRMATION.pdf

Document Submittal - GFE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Tools Help

Logout

Bidder - DBE Information

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PIN

Bid Opening: 12/29/2011 04:30 PM

Funding: Federal

DBE Goal %: 3.5

GFE Due: 12/30/2011 05:00 PM

Clock: December 27, 2011 13:10:26

Status

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 0.29

Calc Total \$ of DBE Participation: \$1,235.00

Submittal Date: 12/27/2011 01:10:19 PM

DBE commitments due in 2 day(s), 3 hour(s), 20 minute(s)

Save Submit to NDOT Print Submittal Packet Back

DBE Participation List Documents Log

Add new DBE Commitment

	Subcontractor Name	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
1	ELITE PARKING SERVICES ...	\$1,235.00	6250490, 6270190, 6270220		NV01301UCPC	N
Total		\$1,235.00				

Success
Contractor DBE Proposal Submitted Successfully

Done Internet 100%

Document Submittal - GFE

To add additional DBE's - click on the "DBE Participation List" tab;

- Click on the "Add new DBE Commitment" link, and enter as many (or edit existing) DBE's as necessary.

The screenshot displays the E-Bidding Portal interface in Microsoft Internet Explorer. The main page is titled "Bidder - DBE Information" and shows contract details for contract ID 10010. A modal dialog box titled "DBE Commitment Information" is open, allowing the user to add a new DBE commitment. The dialog contains the following fields and options:

- *DBE Name:** ENVIRO TECH PRODUCTS & SERVICES (with a search dropdown)
- License #:** 954SDF (Contractor Board License #)
- *Dollar Amount:** \$56,000.00
- Certification #:** NV00677UCPN
- Supplier:** (If checked, dollar-amount only count 60% of the costs towards the goal)
- *Bid Items #:** 6270240, 6270250, 6280120, 6370190, 6850100 (with a dropdown menu)
- *Work Description:** Enviro tech supply stuff - partial only.

A note at the bottom of the dialog states: "Note: Please attach a written confirmation letter from the DBE firm in 'Documents' tab section." The dialog has "Save" and "Cancel" buttons at the bottom.

The background page shows contract information including Contract # 3562, Location DIST, Contract Cost R12, Bid Opening 12/29, and GFE Due 12/30. A table of DBE commitments is partially visible at the bottom, showing columns for Certification # and Supplier.

Document Submittal - GFE

- Goal has not been met and/or exceeded
- Another DBE vendor has been added.

NOTE: change has not been submitted to NDOT yet.

NOTE

Bidder - DBE Information

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Bid Opening: 12/29/2011 04:30 PM

Funding: Federal **DBE Goal %:** 3.5

GFE Due: 12/30/2011 05:00 PM

Clock: December 27, 2011 13:16:42

Status

Note: Changes Pending Submission.

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 8.18

Calc Total \$ of DBE Participation: \$34,835.00

Submittal Date: 12/27/2011 01:10:19 PM

DBE commitments due in 2 day(s), 3 hour(s), 13 minute(s)

DBE Participation List

Add new DBE Commitment

	Subcontractor Name	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
1	ELITE PARKING SERVICES ...	\$1,235.00	6250490, 6270190, 6270220		NV01301UCPC	N
2	ENVIRO TECH PRODUCTS &...	\$56,000.00	6270240, 6270250, 6280120, 6850100, 6370190		NV00677UCPN	Y
	Total	\$57,235.00				

Document Submittal – GFE

E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT

http://testapps.nevadadot.gov/Client/Contractor/ListContractorDBEs.aspx?contractId=10010

File Edit View Favorites Convert Select

67 Information Ser... Instant Virtual Extranet - M... Microsoft Outlook Web Access NEATS

E-Bidding Portal Logout

Bidder - D Note: Changes Pending Submission.

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALLATION OF IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

Contract Description: CONTRACTOR: WHEELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Bid Opening: 12/29/2011 04:00 PM

GFE Due: 12/30/2011 09:00 AM

Status

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 8.18

Calc Total \$ of DBE Participation: \$34,835.00

Submitted: 12/27/2011 01:10:19 PM

Time Remaining: 2 day(s), 3 hour(s), 13 minute(s)

Confirm

Did you attach the confirmation letters for all the DBE commitments?

By clicking 'Yes Please' button below, I (Olivera, Dana) certify that I am authorized to submit the DBE Commitment(s) and Good Faith Effort document(s) on behalf of Wheeler's Electric, Inc.. This submittal will overwrite all submittals for this contract previously submitted by anyone in my company.

Are you sure you want to submit ?

DBE Participation List

Add new DBE Commitment

	Subcontractor Name ^	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
1	ELITE PARKING SERVICES ...	\$1,235.00	6250490, 6270190, 6270220		NV01301UCPC	N
2	ENVIRO TECH PRODUCTS &...	\$56,000.00	6270240, 6270250, 6280120, 6850100, 6370190		NV00677UCPN	Y
Total		\$57,235.00				

Done

Internet 100%

Aha! Aha!
Meets the Goal.
Everything else
submitted?!

Document Submittal – GFE

- Confirmation window will inform you everything was submitted successfully.
- Red Note: Changes Pending Submission will disappear.
- Submittal Date: will reflect current information.
- Click “Print Submittal Packet” button to print or save:
 - NDOT BIDDER - DBE INFORMATION (052-050)
 - ALL GFE documents submitted, including confirmation letter

The screenshot shows a web browser window titled "E-Bidding Portal - Microsoft Internet Explorer provided by Nevada DOT". The address bar shows the URL: <http://testapps.nevadadot.com/DBEPortalClient/Contractor/ListContractorDBEs.aspx?contractId=10010>. The page content is titled "Bidder - DBE Information" and is for contract 3562. The contract information includes details about the location (District 3), cost range (\$430,000.01 to \$515,000), and bid opening date (12/29/2011 04:30 PM). The status section shows the signer as Olivera, Dana, with a total bid amount of \$425,965.12 and a submittal date of 12/27/2011 01:17:16 PM. A success message is displayed in a blue box: "Success Contractor DBE Proposal Submitted Successfully". Below the main information, there is a table for "DBE Participation List" with columns for Subcontractor Name, Dollar Amount, Bid Items, Work Description, Certification #, and Supplier. The table lists two subcontractors: ELITE PARKING SERVICES and ENVIRO TECH PRODUCTS &... with their respective amounts and bid items. A "Total" row at the bottom shows a dollar amount of \$57,235.00. The browser's taskbar at the bottom shows the system tray with the date and time, and the Internet Explorer icon.

Contract Info (Wheeler's Electric, Inc.)

Contract #: 3562 - INSTALL INTERSECTION SAFETY IMPROVEMENTS (SOLAR FLASHING STOP BEACONS, TRANSVERSE RUMBLE STRIPS AND ADVANCE STOP AHEAD SIGNS).

Location: DISTRICT 3, VARIOUS INTERSECTIONS

Contract Cost Range: R12 (\$430,000.01 to \$515,000)

Bid Opening: 12/29/2011 04:30 PM

GFE Due: 12/30/2011 05:00 PM

County: ELKO, EUREKA, HUMBOLDT, LANDER, NYE, WHITE PINE

Funding: Federal **DBE Goal %:** 3.5

Clock: December 27, 2011 13:17:18

Status

Signer Name: Olivera, Dana

Total Bid Amount: \$425,965.12

Calc Total % of DBE Participation: 8.18

Calc Total \$ of DBE Participation: \$34,835.00

Submittal Date: 12/27/2011 01:17:16 PM

DBE commitments due in 2 day(s), 3 hour(s), 13 minute(s)

DBE Participation List

	Subcontractor Name	Dollar Amount	Bid Items	Work Description	Certification #	Supplier
1	ELITE PARKING SERVICES ...	\$1,235.00	6250490, 6270190, 6270220		NV01301UCPC	N
2	ENVIRO TECH PRODUCTS &...	\$56,000.00	6270240, 6270250, 6280120, 6850100, 6370190		NV00637UCDN	Y
	Total	\$57,235.00				

Success
Contractor DBE Proposal Submitted Successfully

Printed Submittal Packet



State of Nevada
Department of Transportation
NDOT BIDDER - DBE INFORMATION

CONTRACT NO. 3562
PROJECT NO. (S): SI-0032(066)

CONTRACTOR Wheeler's Electric, Inc.
ADDRESS P.O. Box 388
Overton, NV, 89040

CONTRACT GOAL DBE 3.5 %

BID AMOUNT \$425,965.12

This information must be submitted at the time of bid.

A bidder unable to meet the DBE goal shall submit documentation which outlines in detail their efforts towards meeting the contract goal as required in Subsection 103.05, Paragraph 3, subparagraphs (a) through (d) of the Special Provisions.

NAME OF DBE	License #	CONTRACT ITEM NO.	ACTUAL DOLLAR VALUE	CERTIFICATION	SUPPLIER	DESCRIPTION OF WORK OR SERVICES TO BE CONTRACTED OR SUPPLIES TO BE SUPPLIED
ENVIRO TECH PRODUCTS & SERVICES	854SDF	6270240, 6270250, 6290120, 6250100, 6370190	\$58,000.00	NV00677UCPN	Y	Enviro tech's only staff - partial only.
ELITE PARKING SERVICES OF AMERICA, INC	123abc	6250490, 6270190, 6270220	\$1,235.00	NV01091UCPC	N	Work description goes here - Partial.

TOTAL DOLLAR VALUE OF DBE \$34,835.00 PARTICIPATION

TOTAL PERCENT OF DBE 8.18 % PARTICIPATION

*DBE's must be certified by The Nevada Unified Certification Program, or as specified in Subsection 102.16.

Clivera, Dana
CONTRACTOR'S SIGNATURE

12/27/2011
DATE

TELEPHONE NO. (702) 397-8457

NDOT
052-050
Rev. 08/10

Printed Submittal Packet

ADVERTISING

QUOTES



E-BIDDING PORTAL TRAINING

for

BIDDER'S PREFERENCE

Provided by Contract Services

(775) 888-7070

Jenni Eyerly

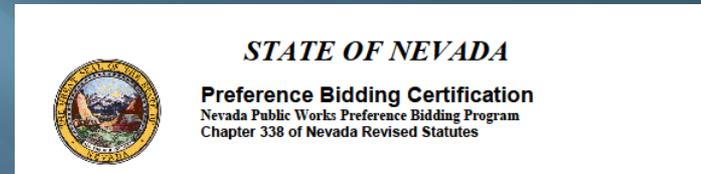
Bidder's Preference

State Funded contracts with Contract Cost Range greater than \$250,000 are eligible for Bidder's Preference. To qualify for Bidder's Preference the prime contractor must:

- ✓Have a valid Certificate of Eligibility; and
- ✓Submit a Bidder's Preference Affidavit (Preference Bidding Certification)



+



=

Bidder's Preference

Uploading a Certificate

From the Portal home page, click on the “Certificate of Eligibility (COE)” link.

- Click on the green and white plus sign to “Add new COE”
- The “Contractor’s License” and “Cert Expiration Date” fields on the right side of the screen will outline in red. Enter the license number and expiration date
(Note: it is the Contractor’s responsibility to enter this data correctly. Incorrect data could make it look like your Certificate is valid when in fact it isn’t)
- Click “Browse” and select a pdf image of the certificate.
(Note: it is the Contractor’s responsibility to select the correct pdf image. NDOT will verify the certificate based on the pdf images submitted)
- Click “Submit” to upload the certificate.

E-BIDDING PORTAL (TEST) Session Started: 12/30/2011 8:46 AM
Current User: SampleUser
[Logout](#)

Certificate of Eligibility

Company Id: 2796
Company Name: NDOT PREQUALIFIED CONTRACTOR
[Click on a record to view/update details.](#)

Certificate List

[+ Add new COE](#)

	Contractor License #	Cert Expiration
a.		

Contractor License #: **b.**

Cert Expiration Date: m/d/yyyy

File Name: [Browse...](#) **c.**

Click on Browse button to select a file
Valid File Type: PDF (1 MB Limit)

[Delete File](#) [Refresh](#)

[Certificate Of Eligibility](#)

Page 1 of 1 No COE records to display

d. [Submit](#) [Delete Record](#) [Back](#)

Updating a Certificate

You may need to update a certificate:

- When a Certificate of Eligibility (COE) is about to expire or has expired
(Note: The user will receive a warning message on the home page)
Add a record.... Do not delete the old certificate
- If incorrect information is entered
Delete the entire record and add a new corrected record
- If an incorrect file is uploaded
Delete the incorrect file and upload a new corrected pdf file

Updating Records

- a) To delete a record, highlight the incorrect record and click on the “Delete Record” button. **Note: Do not delete an expired COE, just add the new COE record**
- b) To delete a pdf file, click on the record on the left pane. The .pdf file will be visible in the right pane. Click on incorrect pdf file name and click on the “Delete File” button.
 - Once the file is removed, the “File Name” field will turn red. Click on the “Browse” button to choose a new pdf image.

The screenshot displays the 'E-BIDDING PORTAL (TEST)' interface. At the top right, it shows 'Session Started: 12/30/2011 9:13 AM' and 'Current User: SampleUser' with a 'Logout' button. The main content area is titled 'Certificate of Eligibility' and shows 'Company Id: 2796' and 'Company Name: NDOT PREQUALIFIED CONTRACTOR'. Below this is a 'Certificate List' table with one record: Contractor License # 1234 and Cert Expiration 12/31/2021. A blue arrow labeled 'a.' points to the record. To the right, the 'Contractor License #' and 'Cert Expiration Date' fields are filled with '1234' and '12/31/2021' respectively. Below these fields is a 'Delete File' button and a 'Refresh' button. A blue arrow labeled 'b.' points to the 'Delete File' button. At the bottom, there are 'Submit', 'Delete Record', and 'Back' buttons. The footer shows 'Page 1 of 1' and 'Displaying COE 1 - 1 of'.

Bidder's Preference Affidavit

Contracts subject to State Bidder's Preference will show on the Portal home page with their contract number followed by "*Bidder's Preference Affidavit*"

Home Page

<div style="background-color: #e6f2ff; padding: 2px;">Company Info</div> <p>Company Name: MKD Construction, Inc. Address: P.O. Box 22070 Carson City, NV, 89721-2070 Phone/Fax: (775) 246-1900 / (775) 246-1986</p> <div style="background-color: #e6f2ff; padding: 2px;">MyProfile</div> <p>Change Password Update Profile Update Password Hint Certified DBE Vendors list Certificate of Eligibility (COE)</p>	<div style="border: 1px solid red; padding: 2px; color: red; font-weight: bold;">The Certificate of eligibility document(s) associated with this company expired, Please update.</div> <div style="background-color: #e6f2ff; padding: 2px; margin-top: 5px;">Messages</div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 2px;"> <thead> <tr> <th style="width: 20%;">Date</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>10/11/2011</td> <td>Bidder - DBE Commitments & Bidders Preference Docs (Test) Portal.</td> </tr> </tbody> </table>	Date	Subject	10/11/2011	Bidder - DBE Commitments & Bidders Preference Docs (Test) Portal.
Date	Subject				
10/11/2011	Bidder - DBE Commitments & Bidders Preference Docs (Test) Portal.				

Click on a [Contract #](#) to view/create a proposal.

Contracts Bid History

Opening Date	Project Details	Submittal Status
Advertised Date: 12/02/2011 Opening Date: 12/30/2011 Opening Time: 3:00 PM Funding Type: STATE	Contract #: 3565 - <i>Bidder's Preference Affidavit...</i> Description: SR447 - CIR W/2" PLANTMIX OVERLAY W/ DOUBLE CHIP WA10.50 TO 16.00, CIR W/ DOUBLE CHIP WA16.00 TO 25.20; SR397 - 2" COLDMIX OVERLAY W/ DOUBLE CHIP PE5.328 TO 8.00, CIR W/ DOUBLE CHIP PE8.00 TO 11.367. Contract Cost Range: R29 (\$9,550,000.01 to \$11,500,000)	12/05/2011 10:27:23 AM
Advertised Date: 12/29/2011 Opening Date: 01/09/2012 Opening Time: 3:00 PM Funding Type: FEDERAL	Contract #: 3579 - <i>DBE Commitment(s)/GFE...</i> Description: 2" MILL AND 2"PBS WITH 3/4" OPEN GRADED WEARING COURSE Contract Cost Range: R29 (\$9,550,000.01 to \$11,500,000) DBE Goal %: 5	New

Submitting an Affidavit

- Select the contract for which the affidavit is to be submitted.
- The “Status” pane shows the time remaining to submit an affidavit.
 - To upload a file click on the green up arrow button. The “Attachment Form” box appears. Click “Browse” to choose a pdf image of the affidavit.
 - Submit the affidavit to NDOT by clicking “Submit to NDOT”.

E-BIDDING PORTAL (TEST) Session Started: 12/31/2011 8:44 AM
Current User: SampleUser
[Logout](#)

Bidder's Preference Affidavit

Contract Info (NDOT PREQUALIFIED CONTRACTOR)		Status
Contract #: 3585 - WIDEN FROM 2 TO 4 LANES AND DRAINAGE IMPROVEMENTS		COE Status: On-File - View
Location: US 50, LYON COUNTY, FROM CHAVES ROAD TO ROY'S ROAD, LY 14.00 TO LY 19.90 - PACKAGE 1		Signer Name: User, Sample
Contract Cost Range: R22 (\$2,650,000.01 to \$3,200,000)	County: LYON	Submittal Date: Pending Submission
Funding: State	Bid Opening: 01/09/2012 03:00 PM	Affidavit submittal due in 9 day(s), 6 hour(s), 14 minute(s)

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Documents [Log](#)

File Delete File Refresh

Bidder's Preference Affidavit

a. (points to Status section)
b. (points to File button)
c. (points to Documents section)

Submitting an Affidavit (continued)

- d. Once submitted the “Status” pane will change to show the Affidavit was submitted.

Note: The successful contractor will be required to submit the original affidavit with their executed (signed) contract documents.... keep the original affidavit until the contract is awarded.

E-BIDDING PORTAL (TEST) Session Started: 12/31/2011 8:46 AM
Current User: SampleUser
[Logout](#)

Bidder's Preference Affidavit

Contract Info (NDOT PREQUALIFIED CONTRACTOR)

Contract #: 3585 - WIDEN FROM 2 TO 4 LANES AND DRAINAGE IMPROVEMENTS
Location: US 50, LYON COUNTY, FROM CHAVES ROAD TO ROY'S ROAD. LY 14.00 TO LY 19.90 - PACKAGE 1
Contract Cost Range: R22 (\$2,650,000.01 to \$3,200,000)
Funding: State

County: LYON
Bid Opening: 01/09/2012 03:00 PM

Status

COE Status: On-File - [View](#)
Signer Name: User, Sample
Submittal Date: 12/31/2011 08:47:01 AM
Affidavit submittal due in 9 day(s), 6 hour(s), 12 minute(s)

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File Delete File Refresh
Bidder's Preference Affidavit
NDOT Sample BPA.pdf

QUESTIONS?