

# Sign Permit Ownership Transfer Form

State of Nevada, Department of Transportation

1263 South Stewart Street, Carson City, NV 89712

Use one form for each sign

Milepost of Sign \_\_\_\_\_ Permit No. \_\_\_\_\_

## Part 1 (Seller)

Sign Owner \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I hereby request that NDOT does transfer the sign listed above to the buyer listed below. I certify that I am authorized to sign on behalf of the sign owner.

\_\_\_\_\_  
Signature of permit holder or Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

## Part 2 (Buyer)

Sign Owner \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Tax ID No. \_\_\_\_\_

I hereby accept responsibility for the sign listed above and certify that I am authorized to sign on behalf of the new sign owner. I certify that I have obtained the written permission of the lawful owner of the site the sign is located on.

\_\_\_\_\_  
Signature of Sign Owner

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone

Fee \$ \_\_\_\_\_ (if applicable)

Fill out this form and mail it with the proper fees to the address above. If submitted after December 1<sup>st</sup>, include the annual fee of \$50 for the next year (if applicable).

### **NAC 410.420 Change of ownership. (NRS 410.400)**

1. If an outdoor advertising sign governed by the provisions of [NAC 410.200](#) to [410.440](#), inclusive, changes ownership, the new owner shall inform the Department of the change within 60 days after the change of ownership or November 1 of the calendar year, whichever is sooner, to allow enough time to change the name and address on the billing for the permit fee.

2. A notice given pursuant to this section must include a bill of sale from the previous owner to the new owner or an affidavit signed by the previous owner confirming the change in ownership.

[Dep't of Highways, Outdoor Advertising Control Manual p. 21, eff. 1-28-77]—(NAC A by Dep't of Transportation by R058-97, 12-11-98)