



AGENDA

Per Governor Sisolak's March 22, 2020 emergency directive, as extended, in-person public attendance is no longer required at the Regular Meeting of the Nevada Department of Transportation Board of Directors meeting on Monday, October 12, 2020 at 9:30 A.M. Governor Sisolak's March 22, 2020 emergency directive, as extended, suspends the requirement that there must be a physical location designated for meetings of a public body where members of the public are permitted to attend and participate in-person so long as participation is available.

The following are alternative ways for the public to participate in the October 12, 2020 meeting without having to be physically present:

- use NDOT's online: [Public Comment Form](#)
- email: PublicComment@dot.nv.gov

Public Comment received by 4:00 P.M. (Pacific Time) on the business day (excluding State holidays) prior to the meeting will be provided to the Board for their review prior to the meeting and will be entered into the permanent record.

Public Comment received after 4:00 P.M. (Pacific Time) on the business day (excluding State holidays) prior to the meeting and prior to 5:00 P.M. (Pacific Time) on the day of the meeting will be included in the permanent record.

To be in compliance with the three (3) minute public comment rule, e-mail or on-line Public Comment Form comments will be limited to 450 words.

- phone: a.) dial: +1 (888) 240-2560 (US Toll Free)
b.) enter the Meeting ID: 721627755 followed by #
c.) enter the Passcode: 4369 followed by #

To provide public comment live via phone, please dial the information above between 9:05 A.M. and 9:15 A.M. on the day of the meeting. The meeting technician will unmute your call, ask your name, and confirm which public comment period you would like to provide comment. Your microphone will remain muted until the meeting technician calls upon you during the public comment period. Public comment is limited to 3 minutes in duration. After you provide comment, you may simply hang up the phone to disconnect the call and leave the meeting.

If you decide to make public comment while the meeting is in process, please dial the telephone number and Meeting ID and Passcode listed above. The meeting technician will call upon you



during the second comment period by the last 4 digits of your phone number, assuming it is displayed.

Please note, the phone is a live feed into the meeting. If you are simultaneously watching the meeting online while on the phone, there is a significant delay between the two. Please be sure to listen on the phone for your opportunity to comment. Also, to avoid audio feedback, it is important that the volume is turned down on your web device (PC, tablet smartphone) to avoid audio feedback. If undesired noise is heard, you may be muted or disconnected from the meeting.

The Transportation Board of Director's Meeting will be live-streamed on-line at www.nevadadot.com.

1. Welcome / Call to Order/ Roll Call
Governor Steve Sisolak, Lieutenant Governor Kate Marshall, Controller Catherine Byrne, Virginia Valentine, Justin Kalb, Stephen Ascuaga
 2. Public Comment—The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three (3) minutes.
 3. Consideration of Approval of the September 14, 2020 Nevada Department of Transportation Board of Directors Meeting Minutes.—*For possible action.*
 4. Receive Director's Report.—*Informational item only.*
 5. Consideration of Approval of Agreements over \$300,000—*For possible action.*
 6. Contracts, Agreements, and Settlements—Pursuant to NRS 408.131 the Board may delegate authority to the Director which the Director may exercise pursuant to NRS 408.205. These items and matters have been delegated to the Director by the Board by resolutions in April 1990 and July 2011.—*Informational item only.*
 7. Public Comment—This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three (3) minutes.
 8. Executive Session —Receive information from legal counsel regarding potential and existing litigation involving a matter over which the Transportation Board of Directors has supervision, control, jurisdiction, or advisory power and to deliberate toward a decision on the matter (Note: This item may be closed to the public pursuant to NRS 241.015(3)(b)(2) in order to discuss legal matters.)—*For possible action.*
 9. Adjournment—*For possible action.*
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NOTES:

- Items on the agenda may be taken out of order.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- The Board will limit on-line or e-mail public comments to 450 words per e-mail or the on-line Public Comment Form, and may place other reasonable restrictions on the time, place, and manner of the public comments based upon viewpoint.
- Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to view the meeting. If special arrangements for viewing the meeting are necessary, please notify Renee Jacobs at (775) 888-7440 or rjacobs@dot.nv.gov as soon as possible and at least two (2) days in advance of the meeting.
- Copies of non-confidential supporting materials provided to the Board are available on-line at www.nevadadot.com.

Due to the State of Nevada, Emergency Declaration, Directive 006, this meeting will be available to be viewed by the public via online streaming.

This meeting has been properly noticed and posted at the following locations in accordance with the State of Nevada Executive Department Declaration of Emergency Directive 006.

This agenda was posted at the following:

<https://www.nevadadot.com/doing-business/public-involvement-information>

Nevada Public Notice Website <https://notice.nv.gov/>



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Meeting Location: Live steamed via BlueJeans in accordance with Governor Sisolak's March 22, 2020 emergency directive which suspends the requirements that there must be a physical location designated for meetings of public body where members of the public are permitted to attend and participate in-person so long as participation is available.

1. Welcome/Call to Order/Roll Call

Governor Sisolak called the meeting to order on Monday, September 14, 2020. A roll call was conducted, and a quorum was established.

Present: Governor Steve Sisolak, Lt. Governor Kate Marshall, Controller Catherine Byrne, Member Virginia Valentine, Member Justin Kalb, Member Stephen Ascuaga.

2. Public Comment

Three commenters were on the phone line:

- a. Leslie Creel called in regarding Elko, Nevada and the five miles of bike path that has been slated to connect Elko to the Spring Creek community for over a decade. Leslie continued that there has been a disturbance with a gas pipeline that is basically in the pathway of that proposed bike plan. It has been the understanding from various entities that the reclamation would include the bike path being constructed. It did not get included in this Phase 1 for 2020. She requested that the Elko bike path construction be included in the bid process of Phase 2 for 2021.
- b. Michael Barnes, of Heinz Ranch Land Company, discussed his company's upcoming Stone Gate Master Plan Community in Reno, Agenda Item 9, wherein Heinz Ranch Land Company will purchase 29.8 acres of property fronting U.S. Highway 395. With the transfer of the land, local flooding issues will be addressed. The project is approved for 5,000 residential units, 63 acres of commercial and



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retail uses, 107 acres of public facilities including two elementary schools and a 2,500 student regional high school campus, a fully equipped fire station, 50 acres of public parks, and 600 acres of open space. Phase 1 of the project is shovel-ready and will begin in the spring of 2021 and will generate significant employment with construction generating more than 4,800 primary and secondary jobs annually over the life of the project, and the commercial center and regional high school will generate more than 2200 primary jobs. The fiscal impact analysis shows that Stone Gate will add \$2.2 billion in taxable value to the real property tax rolls and generate over 168 million to the city of Reno. This development will construct more than \$190 million in public infrastructure that will be dedicated to governmental entities, including to NDOT, a new, five lane, divergent diamond interchange with ramp improvements and a standalone bicycle pedestrian bridge. It will also include new box culverts under U.S. Highway 395 North that will greatly reduce flooding in the region. It is anticipated that the public improvements provided by Stone Gate will benefit the future growth for the entire Cold Springs Valley.

- c. Michael Pavlakis, representing the Lepires on Agenda Item 8, informed the Board that he was prepared to answer questions regarding Agenda Item 8.

3. Consideration of Approval of the August 10, 2020 Nevada Department of Transportation Board of Directors Meeting Minutes (For Possible Action)

There were no corrections or changes in the minutes.

Motion: Approve the August 10, 2020 Nevada Department of Transportation Board of Directors Meeting Minutes

By: Member Stephen Ascuaga

Vote: Passed. Member Justin Kalb abstained from the vote as he was not a member of the Board and was not present at the August 10, 2020 meeting.

4. Receive Director's Report (Informational Item)



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Director Swallow welcomed new member, Justin Kalb, to the Board. Justin graduated from Arizona State University with a B.S. in Construction Engineering. He began a career in North Carolina, providing design builds for commercial services. Since 2001, he's been instrumental in Kalb Industries of Nevada's insurance related repairs, commercial design builds, and tenant improvement projects. In 2012, Justin was named president of Kalb Industries, which has been a local, family-owned business for decades. Justin is LEED-certified and achieved a gold level of certification on his very first project. He also has a passion for giving back to the community and his involvement with Boys and Girls Club, serving as a Board chair for Make A Wish Foundation in Southern Nevada and a member of the Southwest Rotary.

Member Kalb thanked Director Swallow for the introduction.

Director Swallow reported that fatalities are up since last year, nearly 4 percent across the state, which is in part attributable to significant increases in some rural counties. In Clark County, fatalities are down 3.45 percent compared to last year, including motorcycle fatalities dropping over 20 percent and bicycle fatalities dropping to zero. Washoe County has a 19 percent increase in fatalities over the past year. Both counties have increased pedestrian fatalities: 25 percent in Washoe County and 11 percent in Clark County. She continued that she often will tell a story about a fatality that occurred in the previous month, and though the stories are hard to tell and hear, but the 189 isn't just a number, it represents lives lost and families transformed forever. On August 22nd, on Mount Charleston, a vehicle carrying five occupants did not navigate a curve correctly and the vehicle struck a guardrail, rolled down an embankment, and hit a large tree. No passengers were wearing seatbelts. One passenger was ejected from the vehicle and that passenger and the driver died at the scene of the accident. Two other occupants were airlifted to UMC Trauma Unit, and the fifth occupant was transported by ambulance. NDOT encourages the use of seatbelts as this is one of the focus areas of the Zero Fatalities Program and is the single most effective action that can be taken to protect oneself in the case of an accident. This one action can reduce risk of death or serious injury by 50 percent. Buckle yourself, buckle your children, and make sure your passengers have also all buckled up.

Director Swallow discussed tracking the COVID traffic impacts. The Reno numbers had been improving, and over the last two months, have stabilized at slightly lower than at peak recovery. Elko continues to see a mixed response. In Las Vegas, where the trend was rising, the trend is now falling slightly and leveling off. These counts are an indicator of what is being seen financially. Financial impacts had not been discussed in detail since June



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and Director Swallow wanted to loop back and just let the Board know that we've been seeing in terms of revenue piece, not just the travel indicators. Actual tax collections of gasoline and special fuel, primarily diesel, were down 39 percent in April, 20 percent in May, and almost 6 percent in June when compared to the prior year's figures. Fiscal Year (FY) 2020 fuel tax collections were 14 million lower, roughly 5 percent, than those in FY 2019. FY 2020 highway fund user fees were down \$34 million from FY 2019. Updates will be provided every two to three months as tracking the revenue impact of COVID continues.

Director Swallow expressed her excitement on the virtual groundbreaking of the first phase of the Reno Spaghetti Bowl, the Spaghetti Bowl Express. This was a virtual groundbreaking and the seven-minute tweet is available online. A slide was included of Board members able to be present. She hopes to include future virtual aspects to groundbreaking events.

Director Swallow discussed the future Interstate 11 and how it traverses the Las Vegas valley. Last month the first virtual public meeting for the I-11, year-one, NEPA study was held to discuss how I-11 will cross the Las Vegas valley. There are three corridors: one along I-215 South, one along I-95, and a third, eastern corridor. We received significant feedback and the level of participation, with more than 1,300 attendees attended in the virtual meeting and the two interactive telephone meetings, surpassing expectation. More than 900 people have subscribed to the project email newsletter. 1,307 visited the online public meeting between July 31st and August 31st. Typically, before COVID when in person meetings were available, we would have 90 – 100 in attendance. We are excited to get all of this feedback from the community in terms of how best to extend I-11 across the valley in a way that we minimize the environmental impact of the corridor. The project website, I11NV.com, will remain in place for the duration of the project.

Director Swallow discussed the Downtown Access Project. An online platform is being used to share project details and receive feedback. The public can access the virtual meeting at www.ndotdap.com until September 22nd. The Downtown Access Project is located along I-515, U.S. 95, from Mojave Road to Rancho Drive. In this corridor, the I-515 is primarily a viaduct that consists of two aging bridges, one built in 1968 and the other in 1980, which require costly maintenance repairs and no longer meet the needs of the community. Addressing the aging infrastructure will help the area accommodate future travel demands, improve safety, and improve travel time reliability by adding braided ramps to and from I-15 in both directions and addressing



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the narrow, short spacing between the on and off ramps all along the corridor. It will additionally provide better access to downtown via HOV interchanges at City Parkway and Maryland Parkway.

Director Swallow reported good news that Nevada was recently ranked as having, overall, the best transportation infrastructure of any state by USA Today. While we were not top in any one category, the top spot was based on three factors: care of roadway in poor condition, we're at 14 percent and we're the 14th lowest; number of structurally deficient bridges, only 1.4 percent of our bridges are structurally deficient and we tie with Texas on that; and number of train derailments in recent years, we're the sixth fewest out of 49 states. Nevada has been able to reach this spot by continuing to deliver a program on managing our taxpayer funds. Nevada spends less per licensed driver than all but four other states. We appreciate our team and the broader team of transportation stakeholders across the state.

Director Swallow reported that at the end of August, Nevada received almost 47 million of additional obligation through the Federal Highway Administration's August redistribution process. This is the highest amount received by NDOT in a single federal fiscal year. Every federal fiscal year the Federal Highways provides funding for multiple programs but limits the amount that can actually be obligated or spent. So, known as "August redistribution", Federal Highways annually reassigns funding authority from states that were unable to utilize their full amount, as well as from federal transportation grant and loan programs that were underutilized. The funds are redistributed to states demonstrating projects that are ready to go and meet all federal funding requirements. In order to receive it, states must develop and provide a plan showing the projects and available funds sources that can use the additional money, and we must be ready to obligate that money by the end of September, the end of the federal fiscal year. In order to do that, NDOT follows standard practice amongst other state DOTs, where we plan to obligate the excess just in case. Projects that don't receive -- if we don't receive the August redistribution, they fall then into the next federal fiscal year funding authority.

Director Swallow wanted to thank Natalie Lieb, our acting chief of financial management, who led the effort in developing our redistribution plan as well as thanks to our financial management programs, roadway design, project management, environmental right of way and all other team members who made this possible. A special thanks to our Nevada Division Federal Highway Office Sue Klekar, Division Administrator, Greg Novak, Deputy Division Administrator, Tyler Finney, Financial Manager, and Pam Angelo, Financial Specialist. This does



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help us deliver our program. It helps us use more federal funding and less state funding when it comes to the annual process.

Director Swallow reported that NDOT has continued to contribute to Nevada's workforce and the economy in the last months and over the course of the pandemic. Pending today's approvals, the Board has approved over 8,600 job years since October.

Governor Sisolak asked if there were any question on the Director's Report. He then stated he had a question where reduction in revenue is impacting coverage ratios on outstanding debt.

Director Swallow responded that no, it's not. What was used was actually very conservative forecasting when looking at coverage ratios. She directed the question to Felicia Denney, Assistant Director of Administration.

Felicia Denney responded that when figuring out the coverage, the absolute lowest level was used, and there was still more than sufficient coverage that has been exceeding, even with the drop, and so we are not experiencing issues with that.

Governor Sisolak asked what the coverage ratio is now.

Felicia Denney did not have that information readily available but will provide it.

Governor Sisolak expressed concern regarding detrimentally impacting coverage ratios or credit ratings as a result of reduced coverage. He continued that he'd appreciate the information given to him and the rest of the Board.

5. Consideration of Approval of Contracts over \$5,000,000 (For Possible Action)

Director Swallow reported four agenda items for approval. The first is a recommendation for low bidder, Las Vegas Paving, for an older section of I-11 for a new pavement overlay; the second is a recommendation for low bidder, Las Vegas Paving, for the final phase of the Centennial Bowl in Las Vegas; the third is a recommendation



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for low bidder, Las Vegas Paving, for reconstruction of Nellis Boulevard in Las Vegas from Tropicana to Craig Road; the fourth is a recommendation for low bidder, Road and Highway Builders, for U.S. 95.

Bill Wellman from Las Vegas Paving joined the meeting via phone.

Governor Sisolak expressed concern regarding Las Vegas Paving's ability to complete the three large separate jobs.

Bill Wellman reported that Las Vegas Paving had enough resources and people to complete each job. Mr. Wellman reported that the Las Vegas Centennial Bowl project is scheduled for completion December 15, 2020 and will then transition to the I-95 paving project in Henderson. The current project at I-15 in Mesquite will also transition to the I-95 paving project in Henderson. Work on Tropicana Avenue to Boulder Highway is reaching completion and will transition to the Nellis Boulevard Project.

Governor Sisolak expressed his appreciation for keeping so many employed during this difficult time and contribution to our economy. He asked if there were any other questions.

Justin Kalb expressed his concerns regarding the cost of item number 4 and specifically cold milling as the bid is triple the other two contractors and double the engineer's estimate.

NDOT Chief Roadway Design Engineer Scott Hein explained that item number 4 is a passing lane project, so there will be some earth work and some bad soils underneath the road. A portion of that highway will need to be rebuild/reconstructed, and so the cold milling is not going to be the first item of work. The cold milling and paving processes go together and were priced together. Scott Hein is confident that the cost is a fair one.

Governor Sisolak requested the builder for additional clarification.

Steve Blakely from Road and Highway Builders joined the meeting and confirmed that Scott Hein is correct regarding the timeline of the process. Cold milling will be done at night and paving during the day. Mr. Blakely explained that some millings are being stockpiled at a location for NDOT and some of those millings will be processed or wrapped at their hot plant and the cost for that is included in the cold-milling quote.



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Governor Sisolak expressed that this issue will continue to be questioned in the future as it has in past meetings and expressed concern regarding a potential bid adjustment in the future.

Director Swallow responded that the company is not eligible for a future bid adjustment. A future bid adjustment can only be made if there is a substantial change in the quantity of the item or a significant change in the actual work product.

Motion: Approve Agenda Item 5 Consideration of Approval Contracts over \$5,000,000

By: Member Virginia Valentine

Vote: Passed Unanimously

6. Consideration of Approval of Agreements over \$300,000 (For Possible Action)

Director Swallow presented three agreements for consideration. The first is an amendment to add three years to an existing agreement for a local technical assistance program. This is 50 percent federal funded and provides a great resource not just to NDOT but to the local communities in terms of transportation training. The second is an amendment for Parametrix to help augment the freight program by including interactive story knots to help with the data understanding and sharing. The third agreement is for WSP USA to do the final engineering for the two new bridges that are being included in the I-515 southbound auxiliary lane project. This also includes bid-analysis review, supplementals, change orders, public outreach, all associated with the construction of this project as it goes into construction early next year.

There were no questions from Members.

Motion: Approve Agenda Item 6 Consideration of Approval of Agreements over \$300,000

By: Lieutenant Governor Kate Marshall

Vote: Passed Unanimously

7. Contracts, Agreements, and Settlements (Informational Item Only)



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Director Swallow had no comments.

There were no questions from members.

8. Consideration of Landowners, Eugene J. Lepire and Judith L. Lepire, a Claim for \$495,000 compensation pursuant to NRS 408.497. (For Possible Action)

Director Swallow shared that typically, when there's a dispute on land ownership, the landowners take us to court. NRS actually says that they should bring their claims to the State Board of Transportation initially for consideration by the Board.

Director Swallow reported that in March, the Lepires brought forth a claim alleging \$495,000 in damages to their Lyon County property. At that time the Board requested the Department have further discussion with the Lepires. The Lepires offered to resolve the matter by selling the property to the Department for roughly \$4 a square foot, which is comparable to what other properties in the area would sell for, for a total of \$168,528. Director Swallow reported that the Department identified a need in the area to have further land to help facilitate construction and for staging of materials and/or construction equipment and felt this was a fair resolution, and the Department recommended that the Board settle with the Lepires for \$168,528.

Lieutenant Governor Marshall inquired as to whether or not the Lepires had a permit to access the road in question.

Craig Reynoldson, Chief of Right-of-Way Division, reported that they were unable to find any permit.

Lieutenant Governor Marshall inquired if NDOT, in the construction, provided the Lepires two entry/exit points that previously did not exist.

Craig Reynoldson confirmed this.

Lieutenant Governor Marshall inquired whether or not a hotel being built where NDOT had done improvements would be more economically viable than one being built where NDOT had not done any improvements.



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Craig Reynoldson responded that, in his opinion, the construction on the property did not impact building a motel/hotel.

Lieutenant Governor Marshall inquired with the improvements that NDOT provided, was there likely to be greater traffic flows through that area.

Craig Reynoldson responded that he did not believe any traffic flow was impeded.

Director Swallow reported that in working with the Lepires, the Department recognized that there is value of the property to the Department and therefore were willing to purchase the property at a price not above that of other properties in the area and do not feel that the Lepires have been harmed. Settling the claim and purchasing the property will help avoid entering litigation and having to defend a lawsuit and ultimately, perhaps, having another settlement conversation with the Board of Examiners.

Motion: Approve Agenda Item 8 Consideration of Landowners, Eugene J. Lepire and Judith L. Lepire, a Claim for \$495,000 compensation pursuant to NRS 408.497

By: Controller Catherine Byrne

Vote: Passed. Lieutenant Governor Marshall opposed.

9. Consideration of Approval of SUR 18-07 Direct Sale of a portion of US-95, two parcels of land along US-395 at the Cold Springs Valley Interchange in the County of Washoe, State of Nevada. (For Possible Action)

Director Swallow reported that this item is to allow via direct sale additional property owned along US-95, along 395 north of Reno in the Cold Springs Valley, where there is a surplus right of way, approximately 510 feet. The surplus would reduce it to 350 feet, still providing for expansion of 395 in the region, when and if that should be needed in the future, up to five lanes in each direction. The surplus property is required to be sold to the property owner from whom it was purchased it should they put in a bid. The previous property owner did bid to purchase the property at fair market value, and therefore there is a request for the Board's permission for the direct sale.



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Lieutenant Governor Marshall inquired if NDOT could confirm or verify their own analysis such that flood management in the area is improved and that first responders and emergency vehicles will not have issues getting through the area in question.

Director Swallow indicated that there are three existing culverts crossing the road. When the development is completed, Stone Gate will provide fixed, continuous flood control channels through their development, channelizing that flow, and then in the area that is to be surplused, they will be constructing flood control facilities to convey that water safely across 395.

Lieutenant Governor Marshall asked if it was Director Swallow's understanding that emergency vehicles could access the area.

Director Swallow confirmed her understanding that this was the case.

Director Swallow explained that NDOT designed for storm events and acknowledged that there was a chance they would not be able to traverse the area if the design storm was exceeded.

Motion: Approve Agenda Item 9 Consideration of Approval of SUR 18-07 Direct Sale of a portion of US-95, two parcels of land along US-395 at the Cold Springs Valley Interchange in the County of Washoe, State of Nevada.

By: Member Stephen Ascuaga

Vote: Passed Unanimously

10. Consideration of Approval of Legislature-Approved Fiscal Year 2021 Vehicle Replacement and Procurement of Vehicles and Non-Rental Equipment in Accordance with NRS 408.389. (For Possible Action)

Director Swallow reported that each biennium, the legislature approves vehicle replacement expenditures as well as any new equipment purchases. Any item that is over \$50,000 requires approval of the Board.

Lieutenant Governor Marshall inquired if there are vehicles that have reached the requirement for replacement, which are not being replaced.



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Director Swallow responded that because there is a vast fleet of vehicles, to replace all that meet the criteria would be cost-prohibitive, so NDOT is looking to replace those that are the most critical to ensure that the program can be delivered.

Lieutenant Governor Marshall confirmed with Director Swallow that she is comfortable that NDOT is able to manage what is anticipated in terms of replacement due to changing weather conditions such as fire and flooding, et cetera.

Director Swallow responded that she is confident that the items being replaced are most critical to ensure function. Director Swallow acknowledged that it is possible that equipment may fail for weather/flooding reasons, but that NDOT is replacing equipment based on their budget.

Motion: Approve Agenda Item 10 Consideration of Approval of Legislature-Approved Fiscal Year 2021 Vehicle Replacement and Procurement of Vehicles and Non-Rental Equipment in Accordance with NRS 408.389.

By: Lieutenant Governor Kate Marshall

Vote: Passed Unanimously

11. Public Comment

Two commenters on the phone line.

- a. Alita Dupree from Las Vegas commented that she believes it's important to keep talking about the NDOT director's report and presenting the director's report in multiple places so that more people can hear this valuable and meaningful information. Ms. Dupree reiterated the issue of seniors and disabled that navigate the roads and that congestion is looming and therefore the 24-hour HOV lanes are an essential part of helping people who often don't have their own vehicles, such as users of RTC buses and paratransit, to be able to navigate the valley in a safe, affordable, and timely manner. Ms. Dupree gave her input on the necessity of a rail plan. Ms. Dupree gave her input on the necessity of more electric cars, buses, and trucks on the highway to clean up the air.



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b. The second caller was no longer on the line.

No further public comments.

12. Executive Session

There was no executive session today.

13. Adjournment

Lieutenant Governor Marshall requested that Director Swallow include a status update on the five miles of bike paths in Elko in their next meeting.

Director Swallow agreed.

The Governor thanked everyone and said he would accept a motion to adjourn.

Motion: Adjourn the September 14, 2020 Nevada Department of Transportation Board of Directors Meeting

By: Controller Catherine Byrne

Vote: Passed Unanimously



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MEMORANDUM

September 30, 2020

TO: Department of Transportation Board of Directors
FROM: Kristina Swallow, P.E., Director
SUBJECT: October 12, 2020 | Transportation Board of Directors Meeting
ITEM #5: Consideration of Approval of Agreements Over \$300,000 - *For possible action.*

Summary:

The purpose of this item is to provide the Board a list of agreements over \$300,000 for discussion and approval following the process approved at the July 11, 2011, Transportation Board meeting. This list consists of:

- Design-Build contracts; and/or
- All agreements (and amendments) for non-construction matters, such as consultants, service providers, etc. that obligate total funds of over \$300,000, during the period from August 14, 2020 through September 10, 2020.

Background:

The Department contracts for services relating to the development, construction, operation and maintenance of the State's multi-modal transportation system. The attached consists of new agreements over \$300,000 and amendments which increase the total agreement amount above \$300,000 during the period from August 14, 2020 through September 10, 2020.

Analysis:

These agreements represent the necessary support services needed to deliver the State of Nevada's multi-modal transportation system and have been prepared following the Code of Federal Regulations, Nevada

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Revised Statutes, Nevada Administrative Code, State Administrative Manual, and/or Department policies and procedures.

List of Attachment(s):

- A. State of Nevada Department of Transportation Agreements for Approval, August 14, 2020 through September 10, 2020

Recommendation for Board Action:

Approval of all agreements listed on Attachment A

Prepared by:

Administrative Services Division

Attachment

A

State of Nevada Department of Transportation
 Agreements for Approval
 August 14, 2020 through September 10, 2020

Attachment A

Line No.	Agreement No.	Amend No.	Contractor	Purpose	Fed	Original Agreement Amount	Amendment Amount	Total Amount of prior Amendments	Payable Amount	Receivable Amount	Start Date	End Date	Amend Date	Agree Type	Division	Dir. Office	Division Head	Notes
1	07020	00	CA GROUP, INC.	MOUNT ROSE CORRIDOR STUDY	Y	\$445,922.43	-	-	\$445,922.43	-	10/12/2020	03/31/2022	-	Service Provider	Project Management	Cliff	Nick	10-12-20: PERFORM A CORRIDOR STUDY OF THE MOUNT ROSE HIGHWAY (STATE ROUTE 431). THE INTENTION OF THE STUDY IS TO DEVELOP A MOUNT ROSE CORRIDOR ACTION PLAN, PROVIDING DECISION MAKERS WITH A GUIDE THAT WILL DEFINE FUTURE TRANSPORTATION NEEDS ALONG THE STATE ROUTE 431. THE CORRIDOR ACTION PLAN WILL PROVIDE THE CORRIDOR VISION WITH THE PARTICIPATION AND SUPPORT OF THE DEPARTMENT'S PARTNERING AGENCIES (WASHOE COUNTY, CITY OF RENO, AND RTC WASHOE) AND THE PUBLIC. THIS WILL INCLUDE PARTNERING STUDY, POLICY AND IMPLEMENTATION; AND HISTORICAL CRASH REVIEW, MODELING AND FORECASTING. IT WILL BE ASSESSED FOR SOCIOECONOMIC, COMMUNITY, ENVIRONMENTAL, AND MONETARY IMPACTS OF IMPLEMENTING A RANGE OF NEEDED PROJECTS ADDRESSING EXISTING AND PROJECTED TRANSPORTATION PROBLEMS. WASHOE COUNTY, NV B/L#: NVD20081407877-R PROPOSERS: ATKINS NORTH AMERICA, INC., CA GROUP, INC., KIMLEY-HORN AND ASSOCIATES
2	37220 37320 37420 37520 37620 37720 37820	00	ATKINS NORTH AMERICA, INC. CA GROUP, INC. HDR ENGINEERING, INC. HORROCKS ENGINEERS, INC. JACOBS ENGINEERING GROUP, INC WOOD RODGERS, INC. WSP USA, INC.	ON-CALL DESIGN SERVICES	N	\$25,000,000.00	-	-	\$25,000,000.00	-	10/12/2020	10/12/2023	-	Service Provider	Project Management	Cliff	Nick	10-12-20: ON-CALL SERVICES FROM QUALIFIED FIRMS TO PROVIDE THE DEPARTMENT'S ROADWAY DESIGN AND PROJECT MANAGEMENT DIVISIONS WITH PROFESSIONAL CIVIL ENGINEERING AND SUPPORT SERVICES ON AN AS-NEEDED BASIS. THESE SERVICES MAY INCLUDE THE FOLLOWING: PROJECT MANAGEMENT SERVICES AND PLAN; QUALITY ASSURANCE/QUALITY CONTROL, COORDINATION AND MEETINGS, PROGRESS REPORTING, AND PROJECT SCHEDULING; FIELD REVIEWS, DATA COLLECTION, AND PROJECT SCOPING; GENERAL ENVIRONMENTAL SERVICES, STUDIES, AND SURVEYS; ROADWAY DESIGN AND ENGINEERING SERVICES PLAN; SPECIFICATION, AND COST ESTIMATE PREPARATION AND DEVELOPMENT; RIGHT-OF-WAY SURVEY SERVICES, ENGINEERING, AND ACQUISITION SUPPORT; SUBSURFACE UTILITY EXPLORATION AND UTILITY COORDINATION; STRUCTURAL DESIGN; TRAFFIC OPERATIONS AND MODELING/FORECASTING; TRAFFIC SIGNAL, INTELLIGENT TRANSPORTATION SYSTEMS (ITS) AND LIGHTING DESIGN; TRAFFIC PAVEMENT MARKING AND SIGNING DESIGN TRAFFIC CONTROL PLANS, MAINTENANCE OF TRAFFIC (MOT) ANALYSIS; TRANSPORTATION MANAGEMENT PLAN; PAVEMENT DESIGN; DRAINAGE AND STORM WATER DESIGN; LANDSCAPE/AESTHETICS DESIGN; MAPPING AND SURVEYING GEOTECHNICAL INVESTIGATION AND ANALYSIS; CONSTRUCTION ENGINEERING AND SUPPORT SERVICES DURING CONSTRUCTION; TRANSPORTATION ENGINEERING STUDIES, COST RISK ASSESSMENTS, VALUE ENGINEERING STUDIES, BENEFIT/COST ANALYSIS, AND CONSTRUCTABILITY REVIEWS AND CONSTRUCTION SCHEDULES; PUBLIC RELATIONS, OUTREACH, MEETINGS AND PARTNERING. IN ADDITION, SERVICES MAY BE PROVIDED TO THE DEPARTMENT FOR DESIGN-BUILD SUPPORT, STATEWIDE. NV B/L: NVF19981347315, NVD20081407877, NVF19851010291, NVF19991246016, NVF20081035082, NV20031304987, NVF19911025871-R PROPOSERS: ATKINS NORTH AMERICA, INC., CA GROUP, INC., HDR ENGINEERING, INC., HORROCKS ENGINEERS, INC., JACOBS ENGINEERING GROUP, INC., WOOD RODGERS, INC., WSP USA, INC., BEAM, LONGEST & NEFF, L.L.C., GCW, INC., KELLER ASSOCIATES, INC., KIMLEY-HORN AND ASSOCIATES, STANLEY CONSULTANTS, INC., TANEY ENGINEERING, INC.
3	43120 43220 43320	00	JACOBS ENGINEERING GROUP, INC GCW, INC. HORROCKS ENGINEERS, INC.	ON-CALL STRUCTURAL DESIGN SERVICES	N	\$3,000,000.00	-	-	\$3,000,000.00	-	10/12/2020	12/31/2022	-	Service Provider	Structures	Cliff	Jessen	10-12-20: ON-CALL SERVICES FOR DESIGN OF TRANSPORTATION-RELATED STRUCTURES INCLUDING BUT NOT LIMITED TO SMALL AND MODERATE-SIZED BRIDGES, RETAINING WALLS, SOUNDWALLS, HYDRAULIC STRUCTURES AND SIGNS ON AN AS-NEEDED BASIS. BRIDGE RELATED WORK COULD INCLUDE THE DESIGN OF NEW OR REPLACEMENT STRUCTURES, SEISMIC RETROFITS, DESIGN CHECKS AND LOAD-RATINGS. IN ADDITION, THE SCOPE OF WORK WILL INCLUDE THE DEVELOPMENT OF STRUCTURAL DESIGN CALCULATIONS AND PLAN SHEETS, QUANTITY CALCULATIONS, ESTIMATE AND NOTES TO SPECIFICATIONS, STATEWIDE. NV B/L#: NVF20081035082, NVD19721004148, NVF19991246016-R PROPOSERS: JACOBS ENGINEERING GROUP, INC, GCW, INC., HORROCKS ENGINEERS, INC., ATKINS NORTH AMERICA, INC., BLAKELY, JOHNSON AND GHUSN, INC., HDR ENGINEERING, INC., HYYTINEN ENGINEERING, LLC, INNOVA TECHNOLOGIES, INC., KORDT ENGINEERING GROUP, LLC, LUMOS AND ASSOCIATES, INC., POGGEMEYER DESIGN GROUP, INC., STANTEC CONSULTING SERVICES, INC., T.Y. LIN INTERNATIONAL, WSP USA, INC.

Line Item 1

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

070-20-804
For Agreement Services Only

Request to Solicit Services and Budget Approval (2A)
Amendments for time extensions (time only) do not require a form 2a

x Initial Budget Request Request for Amendment #: Agreement #:

If Amendment, name of Company:

Project ID #(s): N/A

Type of Services: Service Provider - SR 431/Mt. Rose Hwy Corridor Action Plan

DS
MC

Originated by: Murph Glover Division: Planning Date Originated: 03/06/2020

DS
SR

Division Head/District Engineer: Mark Costa

Budget Category #: 06 Object #: 814U Organization #: 804

Type of Funding: Fed/State % of Fund: 80/20 State Fiscal Year(s): FFY20,21,22

Amendment Estimated Cost:

Total Agreement Estimated Cost: 450,000

Funding Notes: FFY20 - \$40,000

FFY21- \$306,000

FFY22 - \$104,000 All \$450K SPR funded and to be co-managed with Project Management

Financial Management:

DocuSigned by:

Donna Spelts
6ABC3985622400...
Signature

03/11/2020
Date

x Requires Transportation Board Approval

Does not require Transportation Board Approval

Approval of this form by the Financial Management Division, Budget Section, provides funding authority for the services described. Actual availability of funds and the monitoring of actual expenditures must be determined by the Division Head.

Project Accounting:

DocuSigned by:

Kathleen Meke
9E9E10973C1B46E...
Signature

03/11/2020
Date

Director:

DocuSigned by:

Kristina L. Swallow
C4B612EC2C1E4EB...
Signature

03/11/2020
Date

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION**

For Agreement Services Only
070-20-804

Attachments:

Budget by Organization Report (Report No. NBDM30) attached here:



If Amendment, attach original Agreement here:

Any additional information to attach: No

Purpose of, and Justification for, Budget Request:

Initiate RFP to develop a comprehensive SR 431/Mt. Rose Hwy. Corridor Action Plan. This assists the DEPARTMENT in better understanding and planning for future needs within the corridor. Technical and engineering resources are required externally due to the DEPARTMENT's lack of resources and expertise required to complete the scope of the plan. Consultant support, including engineering, project management and modeling expertise will provide a streamlined schedule with the greatest monetary benefit to the DEPARTMENT. Budgets were estimated using hourly rates, then averaging per month. \$25K per month multiplied by 18 months equals the \$450K total project estimate.

Scope of Services:

The Action Plan development includes plan development with partnering agencies (Washoe County, City of Reno, and RTC Washoe); partnering agency study, policy, and implementation; and historical crash review, modeling and forecasting. The project will begin in August 2020 and conclude in February 2022. The project location is SR 431/Mt. Rose Hwy. from Joy Lake Rd. to SR 431/Mt. Rose Hwy. at SR 341/Geiger Grade AND SR 341/Geiger Grade from Toll Rd to SR 431/Mt. Rose Hwy.



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

September 17, 2020

TO: Clifford Lawson , Deputy Director

FROM: Nick Johnson, Project Manager Chief DS
NJ

THRU: Jae Pullen, Project Manager DS
JP

SUBJECT: Negotiation Summary for RFP 070-20-804 Mount Rose Corridor Study

A negotiation meeting was held virtually on Monday, July 6, 2020, with Chad Anson, Connie Anderson of CA Group and Kevin Verre, Hoang Hong, Sam Ahiamadi, Julie Maxey and Jae Pullen, of the Nevada Department of Transportation (DEPARTMENT) in attendance.

The duration of this agreement will be less than two years, ending on March 31, 2022.

The budgeted amount of this Agreement is comprised of 80% Federal / 20% State Funding.

The Scope of Services was reaffirmed by both parties after further scope refining:

Scope of Services attached.

The following schedule was agreed to by both parties:

Date	Task to be Completed
December 2020	Kickoff Stakeholder Meeting
January 2021	1 st Public Meeting
July 2021	Draft Action Plan
July 2021	2 nd Public Meeting
November 2021	Final Action Plan

Key personnel dedicated to this project are as follows:

Name	Title	Estimated Number of Hours
Chad Anson	Project Manager	276
Paul Frost	Engineering Lead	206
Bardia Nezhati	Multimodal Planning	24
Connie Anderson	Public Information	240
Total Hours:		

Sub-consultant information regarding Project Descriptions on active Agreements (INCLUDE AGREEMENT NUMBERS):

Sub-Consultant	Project Description	Agreement No.
Parametrix, Inc.		
Prime	Freight Program Support Services	P562-17-802
Prime	I-15 & I-80 Multi-state Coordination	P285-19-804
Sub	I-15 Feasibility Study	P384-18-015
Sub	One Nevada Plan TP Implementation	P702-18-802
Abbi Agency	None	N/A
Silver State Traffic	None	N/A

The DEPARTMENT's original estimate was \$450,000.00.


The SERVICE PROVIDER's original estimate was \$1,005,553.00, including direct labor (3,606 man-hours of work by the SERVICE PROVIDER), a 9% fee, and direct expenses at \$510,581.00 (including sub-consultant expenses).

The overhead rate of 100.87% was provided by the Internal Audit Division.

The negotiations yielded the following:

1. Based upon the direct labor costs and an overhead rate of 100.87%, the overhead amount will be \$108,077.16.
2. A fee of 9% was agreed to by both parties, and will be \$19,369.99 for this agreement based upon direct labor costs and an overhead rate of 100.87%.
3. The direct expenses agreed to total \$211,330.00 for sub-consultants, reproduction, communication, travel and per diem. There will be no direct compensation for computer time.
4. The total projected SERVICE PROVIDER man-hours allocated for this project is 1,742.
5. The total negotiated cost for this Agreement is \$445,922.43.

Reviewed and Approved:

DocuSigned by:

 609C7D7ABB4A443...

09/21/2020

Deputy Director

Attachment A

Scope of Services Mount Rose Corridor Action Plan

1.0. GENERAL

The Nevada Department of Transportation (DEPARTMENT) desires to perform a corridor study of the Mount Rose Highway (State Route 431/SR431), herein referred to as the PROJECT. The intention of the study is to develop a Mount Rose Corridor Action Plan, providing decision makers with a guide that will define future transportation needs along the State Route 431.

Mount Rose Highway is a scenic byway and is officially named “Highway to the Sky”. State Route 431 connects Lake Tahoe to the City of Reno, starting at the junction of State Route 28 and stretching 24 miles northeast to the S. Virginia Street intersection. From the foothills approaching Reno, the 2-lane highway increases to four lane highway with a center two-way left-turn lane (TWLTL). The functional classification of SR 431 transitions from a “Rural Minor Arterial” to a “Urban Principle Arterial- Other”. West of Interstate 580 interchange, SR431 connects to South Virginia and the Veterans Parkway roundabout via Geiger Grade Highway (State Route 341/ SR341).

The Mount Rose Corridor Action Plan will provide the corridor vision. The study will be assessed for socioeconomic, community, environmental, and monetary impacts of implementing a range of needed projects addressing existing and projected transportation problems.

The goals of the PROJECT include:

- 1.0.1. SERVICE PROVIDER to develop a vision for the corridor with the participation and support of the DEPARTMENT’s partnering agencies (Washoe County, City of Reno, and RTC Washoe) and the public.
- 1.0.2. SERVICE PROVIDER to assist the DEPARTMENT with compiling all relevant existing studies, policies, and plans.
- 1.0.3. SERVICE PROVIDER to review and interpret historical crashes along the corridor, include public complaints, and provide safety strategies.
- 1.0.4. SERVICE PROVIDER evaluates existing community development plans and future trends; and identify the necessary access management to meet the community’s future needs. Based on county and city land use patterns, provide improvement recommendations to enhance intercity mobility.
- 1.0.5. SERVICE PROVIDER to provide a 20-year forecast for the corridor, matching RTC’s future horizon year; including planned roadway network, projected traffic volumes, and anticipated operations if no improvements are made.
- 1.0.6. SERVICE PROVIDER to provide a corridor vision based on transportation and community needs; identify policies, programs, schedules, responsibilities, and funding sources needed to ensure the corridor services the future vision (2040).

1.1. PROJECT LOCATION- The study area is in Washoe County, Nevada on State Route 431 from NDOT Maintenance Station driveway directly west of Douglas Fir Drive to South

Virginia Street/US395A (SR431 WA 24.4) and on Virginia City Road/Geiger Grade from the junction of Veterans Parkway (SR341 WA 6.0) to South Virginia Street/US395A (SR341 WA 6.3).

1.2. GENERAL DESCRIPTION OF SERVICES- The work consists of the analysis and evaluation the corridor, access management, community development and future growth, and safety to provide a corridor vision that will maximize safety, accommodate future growth and mobility of the traveling public- to include all modes of transportation. If it is determined to be in the best interest of the DEPARTMENT, an amendment to the SERVICE PROVIDER Agreement may be pursued to include additional and more engineering development of potential alternatives.

1.2.1. The SERVICE PROVIDER shall analyze and evaluate relationship between the corridor and adjacent land:

1.2.1.1. Define acceptable levels of access and mobility (access management); consolidate and control access points;

1.2.1.2. Determine transportation system needs to support surrounding land uses, to include multimodal transportation opportunities;

1.2.1.3. Identify operational deficiencies and promote operational efficiency;

1.2.1.4. Identify risks and opportunities;

1.2.1.5. Provide corridor strategies that meet the needs of the future vision of the corridor (2040), and funding perspective;

1.2.1.6. Include conceptual local roadway improvements necessary to meet the corridor action plan;

1.2.1.7. Build consensus with the DEPARTMENT's partnering agencies and the public.

1.2.2. Upon completion of the evaluation, SERVICE PROVIDER will prepare a final corridor action plan documenting the results of the evaluation.

2.0. PROJECT MANAGEMENT

The SERVICE PROVIDER shall manage/coordinate PROJECT development activities with the DEPARTMENT, other agencies, property owners, and the major commercial interests within the footprint of the study area. Project management will be executed in coordination with the DEPARTMENT's Project Manager and in accordance with the DEPARTMENT's *Project Management Guidelines*.

2.1. PROJECT MANAGEMENT PLAN- Prepare a draft project management plan (PMP) according to the DEPARTMENT's *Project Management Guidelines* within four (4) weeks of the notice to proceed (NTP). The plan must define the SERVICE PROVIDER's approach on managing the scope, budget, cost, and schedule and quality aspect of SERVICE PROVIDER's work. The plan must also address communication plan/protocols, stakeholder outreach plan, risk management plan, change management plan and other activities required for effectively managing this study.

2.2. SERVICE PROVIDER PROJECT MANAGER- Provide a Project Manager to support the DEPARTMENT Project Manager, coordinate SERVICE PROVIDER activities, staff the PROJECT, assist with communications, participate in meetings, oversee the SERVICE PROVIDER tasks, and advise the DEPARTMENT's management as directed by the DEPARTMENT Project Manager. The SERVICE PROVIDER Project Manager will be a licensed professional engineer in the State of Nevada.

The SERVICE PROVIDER Project Manager will provide staff planning and resources to meet PROJECT schedule commitments and to complete tasks identified in the Scope of Services, including support staff required to perform the oversight and independent quality assurance reviews. This includes insuring all permitting for DEPARTMENT and partnering agencies required to carry out Scope of Services is acquired in a timely manner.

2.2.1. PROGRESS REPORTS AND MONTHLY INVOICING- Provide monthly invoices in a timely manner, to include a progress report. The monthly progress reports/invoices will be submitted to the DEPARTMENT. It will be based on data received from each task lead and SERVICE PROVIDER and will address the following:

2.2.1.1. Work task completed since the last invoice/ progress report;

2.2.1.2. Progress on each work task planned and overall percentage complete for the next reporting period;

2.2.1.3. Staff timesheets for all work completed within the invoice;

2.2.1.4. Needs/requests between the DEPARTMENT task leads and SERVICE PROVIDER's staff; and

2.2.1.5. Progress report will not exceed one (1) page.

2.3. MONTHLY PMT MEETINGS - Project management team meetings will convene with project key staff. Meetings will be held in Carson City or in a virtual format. The Service Provider will facilitate the meetings, and prepare agendas, meeting notes, and all meeting displays, handouts and other materials. Four (4) meetings are assumed.

2.4 MISCELLANEOUS DEPARTMENT COORDINATION MEETINGS - Various Department coordination meetings will be necessary as the study progresses. The Service Provider will prepare for, attend, and document five (5) meetings throughout the study.

2.5. QUALITY ASSURANCE / QUALITY CONTROL (QA/QC) - The SERVICE PROVIDER is responsible for the accuracy and completeness of any reports and related materials prepared under this agreement and, as such, shall check all materials released from the SERVICE PROVIDER office accordingly. Develop and implement a quality control plan during the entire time work is being performed. The deliverables shall be reviewed by the DEPARTMENT for conformity with the DEPARTMENT's procedures, agreement terms, and in accordance with this Scope of Services. Non-compliance will be sufficient cause for rejection of the submittal. The SERVICE PROVIDER acknowledges that review by the DEPARTMENT does not include detailed review or checking of major components or related details for accuracy.

The QC process will ensure that all documents produced by the SERVICE PROVIDER are thoroughly checked by an individual of at least equal competency to the originator of the

document to verify accuracy. Checking shall not only confirm the accuracy but shall include a thorough review of the proper use of manuals and documents referenced elsewhere within this document.

As part of the QA process, the SERVICE PROVIDER will provide written confirmation of the internal checking and review to the DEPARTMENT in conjunction with each submitted deliverable. The checking documentation will be signed by the SERVICE PROVIDER's Project Manager and/or QA Manager.

2.6. **ADDITIONAL PROJECT DOCUMENTATION** - The SERVICE PROVIDER will be responsible for maintaining the official PROJECT files with all correspondence tracked in a correspondence log and hand-calculated design data entered on appropriate standard or PROJECT forms in accordance with the DEPARTMENT's standards of acceptability.

The SERVICE PROVIDER will be responsible to maintain an Issue Log for the PROJECT. The Issue Log will be available for agency members and partnering agencies. The Issue Log will be used to document PROJECT comments, questions, and answers to the SERVICE PROVIDER, DEPARTMENT, and partnering agencies. SERVICE PROVIDER and DEPARTMENT will encourage team members to use the Issue Log to track concerns and keep the team aware of project progress.

2.7. **DELIVERABLES**

2.7.1. Project Management Plan;

2.7.2. Monthly status report and invoice;

2.7.3. Monthly Issue Log status; and

2.7.4. QA/QC checklist for any deliverables submitted.

2.7.5. PMT and other NDOT internal coordination meeting minutes

3.0. **EXISTING PROJECT CONDITIONS**

The SERVICE PROVIDER shall compile all necessary data to analyze and evaluate the existing PROJECT conditions.

3.1. **ANALYZE SAFETY ISSUES** - Obtain the 5-year crash data for the corridor to include crashes within 500 feet on the cross streets. Conduct an accuracy review of the crash data prior to the crash analysis. Conduct the crash analysis and prepare a crash summary. The crash analysis will focus on crash type, crash groupings and will provide a separate analysis for pedestrians, bicycle and transit related crashes. The SERVICE PROVIDER Project Manager will request and evaluate crash narratives and witness reports for pedestrian, bicycle and transit bus crashes within the 5-year crash data window. The crash summary will provide a basis for identifying safety issues in the corridor. Field reviews will be performed to verify all identified safety issues. A critical crash and safety issue location map will be prepared.

3.2. **REVIEW POLICIES, PLANS AND STUDIES** - Assemble all applicable transportation policies, plans, and studies that pertain to the identified corridor. A memo will be prepared that summarizes applicable recommendations, issues, or findings to consider during this PROJECT, including:

3.2.1. Roadway Safety Assessment (RSA), Intersection Control Evaluation (ICE), speed studies and signal warrant analysis that were conducted;

3.2.2. Access management policies for the DEPARTMENT, RTC WASHOE, Washoe County, City of Reno, and industry guidelines;

3.2.3. Multimodal plans (DEPARTMENT, county, city, and RTC Washoe), to include nature trails;

3.2.4. Future programmed (RTP/STIP) or planned (other study recommendations) projects (DEPARTMENT, county, city, and RTC Washoe); and

3.2.5. Current transportation funding sources available.

3.3. **COMMUNITY DEVELOPMENT- LAND USE ANALYSIS** - Conduct an inventory of the existing and planned land use within the corridor. This effort will be coordinated with the Washoe County, City of Reno, and RTC Washoe. This task includes, GIS land use acquisition and meetings with local agency community development to identify any submitted tentative maps or zoning changes.

3.4. **MULTIMODAL ANALYSIS**- Inventory and evaluate the existing multimodal facilities along the corridor, including any planned future projects to enhance the multimodal infrastructure.

3.5. **RIGHT-OF-WAY, ROADWAY GEOMETRIES AND TRAFFIC CONTROL DEVICES** - Develop a series of GIS maps to inventory existing right of way, lane configurations, driveways, on-street parking, location and connectivity of adjacent parking, trails, existing bike facilities, bus stops, the pedestrian network, marked crosswalks and other traffic control devices.

3.6. **DELIVERABLES**

3.6.1. Five-year crash summary memo, to include aerial/GIS map of critical crashes and identified safety issues;

3.6.2. Review policies, plans, and studies summary memo;

3.6.3. Aerial/GIS map series of all current land use plans and any submitted tentative maps or zoning changes;

3.6.4. Multimodal summary memo, to include aerial/GIS map of existing and planned facilities;

3.6.5. Aerial/GIS map series for existing right of way, roadway geometry and other features within the corridor; and

4.0. **TRAFFIC ANALYSIS AND ACCESS MANAGEMENT**

The traffic analysis task shall include traffic forecasting and operational analysis. All electronic files for the analysis, including those from support software, shall also be submitted.

4.1. TRAFFIC FORECASTING AND OPERATIONAL ANALYSIS - Traffic forecasting shall be completed following methodologies in the DEPARTMENT's Traffic Forecasting Guidelines. The SERVICE PROVIDER may use Synchro, Sidra or other software upon discussing with DEPARTMENT's Traffic Operation, for all traffic operational analysis with HCM results as output. Microsimulation analysis will not be required as part of this scope. The SERVICE PROVIDER will coordinate with the DEPARTMENT's Traffic Information Division and the RTC Washoe to develop consensus traffic forecasts for the corridor. SERVICE PROVIDER will utilize the RTC adopted travel demand model for the forecasts. The purpose of the traffic study is to:

4.1.0.1. Develop base year (2020), and obtain interim year (2025), and design year (2040) peak hour forecasts (AM and PM) from the RTC travel demand model to verify lane requirements and define capacity improvement projects; and

4.1.0.2. Perform operational analysis of concepts and prepare a summary memo, to include recommendations.

Analysis years for this Study:

Base Year: 2020

Interim Year: 2025

Design Year: 2040

4.1.1. TRAFFIC FORECASTING METHODOLOGY MEMORANDUM - prepare an abbreviated one to two-page Traffic Forecasting Methodology memorandum for review and approval by the DEPARTMENT. Existing traffic volume information shall be collected in enough detail to address traffic parameters as listed in the NDOT Traffic Forecasting Guidelines.

4.1.2. TRAFFIC FORECASTING - Complete the traffic forecasting based on the approved methodology memorandum. The traffic forecasts for Build and No Build scenarios shall be based on the RTC Washoe travel demand model (TransCAD) and as approved by the DEPARTMENT. Forecasts will include turning movement volumes for major interchanges and the following intersections with Mount Rose Highway:

- Geiger Grade Roundabout
- South Virginia
- I-580 Interchange ramp termini
- Herz Boulevard (Summit Mall)
- Wedge Parkway
- DeSpain Lane/Sundance Drive
- Telluride Drive
- Edmonton Drive
- Thomas Creek Road
- Fawn Lane
- Mountain Ranch Road
- Callahan Road
- Timberline Drive/Bourdeaux Drive
- Joy Lake Road

The traffic forecasts with associated documentation will be submitted to the DEPARTMENT's Traffic Information Division for approval prior to use in the operational analysis.

4.1.3. TRAFFIC OPERATIONAL ANALYSIS - The SERVICE PROVIDER shall prepare a Traffic Operational Analysis scope for review and approval by the DEPARTMENT's Traffic Operations Division. The limits of analysis (geographic and temporal), data sources and other key items that needs to be reviewed and agreed upon will be identified in this Scope. Traffic operations will be conducted for the purpose of roadway design and alternatives analysis. Analysis shall include obtaining existing traffic signal timing data from the appropriate agency for all the intersections along the corridor. Analysis is assumed to be conducted on up to two (2) overall corridor scenarios and include up to two (2) various intersection configurations at Callahan Ranch, Thomas Creek, I-580 ramp termini, and Geiger Grade intersections.

Data collection shall include information as necessary to provide the basic items listed below, which are required as inputs to perform a traffic operations analysis. Data collection under this task include, but not limited to:

- 4.1.3.0.1. Geometry configuration (number of lanes, turn pockets/storage lanes, posted speed limit);
 - 4.1.3.0.2. Number of general traffic lanes (Build and No Build conditions);
 - 4.1.3.0.3. Average daily traffic Current Year;
 - 4.1.3.0.4. Average daily traffic Base Year, Interim and Design Years (Build and No Build conditions);
 - 4.1.3.0.5. Percent trucks (include RVs if applicable);
 - 4.1.3.0.8. Collision reduction factors after improvements (included as part of the safety analysis).
- 4.1.3.1. TRAFFIC COUNTS- Collect traffic count data at the intersections identified in Section 4.1.2, to include 2-hour AM and PM peak hour turning movement counts.

4.2. DELIVERABLES

- 4.2.1. Abbreviated one to two page Traffic Forecasting Methodology Memo;
- 4.2.2. Traffic forecasting memo;
- 4.2.3. Abbreviated one to two page Traffic Operations Analysis Methodology Memo;
- 4.2.4. Traffic analysis files (Base, interim, design);
- 4.2.5. Traffic report

5.0 CORRIDOR VISION DEVELOPMENT

The SERVICE PROVIDER shall provide a corridor vision that supports capacity, operational, multimodal, and safety enhancements and evaluated based on the results of the traffic analysis and community needs. Broad level interim- and long-term corridor strategies that can be referenced as a guide for future city, county, MPO, and Department transportation projects.

5.1 CONCEPT DEVELOPMENT AND SCREENING – Concepts developed based upon DEPARTMENT provided aerial mapping and SERVICE PROVIDER provide aerial photography and GIS right-of-way boundaries and parcels. Concepts will be developed to a level of providing appropriate horizontal geometry in accordance with AASHTO. Profiles will not be required; however, SERVICE PROVIDER shall consider vertical geometry at crossing roadways and tie-ins to existing pavement. Develop potential cross section concepts, preliminary costs and risks associated with improvements along the corridor. Plans and profiles are not part of Scope.

SERVICE PROVIDER will conduct a concept screening and prioritization process utilizing OneNevada screening criteria. SERVICE PROVIDER will provide draft screening and weighting criteria to the DEPARTMENT for approval prior to utilizing. Screening of concepts will include identify interim and long-term implementation opportunities. Screening of alternatives will also include a fatal-flaw environmental screening along with identifying anticipated class of NEPA clearance (CE, EA, or EIS) for each concept.

5.2 CONCEPT REFINEMENT – Concepts will be refined based upon public involvement including Technical Advisory Committee, Stakeholder Working Groups, Public Meetings and feedback provided by the DEPARTMENT.

5.3. IMPROVEMENT COST ESTIMATES - All cost estimates will be prepared in accordance with the DEPARTMENT's Risk Management and Risk Based Cost Estimation Guidelines, using the DEPARTMENT's Project Estimating tool, which can be located at <http://www.nevadadot.com/home/showdocument?id=4518>. Cost estimates for proposed concepts will be conducted at planning level detail to determine an order of magnitude cost range.

All cost estimates will be provided to the DEPARTMENT's Project Manager for approval prior to team distribution.

5.3.1. Provide conceptual level cost estimates, operating and maintenance costs for all preferred interim and long-term solutions and to aid in project prioritization.

6.0. AGENCY AND PUBLIC RELATIONS

PUBLIC INFORMATION PLAN- The SERVICE PROVIDER, working with the DEPARTMENT's Public Hearings Officer and the DEPARTMENT's Public Information Officer, is responsible for public relations and outreach. As such, the SERVICE PROVIDER will prepare and submit for comment and approval, a comprehensive Public Information Plan which will remain in place for the duration of this work. The plan shall include the process by which information is disseminated to the public, a strategy for maintaining public relations, and a detailed approach to public outreach.

DEPARTMENT WEB PAGE AND PROJECT UPDATES- As part of the public relations requirement, the SERVICE PROVIDER will provide PROJECT text, visuals, maps, and other relevant materials for a PROJECT website hosted by the DEPARTMENT. This website will provide information on upcoming meetings and contact information in both English and Spanish. All final documents will be posted on this website for public viewing.

This includes providing a one-page “facts sheet” with PROJECT information, study elements, and schedule. The SERVICE PROVIDER will update the fact sheet as directed by DEPARTMENT Project Manager.

6.1. PROJECT COMMITTEE MEETINGS- Prepare meeting materials for each stakeholder meeting tailored to the issues important to the individual group or partnering agency. These are anticipated to be 11x17 plan view type graphics that “zoom” in on the stakeholder area and topic of interest. The detail of the exhibit will represent project development to date and no additional engineering would be necessary for the graphics. Six (6) meetings are assumed for this activity.

6.1.1. KICK-OFF MEETING- Organize and attend a kick-off meeting with the Stakeholder Working Group (SWG) to discuss the PROJECT objectives, schedule, confirm approach, corridor conditions and issues, and other related considerations. Meeting minutes will be developed and distributed by SERVICE PROVIDER for SWG comment after each meeting.

6.1.2. STAKEHOLDER WORKING GROUP (SWG)- Steering committee comprised of business owners/stakeholders to serve as a sounding board for the potential impacts of proposed corridor plan. This group will meet as requested by the DEPARTMENT during the project. SERVICE PROVIDER will perform all logistics for the SWG, including meeting locations, notices, and updates to members, meeting documentation and follow-up information. Meeting minutes will be developed and distributed by SERVICE PROVIDER for SWG comment after each meeting.

6.1.3. PROJECT TECHNICAL ADVISORY COMMITTEE (TAC)- Working technical group that may include representatives from RTC Washoe, City of Reno, Washoe County, law enforcement, school district and DEPARTMENT. The TAC will review the project study issues and results. The TAC will meet two (2) times during the study period. SERVICE PROVIDER will perform all logistics for the TAC, including meeting location, notices, and updates to members, meeting documentation and follow-up information. Meeting minutes will be developed and distributed by SERVICE PROVIDER for TAC comment after each meeting.

6.2. PUBLIC INFORMATION MEETING- Two (2) public information meetings (open house) will be held during the project time frame. In addition to these meetings up to two (2) neighborhood meetings will be held with residents, business/property owners and community groups to address specific issues. These meetings will be coordinated with NDOT Public Information Hearings Officer. SERVICE PROVIDER will perform all logistics for all meetings, including public noticing as per DEPARTMENT requirements, direct mail notices, media release development for DEPARTMENT distribution, meeting set-up and tear down, meeting handouts and displays, audio/visual needs, obtaining a court reporter, photography as needed, and a post meeting report detailing the meeting. All public information meetings will be conducted through a virtual meeting format.

6.2.1. PUBLIC INFORMATION MEETING- Provide a public information meeting at the beginning of the PROJECT, followed by a second meeting with preliminary corridor vision recommendations for the PROJECT. The SERVICE PROVIDER will plan, advertise, , provide support staff, and write a post-meeting report for the public meeting.

6.2.1.1. MEETING SCHEDULING, PREPARATION AND NOTIFICATION- Planning for the meeting will include ongoing updates, as well as two (2) pre-public meeting

organizational meetings per schedule public meeting, intended to review progress on the meeting materials, virtual format, mail notifications, advertisements and logistics. The planning process for the public meeting will begin approximately ten (10) weeks prior to each meeting.

The SERVICE PROVIDER, in support of the public meeting, will design and prepare mailers to be sent out at a minimum ¼ mile width on each side to addresses along the Mount Rose corridor. Mailers are to be mailed no later than 15 days prior to the public information meeting. The mailers will be sent to both the property owner and all tenants at the property within the approved mailing area.

The SERVICE PROVIDER will be responsible for designing, scheduling of, and payment for all required newspaper publications and media advertising for the public meeting, as well as assisting the DEPARTMENT's public hearings officer and the public information office to disseminate meeting and PROJECT information to the media and the public. The SERVICE PROVIDER will also place meeting notices in area businesses and will disseminate meeting information to stakeholder groups as approved by the DEPARTMENT.

The SERVICE PROVIDER will work with the DEPARTMENT on the virtual meeting software and logistics required. The SERVICE PROVIDER will assist the DEPARTMENT in documenting and pro-actively responding to virtual meeting questions during the public comment period.

6.2.1.2. MEETING STAFFING- No staffing of meetings is anticipated since they will be conducted virtually.

6.2.2. NEIGHBORHOOD MEETINGS- Attend up to two (2) neighborhood meetings will be held with residents, business/property owners and community groups to address specific issues.

6.3. PROJECT PRESENTATIONS- Coordinate with DEPARTMENT Project Manager to develop PROJECT update PowerPoint presentations, to include handouts, and actively participate in presentations for the RTC Advisory Committee, city, county, and other entities (as required). Address and document all questions, concerns and input from the groups.

6.3.1. RTC BOARD OF COMMISSIONERS AND COUNTY COMMISSIONERS/CITY COUNCIL MEETING- As requested, the SERVICE PROVIDER will provide information for project status reports to the RTC Board of Commissioners, Washoe County Commissioners, and the City of Reno Council meetings. It is anticipated up to two (2) presentations will be made to governing boards. Assist the DEPARTMENT in preparing presentation content. SERVICE PROVIDER shall also accompany the DEPARTMENT to the presentations and provide any supporting documentation as requested.

6.3.2. POWERPOINT TEMPLATE- For consistency and uniformity, the DEPARTMENT will provide an approved PowerPoint template for all presentations.

6.4. DELIVERABLES

6.4.1. Prepare and distribute kick-off meeting minutes to include attendees list;

- 6.4.2. Prepare and distribute TAC and SWG meeting minutes to include attendees list;
- 6.4.3. Prepare and distribute summary memos for RTC Advisory and other entity committees;
- 6.4.4. Prepare and distribute summary for the public information and neighborhood meetings, to include attendees list and comment cards;
- 6.4.5. Prepare PROJECT status reports for RTC Board of Commissioners, Washoe County Commissioners, and City of Reno Council presentations; and
- 6.4.6. Prepare PROJECT website page update information.
- 6.4.7 Prepare a Final Summary report to the Department for all Public and Agency outreach activities including all outreach materials prepared.

7.0. CORRIDOR ACTION PLAN DEVELOPMENT

The SERVICE PROVIDER shall develop an action plan which identifies policies, programs, strategies, projects, agency roles and responsibilities, costs, and funding sources needed meet the Mount Rose Corridor Vision for 2025 and 2040. Programs include, but not limited to:

- 7.0.1. Access management;
- 7.0.2. School related transportation/safe routes to school;
- 7.0.3. ADA strategies;
- 7.0.4. Functional roadway classification;
- 7.0.5. Funding strategies;
- 7.0.6. Maintenance and operations strategy (winter operations);
- 7.0.7. Multimodal Strategies- Mass transit/ park-n-ride, etc.;
- 7.0.8. Street lighting;
- 7.0.9. Pedestrian and bike facility connectivity.

The PROJECT action plan will be used by the DEPARTMENT, RTC Washoe, City of Reno and Washoe County. The plan needs complement each agency's needs and provide support for future development and agency projects.

7.1. PREPARE DRAFT CORRIDOR ACTION PLAN- Prepare a draft corridor action plan. The plan will include all identified safety issues, community development and economic analysis, traffic analysis, access management plan, policy needs, corridor strategies and preliminary estimates, and all maps prepared during the study process. Plan appendices will include meeting minute copies and summary memos.

7.2. FINALIZE CORRIDOR ACTION PLAN- After all comments received from the DEPARTMENT Project Manager, TAC, and SWG are duly addressed and incorporated into the report, the SERVICE PROVIDER will resubmit the final corridor action plan to the DEPARTMENT Project Manager for final review and approval. The approved plan including all pertinent documents will be wet stamped and signed by a Professional Engineer in the State of Nevada.

7.3. DELIVERABLES

- 7.3.1. Prepare and submit draft corridor action plan including all pertinent documents; and

7.3.2. Prepare and submit final corridor action plan including all pertinent documents

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

5. Corporate/Business Entity Street Address:

Street Address:	Website:
City, State and Zip Code:	Point of Contact Name:
Telephone and Fax No.	Email:

6. Nevada Local Business Street Address (If different from above):

Street Address:	Website:
City, State and Zip Code:	Point of Contact Name:
Local Telephone and Fax No.	Email:

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

****This section is not required for publicly-traded corporations****

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



Signature

Print Name

Title

Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

Line Item 2

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

231-20-015
For Agreement Services Only

Request to Solicit Services and Budget Approval (2A)
Amendments for time extensions (time only) do not require a form 2a

Initial Budget Request Request for Amendment #: Agreement #:

If Amendment, name of Company:

Project ID #(s): Statewide On-Call (IDIQ) for Design Services

Type of Services: Engineering Services

DS
NJ

Originated by: Dwayne Wilkinson Division: Project Mgmt Date Originated: 05/22/2020

DS
MJ

Division Head/District Engineer: Nick Johnson

Budget Category #: 06-BLDG LND IMP Object #: 814D Organization #: B015

Type of Funding: State % of Fund: 100 State Fiscal Year(s): 21,22 & 23

Amendment Estimated Cost:

Total Agreement Estimated Cost: \$25,000,000

Funding Notes: SFY21-\$ 9,000,000,SFY22-\$ 8,000,000 & SFY23 - \$ 8,000,000

Financial Management:

DocuSigned by:
Donna Spelts 05/26/2020
6ABC3985622490...
Signature Date

Requires Transportation Board Approval
Does not require Transportation Board Approval

Approval of this form by the Financial Management Division, Budget Section, provides funding authority for the services described. Actual availability of funds and the monitoring of actual expenditures must be determined by the Division Head.

Project Accounting:

DocuSigned by:
Kathleen Meke 05/26/2020
9E9E10973C1B46F...
Signature Date

Director:

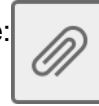
DocuSigned by:
Kristina L. Swallow 05/26/2020
C4B612FC2C1E4EB...
Signature Date

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION**

For Agreement Services Only
231-20-015

Attachments:

Budget by Organization Report (Report No. NBDM30) attached here:



If Amendment, attach original Agreement here:

Any additional information to attach: Yes



Purpose of, and Justification for, Budget Request:

Due to demands on internal resources in the event that a stimulus package is provided and to have Service Provider agreements in place to handle the additional need for engineering services this request is being made.

Scope of Services:

See attached detailed scope of services. To summarize: engineering services in all disciplines may be needed; support may be needed for the development project plans, specifications and estimates; and provisioning for design support may also be required.



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

September 9, 2020

TO: Cliff Lawson, Deputy Director

FROM: Nick Johnson, Chief Project Management DocuSigned by: Nick Johnson
DOC2B850FD9E473...

Lynnette Russell, Assistance Chief Project Management DocuSigned by: Lynnette Russell
06EA215D4166413...

Dwayne Wilkinson, Senior Project Manager DocuSigned by: Dwayne Wilkinson
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SUBJECT: Master Agreement Summary for RFP 231-20-U15 On-Call (IDIQ) for Design Services

The Department is seeking to hire (7) firm(s) to provide: On-Call (indefinite delivery/indefinite quantity) for design related engineering services for the Design and Project Management Divisions.

Scope of Services: (Please see attached SCOPE OF SERVICES)

The DBE goal for these agreements will be established for each Request for Approach. The Master Agreement details this process.

Duration of these agreement(s) will be for 3 years, ending on October 12, 2023.

The budgeted amount of this Agreement is comprised of 100% State Funding.

The following firm('s) have been selected from a competitive RFP process to enter into a Master Service Agreement, this is not an assurance of work:

Firm Name: Atkins North America, Inc.; CA Group, Inc.; HDR Engineering, Inc.;
Horrocks Engineers, Inc; Jacobs Engineering Group, Inc.; Wood Rodgers, Inc.; and
WSP USA, Inc.

Any agreement executed as a result of this procurement shall be a Master Service Agreement, and work will be issued by Task Order. The total amount of all Task Orders issued to all service provider(s) shall not exceed Twenty-Five Million and 00/100 Dollars (\$25,000,000.00).

Terms of negotiations will be determined at the time of each Task Order.

Reviewed and Approved:

DocuSigned by:

609C7D7ABB4A443...
 Deputy Director

This Scope of Services is to assist the Roadway Design and Project Management Divisions as needed in delivering projects or performing various tasks needed to help deliver Roadway Design's and Project Management's annual construction projects and additional construction projects that may be accelerated as a result of an anticipated Federal Stimulus Bill. Services may be required in any of the DEPARTMENT's engineering disciplines.

The final scope shall be identified as part of the Request for Approach (RFA) for a project, and the tasks may include, but are not limited to:

- Project Management services, Project Management Plan, Quality Assurance/Quality Control, coordination and meetings, progress reporting, and project scheduling
- Field reviews, data collection, and project scoping
- General environmental services, studies, and surveys
- Roadway design and engineering services
- Plan, specification, and cost estimate preparation and development
- Right-of-way survey services, engineering, and acquisition support
- Subsurface utility exploration and utility coordination
- Structural design
- Traffic operations and modeling/forecasting
- Traffic signal, Intelligent Transportation Systems (ITS), and lighting design
- Traffic pavement marking and signing design
- Traffic Control Plans, Maintenance of traffic (MOT) analysis, and Transportation Management Plan
- Pavement design
- Drainage and storm water design
- Landscape/aesthetics design
- Mapping and surveying
- Geotechnical investigation and analysis
- Construction Engineering and support services during construction
- Transportation engineering studies, Cost Risk Assessments, Value Engineering Studies, Benefit/Cost Analysis, and constructability reviews and construction schedules
- Public relations, outreach, and meetings
- Partnering

Projects will be delivered via the Design-Bid-Build project delivery method and may include but are not limited to:

- District betterment projects
- Hydraulic projects
- Preservation projects
- ADA and pedestrian ramp improvement projects
- Bridge/structure projects
- Safety projects
- Pedestrian safety projects
- Traffic operations projects

- Bike projects
- Capacity and interchange projects
- Landscape and aesthetic projects

The SERVICE PROVIDER shall produce biddable and buildable construction plans, specifications, and cost estimates to DEPARTMENT standards, and provide support as needed for the projects during advertising and construction. Designs and drawings shall be prepared to meet the DEPARTMENT's current policies, manuals, standards, and design criteria, utilizing the 2019 NDOT Road Design Guide, 2014 NDOT Standard Specifications for Road and Bridge Construction, and 2020 Standard Plans for Road and Bridge Construction (or the most current versions). All design efforts will be prepared in English units using the latest DEPARTMENT approved versions of MicroStation (V8i) and Inroads software. Converted AutoCAD files will not be accepted.

Any Project Management assistance tasks need to conform with the NDOT Project Management Guidelines Second Edition 2010 working draft, NDOT Risk Management and Risk-Based Cost Estimation Guidelines, current NDOT Pioneer Program Guidelines, and current FHWA project management guidance. The FHWA Project Management Plan guidance can be found at this [link](#) and the FHWA Financial Plan guidance can be found at this [link](#). The DEPARTMENT has endeavored to provide the most recent link to the FHWA guidance, but proposers will need to check FHWA's website for the most current guidance.

Services provided in any of the engineering disciplines will conform to the most current policies, manuals, standards, and design criteria in that discipline.

Right-of-Way services will conform to the Uniform Act and current Right-of-Way policies, manuals, standards and criteria.

The current DEPARTMENT manuals for many of the disciplines can be found at: <https://www.nevadadot.com/doing-business/documents-and-publications>.

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank): 174

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Atkins North America, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 4030 West Boy Scout Blvd. Suite 700	Website: www.atkinsglobal.com
City, State and Zip Code: Tampa, FL. 33607	Point of Contact Name: Ernie Edgar
Telephone and Fax No. (813) 282-7275/(813) 281-3634	Email: ernie.edgar@atkinsglobal.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 10509 Professional Circle, Suite 102	Website: www.atkinsglobal.com
City, State and Zip Code: Reno, NV 89521	Point of Contact Name: Roger Philippi
Local Telephone and Fax No. (775) 828-1622/(775) 851-1687	Email: Roger.Philippi@atkinsglobal.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
See following pages for full list of Atkins Corporate Officers and Directors		

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

ATKINS NORTH AMERICA, INC.
FY 2020 DIRECTORS AND OFFICERS

Board of Directors

George L. Nash, Jr.

Susan C. Reinhardt

C. Ernest Edgar IV

Office Title, Officer Names and Office

President/Chief Executive Officer - George L. Nash, Jr., NEW YORK

Sen. V.P./Chief Financial Officer/Treasurer– Susan C. Reinhardt, CALV

Sen. V.P./Chief Operations Officer, Kenneth J. Burns, Jr., DEN

Sen. V.P./General Counsel/Secretary –C. Ernest Edgar IV, TPA

Sen. V.P. – Paul E. Demit, ATL

Sen. V.P. – W. Bradley Dennard, ATL

Sen. V.P. – Donna M. Huey, ORL

Sen. V.P. – Allen Ibaugh, ORL

Sen. V.P. - Priya Jain, EDISON

Sen.V.P. – Justin P. Jones, PHX

Sen. V.P. – Steven C. Malecki, DEN

Sen. V.P. – Maureen M. Nayowith, DEN

Sen. V.P. – Michael M. Newton, TPA

Sen. V.P. – James R. Steele, Jr., TPA

V.P. – Carlos J. Arboleda-Osorio, MIA

V.P. – Maria M. Alvarez, Los Angeles

V.P. – Robert A. Bailey, AUS

V.P. – Matthew S. Baird, HEND

V.P. – Mark A. Banks, DEN

V.P. – Danielle N. Barner, DAL

V.P. – Ira C. Barrow, NORMAN

V.P. – Edward G. Beadenkopf, ALEX

V.P. /Assistant Secretary – Donya M. Becton, MIA

V.P. – Robert B. Bolick, ATL

V.P. – Mourad Bouhafis, ATL

V.P. – Jeremy J. Bourdon, MIA

V.P. – Wesley M. Burford, AUS

V.P. – Ronald J. Caldi, TPA

V.P. – Kevin P. Callahan, ORL

V.P. – Sergio Callen, New York

V.P. – Robin Campbell, ALEX

V.P. – David J. Carter, MIA

V.P. – Robert W. Chandler, BART

V.P. – Catherine Carr Clinch, CALV

V.P. – Amanda Corson, AUS

V.P./Assistant Secretary – Rene de los Rios, MIA

V.P. – Donald R. Deis, JAX

V.P. – Thomas J. Delaney, ORL

V.P. – W. Bradley Dennard, NASH

V.P. – P. Michael DePue, II, MAD

V.P. – Harshal B. Desai, HEN

V.P. – Michael A. Dewyre, TPA

V.P. – Wendy E. Dyson, ATL

V.P. – Donald L. Erwin, Jr., ORL

V.P. – Iraj Ghaemi, SAND

V.P. – Kurt A. Goddard, ATL

V.P. – Susan A. Gratch, ORL

V.P. – Jill S. Gurak, RAL

V.P. –Khashayar Hadibour, PhD, LONG BEACH

V.P. – Rami C. Harb, PhD, DEN

V.P. –David M. Harper, MIA

V.P. – Kenneth P. Hawkins, DEN

V.P. – Ruben A. Hernandez Gregorat, MIA

V.P. – John Tyler Hewitt, ATL

V.P. – Robert Horr

V.P. – Daniel Q. Humphrey, NORMAN

V.P./Assistant Secretary – Jayanth Jayaram, TPA

V.P. – Arthur A. Jones-Dove, CALV

V.P. – James M. Kapinos, ALEX

V.P. – Wade C. Kelly, MAR

V.P. – Thomas S. Knuckey, ORL

V.P. – Matthew J. Koch, MISSOURI

V.P. – Darin R. Larson, FT. MYERS

V.P. – Luke E. LeBas, BAT

V.P. – Timothy P. Ledet, HOUS

V.P. – Daniel A. Liddle, DEN

V.P. – Derek Lindvall, DEN

V.P. – Scott A. Logan, NASH

V.P. – Thomas W. Lowe, AUS

V.P. – Charlotte A. Maddox, TPA

V.P. – Kevin L. Martin, VEST

V.P. – Willson S. McBurney, ORL

V.P. – Regan P. McDonald, ALEX

V.P. – Steven D. McWilliams, ORL

V.P. – Mark D. Micikas, TPA

V.P. – Michael R. Moseley, Jr., ATL

V.P. – Gene Niemasz, DEN

V.P. – Elizabeth T. Norris, AUS

V.P. – Francis O'Connor, EDISON

V.P. – Praveen K. Ommi, ORL

V.P. –Wiley C. Page, Jr. JAX

V.P. – Shayne M. Paynter, TPA

V.P. – Roger A. Phillipi, RENO

V.P. - William P. Pitcher, FT LAUD

V.P. – Gary D. Reinhardt, AUS (OFFSITE) (REAL ESTATE, TX)

V.P. – Michael R. Ryan, FT. MYERS

V.P. – Edward Hull Ryde, DAL

V.P. – Frank J. Schultz, DEN

V.P. – Thomas J. Schweitzer, CALV

V.P. –Sina Seyedian, DEN

V.P. – Joseph L. Shalkowski, AUS

V.P. – Jennifer K. Sorenson, AUS

V.P. – Matthew A. Taylor, ORL

V.P. – Scott E. Tezak, BOS

V.P. – Rukiya Thomas, ATL

V.P. – David P. Thompson, RAL

V.P. – Jennifer M. Tsien, ATL

V.P. – Noelle M. Warren, CHIP

V.P. – Kirk S. Webb, DEN

V.P. – Chester W. Wendrzyk, MEL

V.P. – Lisa M. Wheatly, DEN

V.P. – Gregory J. Wilk, DAL

V.P. – Marcus A. Wittich, ATL

V.P. – Rosemary E. Woods, TAL

V.P. – Jeffrey Wright, ALEX

V.P. – Taylor P. Wright, ATL

V.P. – Terrance J. Zable, ORL

Assoc. V.P. – Clifton D. Austin, AUS (ARCHITECTURE, OH)

Assoc. V.P. – Robert G. Garner, ATL (LAND SURVEY, GA)

Assoc. V.P. – Jacqueline G. Kinker, ORL, (REAL ESTATE, GA AND NC)

Assoc. V.P. – Sudhir Kukillaya, NORMAN

Assoc. V.P. – David W. Larsen, , ORL, (LANDSCAPE ARCHITECTURE, FL)

Assoc. V.P.- Desiderio “Desi” Maldonado, TAL (ENGINEERING, US VI)

Assoc. V.P. – Roberto D. Mantecon, MIA (LAND SURVEY, FL)

Assoc. V.P. – Paul W. Maddox, TPA (REAL ESTATE, FL)

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

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First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

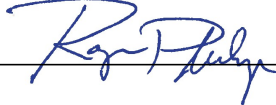
2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A	N/A	N/A	N/A

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.


 Signature
Vice President
 Title

Roger Philippi, P.E.
 Print Name
8/26/2020
 Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

5. Corporate/Business Entity Street Address:

Street Address:	Website:
City, State and Zip Code:	Point of Contact Name:
Telephone and Fax No.	Email:

6. Nevada Local Business Street Address (If different from above):

Street Address:	Website:
City, State and Zip Code:	Point of Contact Name:
Local Telephone and Fax No.	Email:

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

****This section is not required for publicly-traded corporations****

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If “YES” is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



Signature

Print Name

Title

Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

HDR Engineering, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 1917 S. 67th St.	Website: www.hdrinc.com
City, State and Zip Code: Ohama, NE 68106	Point of Contact Name: Nancy Brandon
Telephone and Fax No. Ph: 402-399-1000, Fax: 402-548-5015	Email: Nancy.Brandon@hdrinc.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 9805 Double R Blvd., Suite 101	Website: www.hdrinc.com
City, State and Zip Code: Reno, NV 89521	Point of Contact Name: Craig Smart, PE, Assoc. Vice President
Local Telephone and Fax No. Ph: 775-337-4700, Fax: 775-337-4774	Email: craig.smart@hdrinc.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
No individual has a 5% ownership stake		

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

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First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A			

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.


 Signature Craig Smart, PE
 Print Name
Associate Vice President
 Title
August 27, 2020
 Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

- Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?
- Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

 Signature

 Print Name
 Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Horrocks Engineers, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 2162 West Grove Pkwy, Suite 400	Website: www.horrocks.com
City, State and Zip Code: Pleasant Grove, UT 84062-6728	Point of Contact Name: Wayne Horlacher
Telephone and Fax No. 801-763-5100	Email: wayneh@horrocks.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 1401 N. Green Valley Pkwy, Suite 160	Website: www.horrocks.com
City, State and Zip Code: Henderson, NV 89074	Point of Contact Name: Wayne Horlacher
Local Telephone and Fax No. 702-966-4063	Email: wayneh@horrocks.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
Russell Youd	President	12%
Jim Horrocks	CEO	9%
Brian Atkinson	Secretary	6%
Bryan Foote	Vice President	6%
Matt Horrocks	Vice President	6%
Ron Mortimer	Vice President	6%

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DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No


2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.


 Signature _____ **Wayne Horlacher** _____
 Print Name
Senior Vice President **8/27/2020**
 Title _____ Date _____

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

- Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?
- Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

 Signature

 Print Name
 Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Jacobs Engineering Group, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 1999 Bryan Street, Suite 1200	Website: www.jacobs.com
City, State and Zip Code: Dallas, TX 75201	Point of Contact Name: Ken Gilbreth, P.E.
Telephone and Fax No. (214) 638-0145, (702) 638-0447	Email: Ken.Gilbreth@jacobs.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 2485 Village View Drive, Suite 350	Website: www.jacobs.com
City, State and Zip Code: Henderson, NV 89074	Point of Contact Name: Ken Gilbreth, P.E.
Local Telephone and Fax No. (702) 369-6175, (702) 369-1107	Email: Ken.Gilbreth@jacobs.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
SEE ATTACHED; List of Active Officers and Directors		

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

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- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

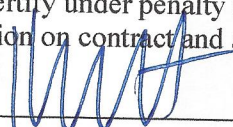
2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A			

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



 Signature

Ken Gilbreth

 Print Name

Vice President

 Title

August 28, 2020

 Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments: _____

 Signature

 Print Name
 Authorized NDOT Representative

Appointments

Board Directors

Name	Position	Appointed
<u>Bronson, Joseph R.</u>	Director	02/11/2003
<u>Brooks, Vincent K.</u>	Director	08/14/2020
<u>Demetriou, Steven J</u>	Chairman of the Board	07/28/2016
<u>Eberhart, Ralph E.</u>	Director	09/27/2012
<u>Jr., R. C. Davidson</u>	Director	02/13/2001
<u>Levinson, Linda Fayne</u>	Director	02/13/1996
<u>Loughran, Barbara</u>	Director	05/29/2019
<u>McNamara, Robert</u>	Director	01/19/2017
<u>Robertson, Peter J.</u>	Director	07/30/2009
<u>Thompson, Chris M.T.</u>	Director	11/15/2012

Officers

Name	Position	Appointed
<u>Allen, William "Billy" B.</u>	Senior Vice President and Chief Accounting Officer	10/13/2016
<u>Andrews, Madhuri</u>	Chief Information Officer	11/11/2019
<u>Arnette, Stephen A.</u>	SVP & GM, ATN Advanced Engineering, Research & Operations	01/18/2018
<u>Beckman, Ryan</u>	Senior Vice President, ERP Implementation	11/14/2019
<u>Bello, Marius (Mark) F.</u>	Senior Vice President, Managing Director & CEO Saudi JV	01/16/2020
<u>Berryman, Kevin Christopher</u>	Chief Financial Officer	11/14/2019
<u>Blackwood, Dennis</u>	Manager, California Engineering Operations	01/18/2018
<u>Bloom, Katie</u>	Designated person responsible for practice of Environmental	01/18/2018
<u>Bruning, Michael</u>	Manager, California Engineering Operations	01/18/2018
<u>Bunderson, Michael</u>	Vice President, Tax	05/29/2018
<u>Bussell, Scott</u>	Vice President	01/17/2019
<u>Byers, Timothy</u>	Sr Vice President & GM, Federal & Env Solutions	05/05/2020
<u>Carlin, Michael James</u>	Treasurer and Enterprise Risk	01/17/2019
<u>Zaccaro, Joanne Caruso</u>	Chief Administrative Officer	01/18/2018
<u>Cordtz, Kent</u>	Manager, California Engineering Operations	01/18/2018
<u>Demetriou, Steven J</u>	President	08/17/2015
<u>Doros, Jonathan</u>	Vice President, Investor Relations	01/17/2019
<u>Walstrom, Jan</u>	Senior Vice President & General Manager, Global Environmental	05/05/2020
<u>Gilmartin, Ken</u>	Senior Vice President & General Manager, Advanced Facilities	11/14/2019
<u>Goldfarb, Jeffrey Michael</u>	Senior Vice President, Corporate Development	05/22/2014
<u>Gustafson, Shelette M.</u>	Chief Human Resources Officer	01/17/2019
<u>Hannigan, Marietta C.</u>	Chief Strategy & Communications Officer	11/07/2018
<u>Hansen, Taggart</u>	Sr. Vice President, Deputy General Counsel & Internal Audit	05/05/2020
<u>Hanson, Robert</u>	Manager, California Engineering Operations	06/01/2018
<u>Hendon, Brian Lee</u>	Designated person responsible for practice of Architecture i	01/18/2018
<u>Herlitzka, Scott</u>	Vice President	05/16/2016
<u>Hicks, Rich</u>	Manager, Ohio Engineering Operations	05/09/2018

Name	Position	Appointed
Hickton, Dawne	Chief Operating Officer	01/16/2020
Hill, Patrick	Senior Vice President & General Manager, B&I, Asia Pacific &	01/16/2020
Hsu, Mike	Senior Director Tax	09/04/2019
Johnson, Justin	Assistant Secretary	07/09/2020
Jones, Keith B.	Manager, Ohio Land Surveying Operations	05/09/2018
Krishnan, Kosalram	Manager, California Engineering Operations	01/18/2018
Lopez-Dubois, Miguel	Manager, California Engineering Operations	01/18/2018
Lutwyche, Peter Robert	Senior Vice President & General Manager, ATN International	05/05/2020
Maloney, Kevin	Manager, California Engineering Operations	01/18/2018
Meinhart, Thomas	Vice President - Authorized Signer	11/14/2019
Montellano, Victorino	Manager, California Engineering Operations	01/18/2018
Morris, Gary	Vice President	11/14/2019
Morrison, Hugh Donald	Senior Vice President & General Manager, B&I Europe	01/18/2018
Nein, Brett	Vice President, Florida Landscape Architecture Operations	06/01/2018
Nuss, Gary S.	Senior Vice President, Growth & Sales, B&I Americas	05/02/2019
O'Connor, Kelly	Senior Vice President, Strategy & Project Delivery, BIAF	05/02/2019
Owens, John G.	Designated Person Responsible Electrical Engineering in AK	02/27/2020
Parent, Mark J.	Designated Person Responsible Electrical Engineering in AK	02/27/2020
Power, Leon	Senior Vice President, Finance BIAF	01/18/2018
Pragada, Robert V.	Chief Operating Officer	11/14/2019
Price, Tom	Senior Vice President, Solutions & Technology BIAF	01/18/2018
Refinski, Elizabeth A.	Assistant Secretary	03/26/2009
Reynolds, Clifton F.	Senior Vice President, ATN Growth & Sales	01/17/2019
Richmond, Jennifer	Senior Vice President & General Manager, ATN Mission Solutio	05/05/2020
Roberts, Valerie	Senior Vice President & GM, ATN Global Growth Strategy	01/17/2019
Rosenfeld, Benjamin	Manager, California Engineering Operations	01/18/2018
Scarlat, Cristian	Manager, California Engineering Operations	01/18/2018

Name	Position	Appointed
Scher, Brian	Assistant Secretary	03/29/2009
Schmolke, Catriona	Senior Vice President, Operational Centers for Excellence	11/07/2018
Sever, Jeffrey David	Designated person responsible for practice of Mechanical Eng	06/28/2018
Shelton, Brian R.	Senior Vice President, Finance ATN	01/17/2019
Strauss, Scott	Vice President-Authorized Signer	04/01/2019
Tyler, Michael R.	Chief Compliance Officer	01/17/2019
Uchil, Vinay	Vice President, Florida Engineering Operations	09/24/2018
Vadlamudi, Koti	Senior Vice President & GM, Advanced Facilities, PPS	11/14/2019
Walter, Eric	Senior Vice President Finance and Strategy	03/13/2017
Warnock, William Kirkpatrick	Manager, California Engineering Operations	01/18/2018
Watson, Katus	Vice President, Florida Engineering Operations	09/24/2018
White, Clive Thomas	Senior Vice President, CMS International	05/05/2020
Wiemelt, Karen	Senior Vice President & General Manager, North America Nucle	01/18/2018
Willis, Aaron	Manager, California Land Surveying Operations	01/18/2018
Winters, Keven	Director Tax	09/04/2019
Wishart-Smith, Heather	SVP, Innovation & Jacobs Connected Enterprise, BIAF	05/02/2019
Wood, Mark	Manager, California Engineering Operations	01/18/2018
Yox, Jeff	Manager, California Engineering Operations	06/01/2018

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Wood Rodgers, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 3301 C Street, Bldg. 100-B	Website: www.woodrodgers.com
City, State and Zip Code: Sacramento, CA 95816	Point of Contact Name: Justin Rollman
Telephone and Fax No. 916-341-7760 916-341-7767	Email: jrollman@woodrodgers.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 1361 Corporate Boulevard	Website: www.woodrodgers.com
City, State and Zip Code: Reno, NV 89502	Point of Contact Name: Bryan Gant
Local Telephone and Fax No. 775-823-4068 775-823-4066	Email: bgant@woodrodgers.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
Mark A. Rodgers	President	17.34%
Steven P. Strickland	Vice President	5.80%
Timothy D. Denham	Vice President	5.58%

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DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

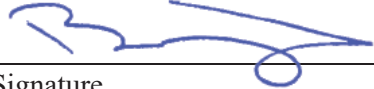
2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A			

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



Bryan Gant

Signature

Print Name

Principal

August 26, 2019

Title

Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name

Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank): 47

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

WSP USA INC.

5. Corporate/Business Entity Street Address:

Street Address: One Penn Plaza	Website: wsp.com
City, State and Zip Code: New York, NY 10119	Point of Contact Name: Bernard P. McNeilly
Telephone and Fax No. 212-465-5000 / 212-465-5096	Email: Bernie.McNeilly@wsp.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 300 S. 4th Street, Suite 1200	Website: wsp.com
City, State and Zip Code: Las Vegas, NV 89101	Point of Contact Name: Roger Patton
Local Telephone and Fax No. 725-724-4400	Email: roger.patton@wsp.com

WSP USA INC.

OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference Number</u>	<u>Residence</u>	<u>Director</u>
President & CEO	Bernard P. McNeilly	New York, NY	(1)	W. Windsor, NJ	X
Executive Vice President	Lewis P. Cornell	Orange, CA	(2)	Fullerton, CA	
Senior Vice President	Roger W. Blair	Houston, TX	(3)	Houston, TX	X
Senior Vice President & Treasurer	Andrew C. Esposito	Orange, CA	(2)	Ladera Ranch, CA	
Senior Vice President	Gerald S. Jannetti	New York, NY	(1)	Robbinsville, NJ	
Senior Vice President	Samuel Knaster	Philadelphia, PA	(4)	Yardley, PA	
Senior Vice President	Garry E. Nunes	New York, NY	(1)	Parlin, NJ	
Senior Vice President	J. Steven Paquette	New York, NY	(1)	New York, NY	
Senior Vice President	Christopher L. Peters	Orange, CA	(2)	Trabuco Canyon, CA	
Senior Vice President	John D. Porcari	Washington, DC	(5)	Cheverly, MD	
Senior Vice President	Eric R. Roecks	Seattle, WA	(6)	Vashon, WA	
Senior Vice President	Arpit Talati	Dallas, TX	(7)	Dallas, TX	
Senior Vice President	David B. Terry	Upper Saddle River, NJ	(8)	Emerson, NJ	
Senior Vice President	Pamela Townsend	Raleigh, NC	(9)	Cary, NC	
Senior Vice President	John Trotta	Chicago, IL	(10)	Orland Park, IL	
Senior Vice President	Joseph B. Willhite	Houston, TX	(3)	Katy, TX	
Vice President	Andrew J. Lynn	New York, NY	(1)	Garden City, NY	
Vice President	Kevin B. Reed	San Diego, CA	(11)	San Diego, CA	
Assistant Vice President	Sandy Bishay	New York, NY	(1)	River Vale, NJ	
Assistant Vice President	Amir J. Degany	Boston, MA	(12)	Stoughton, MA	
Assistant Vice President	Leslie Gartner	Atlanta, GA	(13)	Decatur, GA	
Assistant Vice President	David Patterson	Baltimore, MD	(14)	Baltimore, MD	
Assistant Vice President	Robert Rohlf	Kansas City, MO	(15)	Liberty, MO	
Assistant Vice President	Fadi S. Walieddine	San Francisco, CA	(16)	San Francisco, CA	
Secretary	Hillary F. Jassey	New York, NY	(1)	New York, NY	
Assistant Secretary	W. Stephen Dale	New York, NY	(1)	Stamford, CT	
Assistant Secretary	Cary M. Siegel	New York, NY	(1)	Brooklyn, NY	

WSP USA INC.

OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference Number</u>	<u>Residence</u>	<u>Director</u>
Controller	Nicholas P. Mitrakis	New York, NY	(1)	New Canaan, CT	
Assistant Controller	Christopher J. D'Aquino	Ephrata, PA	(17)	Lancaster, PA	
Board Director	Michael J. Abrahams	New York, NY	(1)	Old Greenwich, CT	X
Board Director	Gregory P. Benz	Eliot, ME	(18)	Mt. Desert, ME	X
Board Director	Peter F. Donahue	Boston, MA	(12)	Quincy, MA	X

***Business Address**

- (1) One Penn Plaza, New York, NY 10119
- (2) 1100 Town and Country Road, Suite 200, Orange, CA 92868
- (3) 16200 Park Row, Suite 200, Houston, TX 77084
- (4) 4 Penn Center, 1600 JFK Blvd., Philadelphia, PA 19103
- (5) 1015 Half Street, SE, Suite 650, Washington, DC 20003
- (6) 999 Third Avenue, Suite 3200, Seattle, WA 98104
- (7) 2777 N. Stemmons Freeway, Suite 1600, Dallas, TX 75207
- (8) 600 East Crescent Avenue, Suite 200, Upper Saddle River, NJ 07458
- (9) 434 Fayetteville Street, Suite 1500, Raleigh, NC 27601
- (10) 30 N. LaSalle Street, Suite 4200, Chicago, IL 60602
- (11) Wells Fargo Bldg., 401 B Street, Suite 1650, San Diego, CA 92101
- (12) 75 Arlington Street, 9th Floor, Boston, MA 02116
- (13) 1123 Zonolite Road, Suite 25, Atlanta, GA 30306
- (14) 1 East Pratt Street, 3rd Floor, Baltimore, MD 21202
- (15) 405 E. 19th Avenue, Suite A2, North Kansas City, MO 64116
- (16) 425 Market Street, 17th Floor, San Francisco, CA 94105
- (17) 4139 Oregon Pike, Ephrata, PA 17522
- (18) 428 Dow Highway, Eliot, ME 03903

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A			

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



Roger Patton

Signature

Print Name

Vice President/Area Manager

August 27, 2020

Title

Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

Line Item 3

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

002-20-011 Revised
For Agreement Services Only

Request to Solicit Services and Budget Approval (2A)
Amendments for time extensions (time only) do not require a form 2a

x Initial Budget Request Request for Amendment #: Agreement #:

If Amendment, name of Company:

Project ID #(s): multiple

Type of Services: On-Call Engineering Services for Structural Design

DS
JM

Originated by: Jessen Mortensen Division: Structures Date Originated: 04/17/2020

DS
JM

Division Head/District Engineer: Jessen Mortensen

Budget Category #: 4660 Object #: 814G Organization #: C011

Type of Funding: State % of Fund: 100 State Fiscal Year(s): 2021-2023

Amendment Estimated Cost:

Total Agreement Estimated Cost: \$3,000,000.00

Funding Notes: Funding will cover up to three firms on an on-call basis. Actual budget impacts will vary depending on use of on-call agreement. Assume \$1,200,000 - FY 2021, \$1,200,000 - FY 2022, \$600,000 - FY 2023. (revised 2A for procurement #002-20-011. See below)

Financial Management:

DocuSigned by:

Donna Spelts
8A78D93AD71E444...

04/20/2020
Date

Signature

x Requires Transportation Board Approval

Does not require Transportation Board Approval

Approval of this form by the Financial Management Division, Budget Section, provides funding authority for the services described. Actual availability of funds and the monitoring of actual expenditures must be determined by the Division Head.

Project Accounting:

DocuSigned by:

Kathleen Meke
9E9E10973C1B46E...

04/20/2020
Date

Signature

Director:

DocuSigned by:

Kristina L. Swallow
C4B612EC2C1E4EB...

04/21/2020
Date

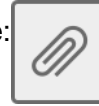
Signature

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION**

For Agreement Services Only
002-20-011 Revised

Attachments:

Budget by Organization Report (Report No. NBDM30) attached here:



If Amendment, attach original Agreement here:

Any additional information to attach: Yes



Purpose of, and Justification for, Budget Request:

To respond quickly to the needs of the Department, the on-call list will be utilized to augment our internal resources and provide additional support when specialized expertise is required.

This is a revised 2A for procurement #002-20-011. In anticipation of potential stimulus funding, we would like to increase the estimated agreement amount from \$1,500,000.00 to \$3,000,000.00. No agreements have been established as the RFP was released on 4/13/20 and proposals are due on 5/11/20, and state funding is specified.

Scope of Services:


The Service Provider will be tasked with the design of transportation-related structures including but not limited to bridges (small to moderate size), retaining walls, soundwalls, hydraulic structures and signs. Bridge-related work could include the design of new or replacement structures, rehabilitation or widening structures, seismic retrofits, design checks and load-ratings. The Service Provider's scope of services will include the development of structural design calculations and plan sheets, quantity calculations, estimate and notes to specifications.



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

9/15/2020

TO: Cliff Lawson, Deputy Director
FROM: Jessen Mortensen, State Bridge Engineer ^{DS}
SUBJECT: Master Agreement Summary for RFP 002-20-011 On-Call Engineering Services for Structural Design

The Department is seeking to hire (3) firms to provide the Structures Division with professional civil engineering services to respond quickly to the needs of the department. The on-call list will be utilized to augment the Structures Division's internal design resources and provide additional support when specialized expertise is required.

Scope of Services: The SERVICE PROVIDER will be tasked with the analysis and design of transportation-related structures including, but not limited to, bridges (small to moderate in size), retaining walls, soundwalls, hydraulic structures, and signs. Bridge-related work could include the design of new or replacement structures, rehabilitation or widening existing structures, seismic retrofits, design checks and load-ratings. The service provider's scope of services will include the development of structural design calculations and plan sheets, quantity calculations, estimate and notes to specifications. The design shall be completed in accordance with Nevada Department of Transportation 2008 Structures Manual and revisions, and current applicable American Association of State Highway and Transportation Officials (AASHTO) design specifications.

Duration of these agreement(s) will be for 2 years, ending on December 31, 2022.

The budgeted amount of this Agreement is comprised of 0% Federal / 100% State Funding.

The following firms have been selected from a competitive RFP process to enter into a Master Service Agreement, this is not an assurance of work:

Firm Name:
Jacobs Engineering Group
GCW, Inc.
Horrocks Engineers

Any agreement executed as a result of this procurement shall be a Master Service Agreement, and work will be issued by Task Order. The total amount of all Task Orders issued to all service providers shall not exceed Three Million and No/100 Dollars (\$3,000,000.00).

Terms of negotiations will be determined at the time of each Task Order.

Reviewed and Approved:

DocuSigned by:

 609C7D7ABB4A443...
 Deputy Director Clifford M. Lawson
 09/15/2020

SECTION III - SCOPE OF SERVICES

The SERVICE PROVIDER will be tasked with the analysis and design of transportation-related structures including, but not limited to, bridges (small to moderate in size), retaining walls, soundwalls, hydraulic structures, and signs. Bridge-related work could include the design of new or replacement structures, rehabilitation or widening existing structures, seismic retrofits, design checks and load-ratings. The service provider's scope of services will include the development of structural design calculations and plan sheets, quantity calculations, estimate and notes to specifications. The design shall be completed in accordance with Nevada Department of Transportation 2008 Structures Manual and revisions, and current applicable American Association of State Highway and Transportation Officials (AASHTO) design specifications.

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank): 111

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Jacobs Engineering Group, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 1999 Bryan Street, Suite 1200	Website: www.jacobs.com
City, State and Zip Code: Dallas, TX 75201	Point of Contact Name: Ken Gilbreth, P.E.
Telephone and Fax No. (214) 638-0145, (702) 638-0447	Email: Ken. Gilbreth@jacobs.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 2485 Village View Drive, Suite 350	Website: www.jacobs.com
City, State and Zip Code: Henderson, NV 89074	Point of Contact Name: Ken Gilbreth, P.E.
Local Telephone and Fax No. (702) 369-6175, (702) 369-1107	Email: Ken.Gilbreth@jacobs.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
Please see attached list		

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

****This section is not required for publicly-traded corporations****

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

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First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.

[Signature]
Signature

Ken Calhoun
Print Name

V.P.
Title

9/11/2020
Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

- Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?
- Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

Board Directors

Name	QuickRef	Position	Appointed
<u>Bronson, Joseph R.</u>	<u>BRONSON-JR</u>	Director	02/11/2003
<u>Brooks, Vincent K.</u>	<u>BROOKS-VK</u>	Director	08/14/2020
<u>Demetriou, Steven J</u>	<u>DEMETRI-SJ</u>	Chair of the Board	07/28/2016
		Director	08/17/2015
<u>Eberhart, Ralph E.</u>	<u>EBERHAR-RE</u>	Director	09/27/2012
<u>Jr., R. C. Davidson</u>	<u>JR-RCD_00001</u>	Director	02/13/2001
<u>Kiser, Georgette D.</u>	<u>KISER-GD</u>	Director	05/29/2019
<u>Levinson, Linda Fayne</u>	<u>LEVINSO-LF</u>	Director	02/13/1996
<u>Loughran, Barbara</u>	<u>LOUGHRAN-B</u>	Director	05/29/2019
<u>McNamara, Robert</u>	<u>MCNAMARA-R</u>	Director	01/19/2017
<u>Robertson, Peter J.</u>	<u>ROBERTS-PJ</u>	Director	07/30/2009
<u>Thompson, Chris M.T.</u>	<u>THOMPSON-CM_1</u>	Director	11/15/2012

Officers

Name	QuickRef	Position	Appointed
<u>Allen, William "Billy" B.</u>	<u>ALLEN-WB_001</u>	Senior Vice President and Chief Accounting Officer	10/13/2016
<u>Andrews, Madhuri</u>	<u>ANDREWS-M</u>	Chief Digital and IT Officer	11/14/2019
		Senior Vice President	08/07/2018
<u>Arnette, Stephen A.</u>	<u>ARNETTE-SA</u>	SVP & GM, CMS Advanced Engineering, Research & Ops (AERO)	01/18/2018
<u>Beckman, Ryan</u>	<u>BECKMAN-R</u>	Senior Vice President, Finance & Integration	11/14/2019
<u>Bello, Marius (Mark) F.</u>	<u>BELLO-MF</u>	Senior Vice President, Enterprise Risk Management	01/16/2020
<u>Berryman, Kevin Christopher</u>	<u>BERRYMA-KC</u>	President	11/14/2019
		Chief Financial Officer	01/05/2015
<u>Blackwood, Dennis</u>	<u>BLACKWOO-D</u>	Manager, California Engineering Operations	01/18/2018
<u>Bloom, Katie</u>	<u>BLOOM-K</u>	Designated person responsible for practice of Environmental	01/18/2018
<u>Bruning, Michael</u>	<u>BRUNING-M</u>	Manager, California Engineering Operations	01/18/2018
<u>Bunderson, Michael</u>	<u>BUNDERSO-M</u>	Vice President, Tax	05/29/2018
<u>Bussell, Scott</u>	<u>BUSSELL-S</u>	Vice President	01/17/2019

<u>Byers, Timothy</u>	<u>BYERS-T</u>	Sr Vice President & GM, Federal & Environmental Solutions	05/05/2020
<u>Carlin, Michael James</u>	<u>CARLIN-M 001</u>	Vice President	01/17/2019
		Treasurer	01/16/2020
<u>Caruso, Joanne E.</u>	<u>CARUSO-J</u>	Chief Administrative Officer	01/18/2018
		Chief Legal Officer	11/07/2018
		Executive Vice President	11/07/2018
<u>Cordtz, Kent</u>	<u>CORDTZ-K</u>	Manager, California Engineering Operations	01/18/2018
<u>Demetriou, Steven J</u>	<u>DEMETRI-SJ</u>	Chief Executive Officer	08/17/2015
<u>Doros, Jonathan</u>	<u>DOROS-J</u>	Vice President, Investor Relations	01/17/2019
<u>Walstrom, Jan</u>	<u>ELLIS-JW</u>	Global Market Director, Environmental	05/05/2020
		Senior Vice President	05/05/2020
<u>Gilmartin, Kenneth</u>	<u>GILMARTI-K</u>	Senior Vice President, Operations PPS	11/14/2019
<u>Goldfarb, Jeffrey Michael</u>	<u>GOLDFAR-JM</u>	Senior Vice President, Corporate Development	05/22/2014
<u>Gustafson, Shelette M.</u>	<u>GUSTAFS-SM</u>	Chief Human Resources Officer	01/17/2019
		Senior Vice President	01/17/2019
<u>Hannigan, Marietta C.</u>	<u>HANNIGA-MC</u>	Chief Strategy & Communications Officer	11/07/2018
		Senior Vice President	11/07/2018
<u>Hansen, Taggart</u>	<u>HANSEN-T</u>	Sr Vice President, Deputy General Counsel & Internal Audit	05/05/2020
<u>Hanson, Robert</u>	<u>HANSON-R</u>	Manager, California Engineering Operations	06/01/2018
<u>Hendon, Brian Lee</u>	<u>HENDON-BL</u>	Designated person responsible for practice of Architecture i	01/18/2018
<u>Herlitzka, Scott</u>	<u>HERLITZK-S</u>	Vice President	05/16/2016
<u>Hicks, Rich</u>	<u>HICKS-R</u>	Manager, Ohio Engineering Operations	05/09/2018
<u>Hickton, Dawne S.</u>	<u>HICKTON-DS</u>	COO Critical Mission Solutions	01/16/2020
		Executive Vice President	06/03/2019

<u>Hill, Patrick</u>	<u>HILL-P</u>	Senior Vice President, Operations, People & Places Solutions	01/16/2020
<u>Hsu, Mike</u>	<u>HSU-M</u>	Senior Director Tax	09/04/2019
<u>Johnson, Justin</u>	<u>JOHNSON-J</u>	Secretary	07/09/2020
<u>Jones, Keith B.</u>	<u>JONES-KB</u>	Manager, Ohio Land Surveying Operations	05/09/2018
<u>Krishnan, Kosalram</u>	<u>KRISHNAN-K</u>	Manager, California Engineering Operations	01/18/2018
<u>Laity, Michael</u>	<u>LAITY-M</u>	Senior Director Tax	02/21/2020
<u>Lamb, Matt</u>	<u>LAMB-M</u>	Vice President, Florida Engineering Operations	09/24/2018
<u>Lopez-Dubois, Miguel</u>	<u>LOPEZDUB-M</u>	Manager, California Engineering Operations	01/18/2018
<u>Lutwyche, Peter Robert</u>	<u>LUTWYCH-PR</u>	Senior Vice President Executive Consultant	05/05/2020 05/05/2020
<u>Maloney, Kevin</u>	<u>MALONEY-K</u>	Manager, California Engineering Operations	01/18/2018
<u>Meinhart, Thomas</u>	<u>MEINHART-T</u>	Senior Vice President, PPS, Americas (South)	11/14/2019
<u>Montellano, Victorino</u>	<u>MONTELLA-V</u>	Manager, California Engineering Operations	01/18/2018
<u>Morris, Gary</u>	<u>MORRIS-G</u>	Senior Vice President, PPS, Americas (North)	11/14/2019
<u>Morrison, Hugh Donald</u>	<u>MORRISO-HD</u>	Senior Vice President & GM, PPS Europe, Middle East & Africa	01/18/2018
<u>Nein, Brett</u>	<u>NEIN-B</u>	Vice President, Florida Landscape Architecture Operations	06/01/2018
<u>Nuss, Gary S.</u>	<u>NUSS-GS</u>	Senior Vice President, Growth & Sales, PPS, Americas	05/02/2019
<u>O'Connor, Kelly</u>	<u>OCONNOR-K</u>	Senior Vice President, Strategy & Project Delivery, PPS	05/02/2019
<u>Owens, John G.</u>	<u>OWENS-JG</u>	Designated Person Responsible Electrical Engineering in AK	02/27/2020
<u>Parent, Mark J.</u>	<u>PARENT-MJ</u>	Designated Person Responsible Structural Engineering in AK	02/27/2020
<u>Power, Leon</u>	<u>POWER-L</u>	Senior Vice President, Finance PPS	01/18/2018

<u>Pragada, Robert V.</u>	<u>PRAGADA-RV</u>	President	11/14/2019
		Chief Operating Officer	11/07/2018
<u>Refinski, Elizabeth A.</u>	<u>REFINSK-EA</u>	Assistant Secretary	03/26/2009
<u>Reynolds, Clifton F.</u>	<u>REYNOLD-CF</u>	Senior Vice President, CMS Growth & Sales	01/17/2019
<u>Richmond, Jennifer</u>	<u>RICHMOND-J</u>	Senior Vice President & General Manager, CMS ANS	05/05/2020
<u>Roberts, Valerie</u>	<u>ROBERTS-V</u>	Senior Vice President, CMS Global Transformation & Strategy	01/17/2019
<u>Rosenfeld, Benjamin</u>	<u>ROSENFEL-B</u>	Manager, California Engineering Operations	01/18/2018
<u>Scarlat, Cristian</u>	<u>SCARLAT-C</u>	Manager, California Engineering Operations	01/18/2018
<u>Scher, Brian</u>	<u>SCHER-B</u>	Assistant Secretary	03/26/2009
<u>Schmolke, Catriona</u>	<u>SCHMOLKE-C</u>	Senior Vice President, Operational Centers for Excellence	11/07/2018
<u>Sever, Jeffrey David</u>	<u>SEVER-JD</u>	Designated person responsible for practice of Mechanical Eng	06/28/2018
<u>Shelton, Brian R.</u>	<u>SHELTON-BR</u>	Senior Vice President, Critical Mission Solutions Finance	01/17/2019
<u>Strauss, Scott</u>	<u>STRAUSS-S</u>	Vice President - Authorized Signer	04/01/2019
<u>Tyler, Michael R.</u>	<u>TYLER-MR</u>	Chief Compliance Officer	01/17/2019
		General Counsel	07/25/2013
		Senior Vice President	07/25/2013
<u>Uchil, Vinay</u>	<u>UCHIL-V</u>	Vice President, Florida Engineering Operations	09/24/2018
<u>Vadlamudi, Koti</u>	<u>VADLAMUD-K</u>	Senior Vice President & GM, Advanced Facilities, PPS	11/14/2019
<u>Wallace, Ronald</u>	<u>WALLACE-R</u>	Senior Vice President, Operations Support	09/02/2020
<u>Walter, Eric</u>	<u>WALTER-E</u>	Senior Vice President Finance and Strategy	03/13/2017
<u>Warnock, William Kirkpatrick</u>	<u>WARNOCK-WK</u>	Manager, California Engineering Operations	01/18/2018
<u>Watson, Katus</u>	<u>WATSON-K</u>	Vice President, Florida Engineering Operations	09/24/2018

<u>White, Clive Thomas</u>	<u>WHITE-CT</u>	Senior Vice President, CMS International	05/05/2020
<u>Wiemelt, Karen</u>	<u>WIEMELT-K</u>	Senior Vice President & GM, CMS North America Nuclear	01/18/2018
<u>Williams, Ronald R.</u>	<u>WILLIAM-RR</u>	Senior Vice President, PPS, Americas (West)	11/14/2019
<u>Willis, Aaron</u>	<u>WILLIS-A</u>	Manager, California Land Surveying Operations	01/18/2018
<u>Winters, Keven</u>	<u>WINTERS-K</u>	Director Tax	09/04/2019
<u>Wishart-Smith, Heather</u>	<u>WISHARTS-H</u>	SVP, Innovation & Jacobs Connected Enterprise	05/02/2019
<u>Wood, Mark</u>	<u>WOOD-M</u>	Manager, California Engineering Operations	01/18/2018
<u>Yox, Jeff</u>	<u>YOX-J</u>	Manager, California Engineering Operations	06/01/2018

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

GCW, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 1555 S. Rainbow Blvd.	Website: www.gcwengineering.com
City, State and Zip Code: Las Vegas, NV 89146	Point of Contact Name: Eric Giles
Telephone and Fax No. 702-804-2053 702-804-2299	Email: egiles@gcwengineering.com

6. Nevada Local Business Street Address (If different from above):

Street Address:	Website:
City, State and Zip Code:	Point of Contact Name:
Local Telephone and Fax No.	Email:

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

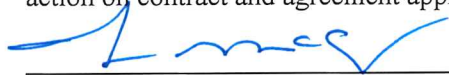
2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION
N/A			

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.



Signature

President

Title

Tim McCoy

Print Name

9/10/2020

Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments:

Signature

Print Name
Authorized NDOT Representative

DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Business Entity Type (Please select one)

- Sole Proprietorship
- Partnership
- Limited Liability Company
- Corporation
- Trust
- Non-Profit Organization
- Other

2. Are you a publicly-traded corporation? Yes No

3. Number of Nevada Residents Employed (Do Not Leave Blank):

4. Corporate/Business Entity Name (Include d.b.a., if applicable):

Horrocks Engineers, Inc.

5. Corporate/Business Entity Street Address:

Street Address: 2162 West Grove Pkwy, Suite 400	Website: www.horrocks.com
City, State and Zip Code: Pleasant Grove, UT 84062-6728	Point of Contact Name: Wayne Horlacher
Telephone and Fax No. 801-763-5100	Email: wayneh@horrocks.com

6. Nevada Local Business Street Address (If different from above):

Street Address: 1401 N. Green Valley Pkwy, Suite 160	Website: www.horrocks.com
City, State and Zip Code: Henderson, NV 89074	Point of Contact Name: Wayne Horlacher
Local Telephone and Fax No. 702-966-4063	Email: wayneh@horrocks.com

6. List of Owners/Officers

All business entities*, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest.

Full Name	Title	% Owned (Not required for Publicly-Traded Corporations/Non-profit Organizations)
Russell Youd	President	12%
Jim Horrocks	CEO	9%
Brian Atkinson	Secretary	6%
Bryan Foote	Vice President	6%
Matt Horrocks	Vice President	6%
Ron Mortimer	Vice President	6%

*Business entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

DISCLOSURE OF RELATIONSHIP FORM

This section is not required for publicly-traded corporations

Purpose:

1. Disclose any individual members, partners, owners or principals involved in the business entity that is a NDOT full-time employee(s) or appointed/elected official(s).

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as otherwise provided in that statute.

2. Disclose any individual members, partners, owners or principals involved in the business entity with a first or second degree of consanguinity, or affinity relation to a NDOT full-time employee(s) or appointed/elected official(s) (reference the *Definition* section below).

Definitions:

Consanguinity is a relationship by blood.

Affinity is a relationship by marriage.

First and Second degree of consanguinity applies to the candidate's first and second degree of blood relatives as follows:

- First Degree: Spouse – Registered Domestic Partners – Children – Parents – In-laws
- Second Degree: Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws

Disclosure of Relationship:

If "YES" is selected for any of the following questions, the Disclosure of Relationship form must be completed (see Page 5).

1. Are any individual members, partners, owners or principals involved in the business entity a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

2. Are any individual members, partners, owners or principals have a first or second degree of consanguinity related to a NDOT full-time employee(s) or appointed/elected official(s)?

Yes No

List any disclosures below (mark N/A, if not applicable.):

NAME OF BUSINESS OWNER/PRINCIPAL	NAME OF NDOT EMPLOYEE/OFFICIAL AND JOB TITLE	RELATIONSHIP TO NDOT EMPLOYEE/OFFICIAL	NDOT EMPLOYEE'S/OFFICIAL'S DEPARTMENT/DIVISION

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that NDOT may not take action on contract and agreement approvals without the completed disclosure form.


 Signature

Wayne Horlacher

 Print Name

Senior Vice President

 Title

8/27/2020

 Date

For NDOT Use Only:

If any Disclosure of Relationship is noted above, please complete the following:

Yes No Is the NDOT employee(s) noted above involved in the contracting/selection process for this particular item?

Yes No Is the NDOT employee(s) noted above involved in any way with the business in performance of the contract?

Notes/Comments: _____

 Signature

 Print Name
 Authorized NDOT Representative



1263 South Stewart Street
Carson City, NV 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

September 30, 2020

TO: Department of Transportation Board of Directors

FROM: Kristina Swallow, P.E., Director

SUBJECT: October 12, 2020 | Transportation Board of Directors Meeting

ITEM #6: Contracts, Agreements, and Settlements—Pursuant to NRS 408.131 the Board may delegate authority to the Director which the Director may exercise pursuant to NRS 408.205. These items and matters have been delegated to the Director by the Board by resolutions in April 1990 and July 2011.— *Informational item only.*

Summary:

The purpose of this item is to inform the Board of the following:

- Construction contracts under \$5,000,000 awarded August 14, 2020 through September 10, 2020.
- Agreements under \$300,000 executed August 14, 2020 through September 10, 2020.
- Settlements entered into by the Department which were presented for approval to the Board of Examiners August 14, 2020 through September 10, 2020.

Any emergency agreements authorized by statute will be presented here as an informational item.

Background:

Pursuant to NRS 408.131(5), the Transportation Board has authority to “[e]xecute or approve all instruments and documents in the name of the State or Department necessary to carry out the provisions of the chapter”. Additionally, the Director may execute all contracts necessary to carry out the provisions of Chapter 408 of NRS with the approval of the board, except those construction contracts that must be executed by the chairman of the board. Other contracts or agreements not related to the construction, reconstruction, improvement and maintenance of highways must be presented to and approved by the Board of Examiners. This item is intended to inform the Board of various matters relating to the Department of Transportation but which do not require any formal action by the Board.

MEMORANDUM

Department of Transportation Board of Directors

September 30, 2020

Page 2 of 2

The Department contracts for services relating to the construction, operation and maintenance of the State's multi-modal transportation system. Contracts listed in this item are all low-bid per statute and executed by the Governor in his capacity as Board Chairman. The projects are part of the STIP document approved by the Board. In addition, the Department negotiates settlements with contractors, property owners, and other parties to resolve disputes. These proposed settlements are presented to the Board of Examiners, with the support and advisement of the Attorney General's Office, for approval. Other matters included in this item would be any emergency agreements entered into by the Department during the reporting period.

The attached construction contracts constitute all that were awarded for construction from August 14, 2020 through September 10, 2020 and agreements executed by the Department from August 14, 2020 through September 10, 2020. There are no settlements during the reporting period.

Analysis:

These contracts have been executed following the Code of Federal Regulations, Nevada Revised Statutes, Nevada Administrative Code, State Administrative Manual, and/or Department policies and procedures.

List of Attachments:

- A. State of Nevada Department of Transportation Contracts Awarded – Under \$5,000,000, August 14, 2020 through September 10, 2020.
- B. State of Nevada Department of Transportation Executed Agreements – Informational, August 14, 2020 through September 10, 2020.

Recommendation for Board Action:

Informational item only

Prepared by:

Administrative Services Division

Attachment

A

**STATE OF NEVADA DEPARTMENT OF TRANSPORTATION
CONTRACTS AWARDED - INFORMATIONAL
August 14, 2020 through September 10, 2020**

1. July 16, 2020 at 2:00 PM the following bids were opened for Contract **3840**, Project No. SPI-015-1(084), on I-15, Structure B-954 Northbound and Southbound, in Clark County, for concrete bridge deck repair.

Aggregate Industries SWR, Inc.....	\$964,000.00
American Civil Constructors.....	Actual Bid: \$1,044,000.00.....Adj. Bid:\$1,096,200.00
CG&B Enterprises, Inc.....	\$1,240,447.00
Las Vegas Paving Corporation.....	\$1,299,999.95

Engineer's Estimate\$1,095,717.68

The Director awarded the contract on August 20, 2020 to Aggregate Industries SWR, Inc. in the amount of \$964,000.00.

Attachment B

State of Nevada Department of Transportation
Executed Agreements - Informational
August 14, 2020 through September 10, 2020

Line No.	Agreement No.	Amend No.	Contractor	Purpose	Fed	Original Agreement Amount	Total of Prior Amendments	Amendment Amount	Payable Amount	Receivable Amount	Start Date	End Date	Amend Date	Agree Type	Division	Director's Office	Division Head	Notes
1	29220	00	CEMEX CONSTRUCTION MATERIALS PACIFIC, LLC	PURCHASE OF 20,000 SQUARE FOOT BUILDING	N	\$921,560.00	-	-	\$921,560.00	-	08/19/2020	08/31/2025	-	Acquisition	Right-of-Way	Cliff	Craig	08-19-20: PURCHASE OF TENANT-OWNED IMPROVEMENTS DESCRIBED AS A 20,000 SQUARE FOOT METAL INDUSTRIAL BUILDING LOCATED ALONG BERNETT WAY IN RENO, ON PARCEL 012-291-04 FOR PROJECT SPI-080-1(088), WASHOE COUNTY. NV B/L#: NVF20081330633
2	45120	00	CITY OF RENO	PERMANENT EASEMENT	N	\$931,546.00	-	-	\$931,546.00	-	08/31/2020	08/31/2025	-	Acquisition	Right-of-Way	Cliff	Craig	08-31-20: PERMANENT EASEMENT ON PROJECT SPI-080-1(088), TO RECONSTRUCT AND WIDEN THE EXISTING I-580 BRIDGE STRUCTURE OVER THE RAILROAD AND FOURTH STREET JUST SOUTH OF THE RENO SPAGHETTI BOWL, WASHOE COUNTY. NV B/L#: NVD20021232227
3	37120	00	FHWA - CENTRAL FEDERAL LAND	CENTRAL FEDERAL LANDS ACCESS PROGRAM (FLAP)	N	\$2,904,000.00	-	-	\$2,904,000.00	-	08/04/2020	01/31/2023	-	Cooperative	Project Management	Cliff	Nick	08-04-20: THE RED ROCK TRAIL AND INTERSECTIONS PROJECT CONNECTS THE COMMUNITY OF SUMMERLIN TO THE RED ROCK CANYON NATIONAL CONSERVATION AREA (RRCNCA) VISITOR CENTER FOR NON-MOTORIZED USERS ON A PAVED SHARED USE PATH. THE TRAIL SYSTEM WILL CONNECT APPROXIMATELY 5.5 MILES OF RECREATIONAL USE BETWEEN A RESIDENTIAL COMMUNITY AND THE RRCNCA ALONG A DETACHED PATH, PROVIDING AN ALTERNATIVE OPPORTUNITY FOR USERS IN LIEU OF STATE ROUTE 159, IMPROVING SAFETY, CLARK COUNTY. NV B/L#: EXEMPT
4	22520	00	CITY OF NORTH LAS VEGAS	TRANSFER OWNERSHIP OF STATE ROUTE 147	N	\$1,500,000.00	-	-	\$1,500,000.00	-	08/26/2020	8/31/2040	-	Cooperative	Roadway Systems	Sondra	Bob	08-26-20: PROVIDE FUNDING TO THE CITY OF LAS VEGAS IN RETURN FOR ACCEPTING OWNERSHIP OF STATE ROUTE 147, LAKE MEAD BOULEVARD, FROM MILEPOST 0.393 (YALE AVENUE) TO MILEPOST 2.485 (PECOS AVENUE) FROM THE DEPARTMENT TO THE CITY, INCLUDING ALL IMPROVEMENTS, NYE COUNTY. NV B/L#: EXEMPT
5	28820	00	NV ENERGY	DESIGN INITIATION	N	\$3,000.00	-	-	\$3,000.00	-	08/17/2020	08/31/2021	-	Facility	Right-of-Way	Cliff	Craig	08-17-20: DESIGN ONE (1) NEW 200A SERVICE PEDESTAL, AND INSTALL HORSE FENCING WITH CATTLE GUARDS AND LIGHTING AT THE INTERSECTION OF US-50 AND ALL AMERICAN STORAGE PRIVATE DRIVE, EAST OF THE STATE ROUTE 341 INTERSECTION, LYON COUNTY. NV B/L#: NVD19831015840
6	28920	00	NV ENERGY	LINE EXTENSION	N	\$2,309.00	-	-	\$2,309.00	-	08/17/2020	08/31/2021	-	Facility	Right-of-Way	Cliff	Craig	08-17-20: INSTALLATION OF ONE (1) 200A POWER SERVICE FOR A NEW DYNAMIC MESSAGE SIGN AT 10315A, MILEPOST WA 21.70 NEAR LOCKWOOD, SPARKS, WASHOE COUNTY. NV B/L#: NVD19831015840
7	29420	00	NV ENERGY	LINE EXTENSION	N	\$258.00	-	-	\$258.00	-	08/25/2020	08/31/2025	-	Facility	Right-of-Way	Cliff	Craig	08-25-20: INSTALLATION OF A NEW 200A POWER SERVICE AT STATE ROUTE 431 (MOUNT ROSE HIGHWAY), AND COLLEGE DRIVE IN INCLINE VILLAGE, WASHOE COUNTY. NV B/L#: NVD19831015840
8	29120	00	VALLEY ELECTRIC ASSOCIATION, INC.	LINE EXTENSION	N	\$5,354.55	-	-	\$5,354.55	-	08/20/2020	08/31/2025	-	Facility	Right-of-Way	Cliff	Craig	08-20-20: ELECTRIC SERVICE FOR A NEW DYNAMIC MESSAGE SIGN, ON PROJECT SPF-095-3(020), AT 201 EAST HIGHWAY 95, NORTH BEATTY, NYE COUNTY. NV B/L#: NVD19651000140
9	30020	00	VALLEY ELECTRIC ASSOCIATION, INC.	LINE EXTENSION	N	\$2,739.76	-	-	\$2,739.76	-	08/31/2020	08/31/2025	-	Facility	Right-of-Way	Cliff	Craig	08-31-20: NEW SERVICE PEDESTAL TO PROVIDE ELECTRICITY FOR NEW STREETLAMPS AT THE INTERSECTION OF STATE ROUTE 266 AND I-95 IN GOLDFIELD, NYE COUNTY. NV B/L#: NVD19651000140
10	45420	00	VALLEY ELECTRIC ASSOCIATION, INC.	LINE EXTENSION	N	\$11,941.84	-	-	\$11,941.84	-	09/09/2020	09/30/2025	-	Facility	Right-of-Way	Cliff	Craig	09-09-20: ESTABLISH NEW ELECTRIC SERVICE AND INSTALL UNDERGROUND CONDUCTOR WITHIN THE CONDUIT FROM EXISTING POLE NUMBER 4542D3594 MOUNTED TRANSFORMER TO THE PROPOSED LOCATION WITHIN THE RIGHT-OF-WAY WHERE A NEW METER WILL BE INSTALLED ON US-95, APPROXIMATELY ONE (1) MILE SOUTH OF HIGHWAY 266, NYE COUNTY. NV B/L#: NVD19651000140
11	50819	01	LYON COUNTY HUMAN SERVICES	GRANT FUNDED RURAL TRANSIT	Y	\$138,558.00	-	-	\$114,203.00	\$24,355.00	10/01/2019	09/30/2020	08/14/2020	Grantee	Planning	Sondra	Mark	AMD 1 08-14-20: INCREASE PAYABLE (REIMBURSABLE) AMOUNT BY \$31,927.00 FROM \$82,276.00 TO \$114,203.00 AND DECREASE RECEIVABLE (MATCH) AMOUNT BY \$31,927.00 FROM \$56,282.00 TO \$24,355.00 DUE TO THE AWARD AND AVAILABILITY OF FEDERAL FUNDING FOR RURAL TRANSPORTATION THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT). 10-01-19: ALLOCATION OF FTA 5311 FEDERAL ASSISTANCE FUNDING FOR RURAL PUBLIC TRANSPORTATION, LYON COUNTY. NV B/L#: EXEMPT
12	22720	00	UNIVERSITY OF NEVADA, RENO	RESEARCH STUDY	N	\$180,421.00	-	-	\$180,421.00	-	08/19/2020	07/31/2022	-	Interlocal	Research	Sondra	Bob	08-19-20: PERFORM RESEARCH FOR THE CHARACTERIZATION OF UNBOUND MATERIALS FOR MECHANISTIC-EMPIRICAL PAVEMENT DESIGN FOR NDOT DISTRICTS 2 AND 3. TASKS WILL INCLUDE: IDENTIFYING SOIL AND AGGREGATE MATERIALS; LABORATORY TESTING; DEVELOPMENT OF THE RESILIENT MODULUS PREDICTION MODELS; INCORPORATE CORRELATIONS AND REPORTING, STATEWIDE. NV B/L#: EXEMPT
13	60919	00	THE TERRACES	LEASE RENEWAL	N	\$556,412.88	-	-	\$556,412.88	-	08/01/2020	07/31/2025	-	Lease	District III	Tracy	Boyd	08-01-20: LEASE RENEWAL OF CONSTRUCTION CREW OFFICES LOCATED AT 1250 LAMOILLE HIGHWAY, BUILDING 11. THIS LEASE WAS APPROVED BY THE BOARD OF EXAMINERS ON 11/12/2019. THE LEASE WAS SIGNED ON 8/19/2019 WITH THE FIRST MONTH'S RENT STARTING ON 8/1/2020, ELKO COUNTY. NV B/L#: EXEMPT
14	25720	00	DIVISION OF STATE LANDS	TEMPORARY AND PERMANENT EASEMENT	Y	\$11,624.00	-	-	\$11,624.00	-	06/26/2020	11/30/2020	-	Right-of-Way Access	Right-of-Way	Cliff	Craig	06-26-20: ONE (1) TEMPORARY, AND ONE (1) PERMANENT EASEMENT, TO REMOVE AND REPLACE THE EXISTING FLOYD EDSALL NATIONAL GUARD MONUMENT SIGN IN ORDER TO PROCEED WITH THE RANGE ROAD I-15 INTERCHANGE ON PARCEL 123-21-000-002, CLARK COUNTY. NV B/L#: EXEMPT
15	32120	00	AMALGAMATED SAFETY COMPANY	REPLACE SIGN PANELS	N	\$75,012.00	-	-	\$75,012.00	-	08/31/2020	04/30/2021	-	Service Provider	District I	Tracy	Mario	08-31-20: REMOVE AND REPLACE OVERHEAD SIGN PANELS ON I-15 FROM MILEPOST 43.15 TO MILEPOST 45.17, AND ON US 95 FROM MILEPOST 60.43 TO MILEPOST 75.66, CLARK COUNTY. NV B/L#: NVD19841004538-Q PROPOSERS: AMALGAMATED SAFETY COMPANY, HIGHWAY STRIPING AND SIGNS, LAS VEGAS PAVING, NEVADA BARRICADE AND SIGN COMPANY, AND CORAL CONSTRUCTION
16	24820	00	HONEYCOMB CONSULTING	FTA TITLE VI PROGRAM	N	\$294,194.00	-	-	\$294,194.00	-	08/31/2020	06/30/2021	-	Service Provider	Contract Compliance	Tracy	Sonnie	08-31-20: SUPPORTIVE SERVICES FOR THE DEPARTMENT'S FTA TITLE VI PROGRAM, ENSURING THAT TITLE 23 AND TITLE 49 CFR REQUIREMENTS ARE MET TO PROVIDE REPORTING, TRAINING AND TECHNICAL ASSISTANCE, AND CONDUCT REVIEWS AND AUDITS, STATEWIDE. NV B/L#: NVD20201789280 PROPOSERS: HONEYCOMB CONSULTING, LEXICON CONSULTING, MILLIGAN & COMPANY, LLC, RLS & ASSOCIATES, INC.
17	11819	01	IRENIC CONSULTING GROUP, LLC	ON-THE-JOB TRAINING SUPPORT	Y	\$162,000.00	-	\$137,000.00	\$299,000.00	-	10/03/2019	06/30/2021	08/24/2020	Service Provider	Contract Compliance	Tracy	Sonnie	AMD 1 08-24-20: INCREASE AUTHORITY BY \$137,000.00 FROM \$162,000.00 TO \$299,000.00 AND EXTEND THE TERMINATION DATE FROM 08-31-20 TO 06-30-21 TO CONTINUE ON-THE-JOB (OJT) SUPPORTIVE SERVICES CONSULTING. 10-03-19: ON-THE-JOB TRAINING SUPPORTIVE SERVICES TO PROVIDE MEANINGFUL TRAINING OPPORTUNITIES FOR MINORITIES, WOMEN, AND THE DISADVANTAGED ON FEDERAL AID HIGHWAY PROJECTS, STATEWIDE. NV B/L#: NVD20121177711-R

Line No.	Agreement No.	Amend No.	Contractor	Purpose	Fed	Original Agreement Amount	Total of Prior Amendments	Amendment Amount	Payable Amount	Receivable Amount	Start Date	End Date	Amend Date	Agree Type	Division	Director's Office	Division Head	Notes
18	20620	00	LEXICON CONSULTING	FHWA TITLE VI PROGRAM	N	\$294,888.00	-	-	\$294,888.00	-	08/31/2020	06/30/2021	-	Service Provider	Contract Compliance	Tracy	Sonnie	08-31-20: SUPPORTIVE SERVICES FOR THE DEPARTMENT'S FHWA TITLE VI PROGRAM, ENSURING THAT TITLE 23 AND TITLE 49 CFR REQUIREMENTS ARE MET TO PROVIDE REPORTING, TRAINING AND TECHNICAL ASSISTANCE, AND CONDUCT REVIEWS AND AUDITS, STATEWIDE. NV B/L#: NVD20191494074 PROPOSERS: AKERS-SANCHEZ AND ASSOCIATES, INC., HONEYCOMB CONSULTING, LEXICON CONSULTING, MILLIGAN & COMPANY, LLC
19	24420	00	LINCOLN COUNTY TELEPHONE SYSTEM	BACKHAUL P25 RADIO SITES	N	\$566,720.20	-	-	\$566,720.20	-	08/04/2020	06/30/2025	-	Utility Provider	Traffic Operations	Darin	Denise	08-04-20: LINCOLN COUNTY TELEPHONE SYSTEM WILL PROVIDE FIBER OPTIC CONNECTIVITY AND ETHERNET CIRCUITS TO BACKHAUL P25 RADIO SITES TO LAS VEGAS, LINCOLN COUNTY. NV B/L#: NVD19511000265-S
20	34420	00	MANDLI COMMUNICATIONS, INC.	VIDEO AND LIDAR VEHICLE SUPPORT	N	\$110,100.00	-	-	\$110,100.00	-	07/30/2020	08/22/2022	-	Service Provider	Roadway Systems	Sondra	Bob	07-30-20: SUPPORT THE ROAD VIDEO/LIDAR VEHICLE IN ROADWAY SYSTEMS BY PROVIDING TECHNICAL, PROFESSIONAL, AND PRODUCTION ASSISTANCE DURING THE YEAR, STATEWIDE. NV B/L#: NVF20121276171-S

NO COST AGREEMENTS AND/OR AMENDMENTS																		
Line No.	Agreement No.	Amend No.	Contractor	Purpose	Fed	Original Agreement Amount	Total of Prior Amendments	Amendment Amount	Payable Amount	Receivable Amount	Start Date	End Date	Amend Date	Agree Type	Division	Director's Office	Division Head	Notes
21	33520	00	CITY OF CARLIN	ROLES AND RESPONSIBILITIES	N	\$25,000.00	-	-	-	\$25,000.00	08/14/2020	09/30/2021	-	Cooperative	Design	Cliff	Scott	08-14-20: NO COST AGREEMENT TO ESTABLISH ROLES AND RESPONSIBILITIES FOR CHESTNUT STREET WIDENING, CURB AND GUTTER, SIDEWALK, STRIPING AND SIGNAGE WORK, ELKO COUNTY. NV B/L#: EXEMPT
22	38020	00	DESERTXPRESS ENTERPRISES, LLC	ROLES AND RESPONSIBILITIES	N	-	-	-	-	-	09/09/2020	01/01/2025	-	Developer	Project Management	Cliff	Nick	09-09-20: NO COST AGREEMENT FOR DESIGN AND CONSTRUCTION OF A PROPOSED ONE HUNDRED SEVENTY (170) MILE-HIGH SPEED TRAIN PROJECT BETWEEN APPLE VALLEY, CALIFORNIA AND LAS VEGAS, NEVADA, AND THIRTY-FIVE (35) MILES WITHIN DEPARTMENT RIGHT-OF-WAY, CLARK COUNTY. NV B/L#: NVD20051199598
23	29620	00	CENTRAL TELEPHONE COMPANY	OCCUPANCY PERMIT	N	-	-	-	-	-	08/25/2020	08/31/2045	-	Facility	Right-of-Way	Cliff	Craig	08-25-20: NO COST AGREEMENT OCCUPANCY PERMIT ON US-93, FROM MILEPOST 55.56 TO MILEPOST 55.62, CLARK COUNTY. NV B/L#: EXEMPT
24	29720	00	CENTRAL TELEPHONE COMPANY	OCCUPANCY PERMIT	N	-	-	-	-	-	08/25/2020	08/31/2045	-	Facility	Right-of-Way	Cliff	Craig	08-25-20: NO COST AGREEMENT OCCUPANCY PERMIT ON STATE ROUTE 574, FROM MILEPOST 24.23 TO MILEPOST 24.72, CLARK COUNTY. NV B/L#: EXEMPT
25	29520	00	CENTURY TEL	OCCUPANCY PERMIT	N	-	-	-	-	-	08/25/2020	08/31/2045	-	Facility	Right-of-Way	Cliff	Craig	08-25-20: NO COST AGREEMENT OCCUPANCY PERMIT ON STATE ROUTE 225, MILEPOST 126.69, ELKO COUNTY. NV B/L#: EXEMPT
26	45320	00	MCIMETRO ACCESS TRANSMISSION SERVICES	OCCUPANCY PERMIT	N	-	-	-	-	-	09/04/2020	09/30/2045	-	Facility	Right-of-Way	Cliff	Craig	09-04-20: NO COST AGREEMENT OCCUPANCY PERMIT ON I-80, FROM MILEPOST 15.55 TO MILEPOST 15.90, WASHOE COUNTY. NV B/L#: EXEMPT
27	45020	00	MOAPA VALLEY TELEPHONE COMPANY	MANHOLE AND VALVE COVERS	N	\$4,800.00	-	-	-	\$4,800.00	08/31/2020	08/31/2025	-	Facility	Right-of-Way	Cliff	Craig	08-31-20: NO COST AGREEMENT TO ADJUST MANHOLE AND VALVE COVERS FOR THE CONSTRUCTION OF A ONE (1) INCH PROFILE BASED FINE MILLING WITH A SLURRY SEAL FINISH ON STATE ROUTE 169, FROM MILEPOST CL12.12 TO MILEPOST CL21.09, CLARK COUNTY. NV B/L#: NVD19091000026
28	29320	00	MOAPA VALLEY WATER DISTRICT	MANHOLE AND VALVE COVERS	N	-	-	-	-	-	08/24/2020	08/31/2025	-	Facility	Right-of-Way	Cliff	Craig	08-24-20: NO COST AGREEMENT TO ADJUST MANHOLE AND VALVE COVERS FOR DEPARTMENT PROJECT STATE ROUTE 169, FROM MILEPOST CL12.12 TO MILEPOST CL21.09, CLARK COUNTY. NV B/L#: EXEMPT
29	29020	00	NEVADA BELL, DBA AT&T NEVADA	OCCUPANCY PERMIT	N	-	-	-	-	-	08/17/2020	08/31/2045	-	Facility	Right-of-Way	Cliff	Craig	08-17-20: NO COST AGREEMENT OCCUPANCY PERMIT ON DISTRICT II STATE ROUTE 396 MILEPOST 5.216 "P" 0229+44 31' RT TO PE STATE ROUTE 396 MILEPOST 5.258 "P" 0231+97 31' RT, PERSHING COUNTY. NV B/L#: EXEMPT
30	29820	00	NEVADA BELL, DBA AT&T NEVADA	OCCUPANCY PERMIT	N	-	-	-	-	-	08/25/2020	08/31/2045	-	Facility	Right-of-Way	Cliff	Craig	08-25-20: NO COST AGREEMENT OCCUPANCY PERMIT ON STATE ROUTE 447, FROM MILEPOST 15.626 TO MILEPOST 15.686, WASHOE COUNTY. NV B/L#: EXEMPT
31	45220	00	NV ENERGY	DESIGN APPROVAL	N	-	-	-	-	-	09/04/2020	09/30/2025	-	Facility	Right-of-Way	Cliff	Craig	09-04-20: NO COST AGREEMENT REVIEW AND APPROVE THE DESIGN OF PROPOSED EIGHT HUNDRED (800) AMP THREE (3) PHASE PAD-MOUNTED TRANSFORMER AND REQUIRED SWITCHGEAR UNIT AT 310 GALLETTI WAY, SPARKS, WASHOE COUNTY. NV B/L#: NVD19831015840
32	34520	00	SOUTHWEST GAS CORPORATION	DESIGN AND OPERATE INDEPENDENT SYSTEMS	N	-	-	-	-	-	08/19/2020	06/30/2021	-	Facility	Traffic Operations	Darin	Denise	08-19-20: NO COST AGREEMENT TO DESIGN AND OPERATE INDEPENDENT SYSTEMS (NATURAL GAS AND FIBER OPTIC) WHICH WILL BE INSTALLED IN THE SAME TRENCH ON THE DEPARTMENT'S RIGHT-OF-WAYS ALONG STATE ROUTE 227, ELKO COUNTY. NV B/L#: NVF19571000091
33	29920	00	BOULDER CITY CHAMBER OF COMMERCE	MULTI-USE LEASE	N	\$291,600.00	-	-	-	\$291,600.00	08/31/2020	08/31/2025	-	Lease	Right-of-Way	Cliff	Craig	08-31-20: NO COST AGREEMENT MULTI-USE LEASE ON PARCELS 186-04-699-006 AND 186-04-299-006, (PARCEL U-093-CL-005.864LE1), CLARK COUNTY. NV B/L#: NVD20161264494
34	19720	00	MAURY ABRAMS PINECREST LLLP	MULTI-USE LEASE	N	\$4,185.00	-	-	-	\$4,185.00	08/19/2020	08/31/2025	-	Lease	Right-of-Way	Cliff	Craig	08-19-20: NO COST AGREEMENT FIVE (5) YEAR LEASE FOR PARKING, WITH THREE (3) OPTIONS TO EXTEND LEASE FOR FIVE (5) YEARS EACH, ON PARCEL S-592-CL-008.375, CLARK COUNTY. NV B/L#: NVD20071049989
35	56015	01	PILOT TRAVEL CENTERS, LLC	LEASE	N	\$12,925.00	-	\$2,175.00	-	\$15,100.00	09/15/2015	07/31/2025	08/31/2020	Lease	Right-of-Way	Cliff	Craig	AMD 1 08-31-20: NO COST AMENDMENT TO INCREASE RECEIVABLE AUTHORITY BY \$2,175.00 FROM \$12,925.00 TO \$15,100.00 DUE TO RENT INCREASE, AND EXTEND TERMINATION DATE FROM 07-31-20 TO 07-31-25 PER NEW FIVE (5) YEAR LEASE, ELKO COUNTY. 09-15-15 MULTI-USE LEASE FOR PARKING FOR PARCEL S-766-EL-000.050, ELKO COUNTY. NV B/L#: NVF20011044282
36	35220	00	ADOPT-A-HIGHWAY MAINTENANCE CORPORATION	SPONSOR-A-HIGHWAY PROGRAM	N	-	-	-	-	-	09/04/2020	09/30/2023	-	Service Provider	Public Information Office	Cole	Ryan	09-04-20: NO COST AGREEMENT FOR THE SPONSOR-A-HIGHWAY PROGRAM FOR LITTER REMOVAL SERVICES, IN COMPLIANCE WITH APPLICABLE REGULATIONS ALONG VARIOUS HIGHWAYS, STATEWIDE. NV B/L#: NVF20001412349
37	64017	01	AEROTEK, INC.	ENGINEERING EMPLOYMENT SERVICE	N	\$250,000.00	-	-	\$250,000.00	-	09/04/2018	09/04/2022	09/04/2020	Service Provider	Design	Cliff	Scott	AMD 1 09-04-20: NO COST AMENDMENT TO EXTEND TERMINATION DATE FROM 09-04-20 TO 09-04-22 TO CONTINUE TO PROVIDE TEMPORARY AND PERMANENT ENGINEERING, LANDSCAPE AND ARCHITECTURE DESIGN SERVICES AND EMPLOYMENT RECRUITMENT SERVICES. THE NEED FOR ADDITIONAL FUNDING IS NOT ANTICIPATED. 09-04-18: A PROVISION OF SERVICES IS REQUIRED TO PROVIDE ONE OR MORE TEMPORARY EMPLOYEES AT THE REQUEST OF DEPARTMENT TO FULFILL THE ENGINEERING NEEDS OF THE DEPARTMENT, STATEWIDE. NV B/L#: NVF20001303231