

**2021**  
**Nevada Department of Transportation**  
**Excellence in Partnering Award**  
**Application**



**Application Fact Sheet can be found here:**

**[2021 Application Fact Sheet](#)**

**Application Deadline:**

*~~Friday, April 30, 2021~~*

*Friday, May 14, 2021*

## ***Application Directions***

1. Eligible Partnered Contracts must be substantially complete by December 31, 2019 for Category 1 or December 31, 2020 for Category 2.
2. Submit a separate application for each project nominated. Applications are available on the [NDOT Partnering website](#) under the Resources Menu.
3. ***The text for all sections may have a combined total of no more than 2500 words.*** The “word count” feature in Microsoft Word (under the tools menu) may be used to count words. The word count limit applies only to the text you have added and NOT the existing application form text.
4. A maximum of five additional supporting pages (8 1/2 inches by 11 inches), beyond the specifically requested items may be attached to the application. Supporting pages can include text, photographs, charts, graphs, or appropriate tables to highlight results. Entries become the property of NDOT Construction Division and will not be returned. The additional supporting pages will not be included in the 2500-word count. The Partnering Charter, Dispute Resolution Ladder, and any other specifically requested items within this application are not counted in the five additional pages.
5. The Word Document Application should be fully completed in collaboration by the Contractor, the Resident Engineer and the NDOT Project Manager and all attachments should be agreed upon prior to uploading and submitting through the DocuSign Power Form (link provided below).

## ***Submittal Directions***

1. Submittal of the final completed cover sheet, application, and attachments may be initiated by the Resident Engineer, Contractor or Project Manager in DocuSign using the link below and signed by the Contractor, Resident Engineer and NDOT Project Manager (if applicable).

[Link to PowerForm](#)

**The completed submittal with all signatures must be received via DocuSign before ~~5:00 p.m. on April 30, 2021~~ May 14, 2021**

2. For questions please contact:  
Tonia Andree, Construction Administration Manager  
[tandree@dot.nv.gov](mailto:tandree@dot.nv.gov)  
775-888-7460
3. In order to give all award applications the same opportunity, applications that do not follow the above rules and format, or are received after the deadline, will not be considered for awards.

**Note:** The judges look carefully at the responses to questions. Direct, pointed answers to questions without rhetoric are desired. Supporting facts and documents are very helpful. Please do not leave out requested information as it affects the overall score. To help the judges give you maximum credit, please reference any related attachments in each response, and label each attachment with the question(s)/section(s) it supports.

**CATEGORIES:** This year we will accept award applications for the following four categories.

- 1) **Projects Completed in 2019** (Substantial Completion 1/1/2019 – 12/31/2019)
  - a. **Level 1 Partnered Projects** – projects without an outside facilitator, typically projects under \$10 million.
  - b. **Level 2 Partnered Projects** – projects with an external Partnering facilitator.
  
- 2) **Projects Completed in 2020** (Substantial Completion 1/1/2020 – 12/31/2020)
  - a. **Level 1 Partnered Projects** – projects without an outside facilitator, typically projects under \$10 million.
  - b. **Level 2 Partnered Projects** – projects with an external Partnering facilitator.

**Award Criteria** - The text for all 5 sections may have a combined total of no more than 2500 words.

### **1. Project Team Partnering - Partnering Sessions Held & Charter (20 points)**

Written agreement that defines the team's common mission, goals, guidelines, and key agreements. (attach the Partnering Charter)

- How was this document used to support the Partnership?
- Describe the Partnering sessions that were held for this project.
- What process was used to evaluate the Partnership and the Charter during the life of the project?
- What did you incorporate on this project that you would like to take to future projects?

### **2. Goals/Outcomes (20 points)**

Tell the story of how the partnership turned goals into achieved outcomes.

- How were each of the goals and sub-goals of your Partnering agreement developed, measured, evaluated, and used?
- How did Partnering help to achieve the stated and shared goals?
- Did the team modify or develop new goals during the project? If so, why?
- How did your team get buy-in on the goals from everyone on the team?

### 3. Teamwork (20 points)

Describe how the group developed to work together as a team.

- How did you develop team member relationships with everyone working on the project?
- What were the trust-building moments for the team?
- How did the team develop relationships with stakeholders?
- How did you celebrate team successes?

### 4. Value/Outcomes (20 points)

Describe how Partnering helped the team deliver the project and what were your lessons learned. Cite any exemplary or creative practices that had a positive impact on the Partnership.

- If you used evaluation tools how did they assist the Partnership in meeting the project scope, schedule, and budget?
- What were the savings to the project in terms of time?
- What were the savings to the project in terms of cost?
- What project outcomes were primary indicators of the project's success?
- What were your lessons learned from using the partnering process?

### 5. Issue Resolution Ladder/Decision-Making Hierarchy (20 points)

Describe the team's issue resolution/decision-making hierarchy process and how it benefitted the team. (attach a copy of the issue resolution ladder)

- What were the results/outcomes of the team having an established issue resolution/decision-making hierarchy process?
- How did the issue resolution/decision-making hierarchy work for your team? Give examples.
- What were the lessons learned through the process?

# NDOT

## *Excellence in Partnering Award*

### *Applicant Survey*

The NDOT Partnering Program is committed to continuous improvement. Your feedback as a participant is extremely important. Please take a moment to complete this survey and **return it with your award application**. The information you provide will be used to improve next year's Partnering Awards and Recognition and will not be submitted to the judges.

Please provide your input to each of the following:

	Strongly Agree	Agree	No Comment	Disagree	Strongly Disagree
Partnering is making a difference in my team and projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The NDOT Excellence in Partnering Award Application was easy to understand.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Application 2500-word count limit was enough space to explain the projects Partnering process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Our project team was given enough time to provide the requested information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnering in my District is well advertised and is making a difference.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please add any additional comments you feel are appropriate to help us improve:

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Please offer your ideas for improving the NDOT Partnering Program overall. This may include suggestions regarding joint or individual training, guidance material, tools, awards and recognition, etc.

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Name: \_\_\_\_\_ Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please enclose this survey with Partnering Award Application.**