

Clare Singleton, PE, MSCE, MBA, PMP

SUMMARY OF QUALIFICATIONS

Served as the Caltrans Statewide Partnering Program Manager
A known leader in partnering among the highway/bridge market
Facilitated dozens of partnering and other consensus-building sessions
Solid understanding of the capital improvement project delivery process
Experience as an engineer, lead designer, construction inspector, PM and business developer
Understands the perspectives/priorities of the different groups who must come together for a project
A trainer to partnering facilitators, partnering trainers, and partnering participants

Professional Skills and Experience

Caltrans Statewide Partnering Program Manager

- Led effort to revamp and revitalize the Caltrans Partnering Program
- Formed and managed the renowned Caltrans Partnering Steering Committee and its Subcommittees
- Represented California on the AASHTO Standing Committee on Quality, Partnering Subcommittee
- Developed the concept of the *Hierarch of Partnering*
- Updated and managed the Caltrans Partnering Awards Program
- Created the Partnering Improvement Proposal (PIP) decision-making model
- Championed internal collaboration throughout Caltrans
- Developed and managed a team of Partnering Coordinators in every Caltrans district

Broad Experience from Large Owner, Contractor and Designer Perspectives

- Worked for Caltrans for 18 years, the largest DOT in the United States
- Worked for Skanska, one of the largest contractors in the world
 - Role – US West Region Business Development Manager, Heavy Civil
- Worked for AECOM, one of the largest A&E firms in the world
 - Role – US West Region Highway/Bridge Market Sector Leader
- Has a solid understanding of the capital improvement project delivery process
- Has served as an engineer, lead designer, inspector, project manager and business developer on projects
- Understands the perspectives and priorities of the different groups who must come together for a project

Experienced Facilitator

- Led dozens of Caltrans Partnering Steering Committee Sessions and Subcommittee Sessions and Project Partnering Sessions
- Facilitated strategic planning processes for multiple entities
- Facilitated employee feedback focus group sessions for Caltrans
- Certified ORGMETRICS Partnering Facilitator
- Certified Caltrans Facilitator

Author/Editor of Partnering Materials

- Authored the Caltrans Partnering Facilitator Standards and Expectations Manual
- Wrote the updated Caltrans Partnering Specification
- Edited the updated Field Guide to Partnering on Caltrans Projects
- Wrote Caltrans Partnering Program Overview/Implementation Plan
- Conducted statewide research and authored report on the state of partnering within Caltrans and associated recommendations

Proven Track Record of Building Consensus with Diverse Groups

- Led the development of a team decision-making model to get alignment on the Caltrans Division of Engineering Services' annual allocation process
- Created consensus of the public and the local indigenous tribe to achieve acceptance of projects
- Defused highly charged conflicts in public forums
- Helped groups in conflict develop practical solutions

Experience Trainer and Speaker

- Trained 60 trainers in the Fundamentals of Partnering who trained 3,000 project team members
- Gave presentations championing partnering in Caltrans districts
- Presented at multiple contractor events on partnering and the Caltrans Partnering Program, including the AGC Spring Conference
- Trained partnering facilitators on Caltrans Partnering Program processes and procedures

Education and Credentials

- Professional Engineer (PE) License, State of California, # C052806
- Project Management Professional (PMP), Project Management Institute
- MBA in Marketing and Engineering Management, University of California, Davis
- Master of Science, Civil/Geotechnical Engineering, University of California, Davis
- Bachelor of Science, Civil Engineering, University of the Pacific
- Project Management Certificate, California State University, Sacramento

Employment History

2014 - Present OrgMetrics LLC partnering facilitator
2012 - 2014 West Region Highway/Bridge Market Sector Leader, AECOM
2009 - 2012 Business Development Manager, SKANSKA USA Civil West
1991 - 2009 Various engineering and program/project management positions, California Department of Transportation (Caltrans)

Awards/Recognitions

2009 Excellence in Leadership Award, AGC/Caltrans Liaison Committee
2009 Excellence in Partnering Award, AGC/Caltrans Liaison Committee
2008 Excellence in Partnering Award, AGC Education Foundation
2005 Superior Accomplishment Award, California Department of Transportation
2002 Superior Accomplishment Award, California Department of Transportation