

## AGENDA

NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)

### NEVADA AVIATION TECHNICAL ADVISORY COMMITTEE

#### MEETING DATE

TUESDAY, NOVEMBER 15, 2016

10:00 a.m. – 12:00 p.m.

Physical Meeting Location 1263 S Stewart Street, Directors Conference Room, 2nd Floor Carson City, Nevada 89712	Video Conference Site #1 NDOT District II Main Conference Room 310 Galletti Way Sparks, Nevada
Video Conference Site #2 NDOT Conference Room 805 Erie Main Tonopah, Nevada	Video Conference Site #3 NDOT District III District Conference Room 1951 Idaho Street Elko, Nevada
Video Conference Site #4 NDOT / RTC Conference Room #127 600 S. Grand Central Parkway Las Vegas, Nevada	Video Conference Site #5 NDOT District III District Conference Room 1401 East Aultman Street Ely, Nevada

Phone participants will need to dial the numbers listed below to access the video conference. The call will be active between **9:50 AM** and **12:00PM**. If phone participants dial in before or after those times, the codes will not be valid. NDOT video endpoints will automatically connect and disconnect. Phone participants please mute your phone if you don't intend to be heard. If your phone system has hold music, please don't place this call on hold.

Dial **775-888-7995** (ext 7995 from inside NDOT phone system)

When prompted, enter the Conference ID **7801#** (# is enter)

When prompted, enter the Conference Passcode **7240#** (# is enter)

NOTIFICATION. The NATAC reserves the right to take items out of order, combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

1. **Call to order and determination of quorum for the NATAC meeting.**
2. **Public Comment.** The NATAC is prohibited by law, NRS 241.020, from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue. At this time any citizen in the audience may address the NATAC on any matter within the jurisdiction of the NATAC. No action or deliberation can be taken on a matter not listed on the posted agenda; however, the NATAC can direct that the matter be placed on a future agenda. Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and spell the last name for the record. The Chairman may limit remarks to less than three minutes duration if such remarks are disruptive to the meeting or not within the NATAC's jurisdiction. The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of any document used during presentations must be submitted to the Recording Secretary. The NATAC appreciates the time citizens devote to be involved in this important process.
3. **(For Possible action) Vote to approve, amend, or edit the minutes of the previous NATAC Meeting held on November 10, 2015.**
4. **(For Possible action) Vote to approve the Fund for Aviation draft amendments to the *Aviation Grant Policy and Procedures Manual (AGPPM)*.** Select and vote to approve each of the following changes to the manual:
  - a. Annual Limit for grant matching funds, to \$20,000 dollars per airport per year, for those airports that have FAA AIP approved grants and apply to NDOT for the Fund for Aviation matching grant funding. Discuss and approve a maximum matching grant award system formula or computational method for airport projects that have obtained FAA AIP grant matching funds in accordance with NRS 494.048 and Senate Bill (SB) 514 - 2015 Sec. 50.

5. **(For Possible Action) Review, discuss, and vote to support recommendations for future research, planning, studies, grants, or other programs undertaken by NDOT Aviation Section.** The NATAC will vote to determine special focus areas and issues it will support and recommend to the Department's Aviation Section and that it may seek FAA AIP grants to pursue the following studies or projects. Items to be considered:

- (1) Support for the development and implementation of a program to seek grants to establish an airport operations counter program;
- (2) Support NDOT's pursuit of an FAA AIP grants to update the State's Aviation System Plan;
- (3) Support for NDOT's renewal of a statewide FAA AIP grant to update the state public-use airports' pavement condition studies;
- (4) Support for NDOT's sponsorship of performing 3 individual Airport Business Plans (Strategic Airport Master Plans) or studies per year with an FAA AIP grant;
- (5) Support NDOT's membership, association, and participation in the following organizations and activities:
  - (a) The Aerospace States Association (ASA),
  - (b) Nevada Business Aviation Association (NvBAA),
  - (c) The Experimental Aircraft Association (EAA),
  - (d) The Aircraft Owners and Pilots Association (AOPA),
  - (e) Southwest Chapter of the American Association of Airport Executives (SWAAAE),
  - (f) National Organization of State Aviation Officials (NASAO),
  - (g) National Business Aviation Association (NBAA),
  - (h) Nevada Airports Association (NvAA),
  - (i) Aviation Post 888,
  - (j) The Nevada Wing of the Civil Air Patrol (NvCAP),
  - (k) Western Regional Partnership (WRP),
  - (l) Pathways to Aviation,

- (m) NATAC and NDOT Aviation Section may also discuss the possible levels of support, participation, or development of Nevada based aviation educational programs including Pilot training, UAV/UAS training, Aircraft Technician training, Air Traffic Controller training, and Aerospace worker careers.
- 6. **(For Possible Action) Review, discuss, and vote to approve recommendations for changes to the NATAC bylaws.** The NATAC will vote to approve the changes, edits, or amendments attached in this packet of documents to the NATAC bylaws by the committee previously selected to update them.
- 7. **(For Possible Action) Review, discuss, and vote to approve recommendations for of the proposed Fund for Aviation matching grant program for FAA AIP Grants issued in 2016.** When requested the NATAC will vote to amend or approve the local matching proration scheme attached for 2016 FAA AIP 2016 airport projects (Airport Project List) in this packet of documents.
- 8. **(For Possible Action)** Discussion of aviation activity in Nevada regarding:
  - (a) UAV/UAS statewide and at local airports,
  - (b) Statewide Military Land-Use Changes and Airspace Appropriations,
  - (c) Nevada Aviation Day,
  - (d) Upcoming events, and form any workgroups needed to address airport/aviation specific news and/or issues.
- 9. **(For Possible Action) Discuss items to be placed on NATACs' next meeting agenda.**
- 10. **(For Possible Action) The next NATAC meeting is scheduled for May 11th, 2017 at 1:00 p.m. and/or alternatively may be included in the upcoming Nevada Airports Association (NvAA) 2017 Annual Conference, date, time, and location to be determined.**
- 11. **Public Comment.** The NATAC is prohibited by law, NRS 241.020, from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three

minutes to discuss an issue. At this time any citizen in the audience may address the NATAC on any matter within the jurisdiction of the NATAC. No action or deliberation can be taken on a matter not listed on the posted agenda; however, the NATAC can direct that the matter be placed on a future agenda. Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and spell the last name for the record. The Chairman may limit remarks to less than three minutes duration if such remarks are disruptive to the meeting or not within the NATAC's jurisdiction. The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of any document used during presentations must be submitted to the Recording Secretary. The NATAC appreciates the time citizens devote to be involved in this important process.

12. **Adjournment of meeting.**

Note: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Kurt Haukohl at (775) 888-7353 or [khaukohl@dot.state.nv.us](mailto:khaukohl@dot.state.nv.us) as soon as possible and at least three business days in advance of the meeting.

BOLD type signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item. "For Possible Action" identifies those items for which action may be taken by the NATAC.

Notes:

- This meeting is also expected to be available via video-conferencing, but is at least available via teleconferencing.

Posting: This notice has been posted on/or before 9:00 a.m. on the third working day before the meeting at the following locations:

NDOT District III RTC of Southern Nevada Las Vegas, Nevada	NDOT District I District Conference Room Elko, Nevada
Elko County Courthouse	Washoe County Library
Clark County Library	Carson City Library
Washoe County RTC NDOT District II Sparks, Nevada	NDOT Conference Room Tonopah, Nevada
NDOT District Conference Room Ely, Nevada	NDOT Headquarters Carson City, Nevada

Airport	LocID	FAA Grant Number	Entitlement Amount	FAA Discretionary Amount	Total AIP Amount	Project Total	Local Federal Share	Prorated Fund for Aviation Match	PROJECT SUMMARY
Austin	TMT	3-32-0026-016-2016	\$362,306		\$362,306	\$386,460	\$24,154	\$2,152	Update Airport Master Plan Study
Battle Mountain	BAM	3-32-0001-025-2016	\$307,179	\$616,867	\$924,046	\$985,649	\$61,603	\$5,488	Rehabilitate Apron, Rehabilitate Runway - 03/21, Rehabilitate Runway - 12/30, Rehabilitate Taxiway
Boulder City Municipal	BVU	3-32-0003-024-2016	\$1,642,928		\$1,642,928	\$1,752,457	\$109,529	\$9,758	Improve Airport Drainage, Rehabilitate Apron
Carson	CXP	3-32-0004-030-2016	\$150,000	\$2,423,438	\$2,573,438	\$2,745,001	\$171,563	\$15,284	Rehabilitate Apron
Ely /Yelland Field	ELY	3-32-0006-020-2016	\$151,875	\$2,697,601	\$2,849,476	\$3,039,441	\$189,965	\$16,924	Rehabilitate Apron, Rehabilitate Runway - 18/36
Fallon Municipal	FLX	3-32-0008-018-2016	\$588,750		\$588,750	\$628,000	\$39,250	\$3,497	Rehabilitate Runway - 13/31
Hawthorne Industrial	HTH	3-32-0009-013-2016	\$113,213		\$113,213	\$120,761	\$7,548	\$672	Install Miscellaneous NAVAIDS, Install Weather Reporting Equipment
Mesquite	67L	3-32-0031-015-2016	\$153,750		\$153,750	\$164,000	\$10,250	\$913	Install Perimeter Fencing
Minden-Tahoe	MEV	3-32-0013-029-2016	\$3,622,930	\$834,098	\$4,457,028	\$4,754,163	\$297,135	\$26,472	Install Perimeter Fencing
Owyhee	10U	3-32-0028-010-2016	\$339,329		\$339,329	\$361,951	\$22,622	\$2,015	Install Weather Reporting Equipment
Silver Springs	SPZ	3-32-0023-018-2016	\$166,998		\$166,998	\$178,131	\$11,133	\$992	Rehabilitate Apron, Rehabilitate Taxiway
Tonopah	TPH	3-32-0019-014-2016	\$448,013	\$1,916,887	\$2,364,900	\$2,522,560	\$157,660	\$14,046	Rehabilitate Runway - 15/33
Winnemucca Municipal	WMC	3-32-0021-023-2016	\$1,211,207		\$1,211,207	\$1,291,954	\$80,747	\$7,194	Construct Taxiway
Yerington Municipal	O43	3-32-0022-016-2016	\$213,750		\$213,750	\$228,000	\$14,250	\$1,270	Rehabilitate Runway - 01/19, Rehabilitate Taxiway
<b>Totals</b>			<b>\$9,472,228</b>	<b>\$8,488,891</b>	<b>\$17,961,119</b>	<b>\$19,158,527</b>	<b>\$1,197,408</b>	<b>\$106,676</b>	

**Fund for Aviation**

**Project Local Matching Share Estimates for FAA AIP Year 2016 Projects**

0.9375%	Fixed Fed Match NV Share
0.6250%	Fixed Local Match Share
\$106,676	Estimated Fund for Aviation Available*
8.91%	Fund for Aviation % Reimbursement

Revised ~~9/21/2011~~  
xx/xx/2016

By-Laws  
Nevada Department of Transportation

NEVADA AVIATION TECHNICAL ADVISORY COMMITTEE  
(NATAC)

STATEMENT OF PURPOSE, OBJECTIVES AND PROCEDURES

I. STATEMENT OF PURPOSE

The Nevada Aviation Technical Advisory Committee (NATAC) was formed as the forum for discussing planning and programming issues related to the Continuous Statewide Nevada Aviation Systems Plan Update (NASP), providing recommendations for the administration of the Nevada Aviation Trust Fund, and to fulfill the public participation processes defined under Nevada's open meeting law as defined under Nevada Revised Statutes (NRS) Chapter 241 and the Federal Aviation Administration (FAA) requirements per Advisory Circular 150/5050-3A.

II. OBJECTIVES

- A. Provide review, comment, and make recommendations on the statewide aviation planning process for the statewide aviation transportation system required by state statute and the Federal Aviation Administration (FAA) National Plan of Integrated Airport Systems.
- B. Provide review, comment, and recommendations on statewide transportation planning documents, including the Statewide Intermodal Transportation Plan, and the State Transportation Improvement Program related to Nevada's air transportation system .
- C. Provide review, comment, and recommendations on statewide aviation transportation planning and development issues raised by the State Transportation Board and the Nevada Department of Transportation.
- D. Provide review, comment, and recommendations on issues, policies, goals and objectives as defined in the Nevada Aviation Systems Plan.
- E. Provide review, comment, and recommendations on policies, guidelines, project selection and prioritization relating to the administration of the Nevada Aviation Trust Fund.

II. PROCEDURES

A. Membership:

- I . Committee membership is made up of aviation industry, airport operators, pilots, Federal and State government and other aviation interest groups and experts, as appropriate. Agenda items requiring action or approval during semi-annual meetings of the NATAC will be voted on by the full Committee



and accepted after majority vote of the Committee is achieved.

2. Representatives from ~~nine-five~~ member agencies/entities in attendance constitute a quorum. Members may be added to the Committee by recommendation and acceptance of the Committee.
3. Committee membership may be comprised of representatives ~~for~~from:

- + ~~Federal Aviation Administration (FAA)~~Nevada airports, directly or via engineers, consultants, planners or other technical experts engaged by Nevada airports
- ~~• Military~~
- + ~~Bureau of Land Management (BLM)~~
- + Nevada Airports Association (NvAA)
- + Nevada Business Aviation Association (NvBAA)
- + Aircraft Owners' and Pilots Association (AOPA)
- + National Business ~~Aircraft~~-Aviation Association (NBAA)
- + Airline Transport Association (ATA)
- + Experimental Aircraft Association (EAA)
- + ~~Nevada Development Districts~~
- + Recreational Aviation

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In addition, advisory participants in any meeting shall be open to representatives of governmental entities, including but not limited to:

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- + Federal Aviation Administration (FAA)
- ~~• Nevada Department of Transportation, Aviation (or Administration)~~
- + Bureau of Land Management (BLM)
- + Nevada Development Districts
- + US Forest Service
- + Civil Air Patrol

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4. Regular attendance is encouraged. Members will designate a representative and/or may designate an alternate to serve in the Member's absence. Member agencies/entities who are not represented at three (3) or more consecutive meetings will be requested to redesignate their representative to the Committee via letter.

#### B. Officers:

1. A Chairman and Vice-Chairman will be nominated from the membership of the Committee and be selected by majority vote of the Committee.
2. Terms of office for the Chairman and Vice-Chairman will be two year. The Chairman will be replaced by the Vice-Chairman, with a new Vice-Chairman being selected at the meeting designated by the Committee.
3. If the Chair or Vice Chair is unavailable or unable to facilitate a meeting the

most recent Chair will conduct the meeting, or if so requested, a representative from NDOT may conduct the meeting.

4. If the Chair or Vice Chair is not able to complete at least half their term, for any reason, the committee will hold a special election to nominate and elect an officer to fill the vacancy.

#### C. Meetings:

- I. Meetings of the NATAC will normally be scheduled to meet from 9:00 A.M. till noon on the third Monday of September and the third Monday of March every year, or on a date and time approved by the NATAC. In addition, the Committee may choose to meet on an as-needed basis or to change the meeting, time, date or location.
2. Meetings of the NATAC are subject to the requirements of the Nevada Open Meeting Law (NRS Chapter 241) and any pertinent FAA notice or public participation requirements. Meetings may be held telephonically, or electronically, so long as the membership has an opportunity to participate in the discussion and debate, as well as the vote on items agendaized.
3. Draft agendas for meetings of the NATAC will be approved by the Chairman and will be mailed or otherwise distributed to the Committee members a minimum of one week prior to the scheduled Committee meeting date.
4. Members are encouraged to submit items for inclusion on the agenda. Items must be submitted to the NDOT Aviation Planning at least two weeks prior to the scheduled meeting date. In addition, members can recommend agenda items during discussions on future agenda items at each NATAC meeting
5. Each agency-member of the Committee is entitled to one vote.
6. Voting may be exercised by voice, show of hands, roll call, or by electronic means, as designated by the Chairman.
7. Votes taken on items requiring action by the Committee will only be taken if a quorum is present. A simple majority vote of those present is required to decide an issue. If a quorum is not present, no action may be taken.
8. The Committee will only take action on those items on the agenda that are designated as action items.
9. Committee meetings will be conducted according to Newly Revised Robert's Rules of order, except as follows:

"A. "The Chairman may make motions and can vote. "D."

Subcommittees: At the discretion of the Chairman, and upon approval of the Committee, subcommittees may be formed

as necessary.

- 10. Members will serve without compensation by FAA/NDOT.

C. Minutes:

- 1. Meetings will be recorded and minutes will be prepared for approval by the Committee.
- 2. The minutes will be in conformance with NRS 241.035
- 3. The minutes or audiotape recordings of the meeting will be made available for inspection by the public within 30 days of the meeting.

D. Amendments


- 1. These Bylaws may be amended by recommendations of the NATAC by a majority vote of its members present and with the approval of the Director of the Nevada Department of Transportation.

Recommended for approval on this ~~21st~~ day of ~~September 2011~~, 2016, by a majority vote of the members of the Nevada Aviation Technical Advisory Committee.

Wendy Rudder, Chairman \_\_\_\_\_ Date

APPROVED by the Director of the Nevada Department of Transportation.

Rudy Malfabon, Director \_\_\_\_\_ Date

  
Wendy Rudder, Chairman

  
~~Date~~ APPROVED by the

~~Director of the Nevada Department of Transportation.~~

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~~Susan Martinovich, Director~~ \_\_\_\_\_ Date

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# DRAFT

## Nevada Aviation Technical Advisory Committee Tuesday November 10, 2015

NDOT Hot Springs Training Facility  
1301 Old Hot Springs, Room 108  
Carson City, Nevada

Video Conference Site #1  
NDOT District II  
310 Galletti Way  
Sparks, Nevada

Video Conference Site #2  
NDOT-Conference Room  
805 Erie Main  
Tonopah, Nevada

NDOT/RTC Site #3  
Conference Room #127  
600 S. Grand Central Pkwy  
Las Vegas, Nevada

NOTIFICATION: The NATAC reserves the right to take items out of order, combine two or more agenda items for consider, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

### Members in Attendance:

Stacey Howard, NBAA  
Jim Clague, Atkins/Elko Co.  
Ryan Pritchett, Armstrong Elko Consultants  
Steve Tackes, NVAA Carson City  
Tim Rowe, CCAA

Wendy Rudder, Lincoln Co.  
Joni Eastley, Nye Co.  
Mark Silverstein, Clark Co.  
Reza Karamooz, NVBAA  
Elaine Zimmerman, Lincoln Co.

### Others in Attendance:

Sondra Rosenberg, NDOT  
Kurt Haukohl, NDOT

Tim Mueller, NDOT  
Nancy Carnahan, NDOT

### 1. Call to order and determination of quorum for the NATAC meeting.

The meeting was called to order at 10:50 by Kurt Haukohl and it was determined that a quorum was in attendance.

2. **(For possible action) Re-establish the NATAC and regular meetings.** The NATAC has not held regular meetings since 2012, however the need to reestablish the group is required in order to provide guidance to NDOT Aviation Section. As in the past, NATAC will consist of the following voting members; Nevada Airports Association (NVAA), Aircraft Owners & Pilots

Association (AOPA), Nevada Business Aviation Association (NVBAA) and additional aviation organizations as deemed appropriate. Non-Voting member include: Governor's Office of Economic Development (GOED), Nevada Commission on Tourism (NCOT), Nevada League of Cities & Municipalities (NLC&M), the Nevada Association of Counties (NACO), the Federal Aviation Administration (FAA), and additional member organizations as deemed appropriate. The NATAAC could meet two to four times per year as needed.

Kurt Haukohl stated NATAAC needs to reestablish the membership by vote and to nominate and select new voting members as well as Chairman and Vice-Chairman. He would like to re-establish the meeting process and continue to utilize the advisory services of NATAAC for NDOT and moved the agenda item #2 be adopted.

Steve Tackes seconded the motion but to amend the motion to state that NDOT is not a voting member and the voting members include representatives of the rural airports. Kurt will accept the amendment to the motion and Steve seconded.

Joni Easley commented her concern that it appears that NATAAC has only three voting members one from NVAA, one from AOPA and one from NVBAA so she would like it clarified if it is one representative of each of the three organizations, plus representatives of state airports? Steve commented the by-laws read that each of the three organizations are a voting members and they designate within the organization who will attend the meetings to vote in their place, therefore it is one representative from the three airports and additional organizations deemed appropriate. In the by-laws there are nine existing organizations listed.

Discussion followed and motion carried.

**3. (For possible action) Review, discuss and vote to recommend approval of the NATAAC By-laws to the Department.** Copies of the By-laws will be provided at the meeting. A working group of NATAAC members may be formed to review the By-laws and recommend updates or amendments as needed.

Kurt recommend that the by-laws be adopted and to establish a working group of NATAAC members. Stacy Howard seconded. The following volunteered to be part of the committee to modify the by-law to bring up-to-date: Wendy Rudder, Steve Tackes, Reza Karamooz, Jim Clague and Joanie Eastley.

Motion carried.

Steve would like Kurt to check for the old version of the by-laws to see how they have evolved to ensure everything is still on track. Kurt stated the printed handout of the by-laws at the meeting is the newest version with the exception of the final item. Steve stated this was done in 2011 the bill that adopted the aviation fund was in 2005 and the Legislative testimony was from Dennis Taylor, past NDOT employee, and Dennis stated there is already a Nevada Aviation

Technical Advisory Committee, and have them help advise the NDOT Director on the decision on funds, so Steve thinks there may possibly be something back in the history of NDOT some earlier version of something else.

**4. (For possible action) Appoint, elect and confirm NATAC Chairperson and Vice Chairperson.** Since the NATAC has not met for 2 years, previous officers and committee member's positions must be reestablished. Once the Committee members have been reestablished we will discuss, nominate and hold an election for Chairperson and Vice Chairperson.

Steve Tackes nominated Wendy Rudder, who was the Chairperson in 2011, with Joanie Eastley seconding. Reza Karamooz volunteered to become Vice Chairperson. Steve made a motion to confirm the nomination until the next elections are held. Jim Clague seconded.

Motion carried.

**5. (For possible action) Vote on the combination of funds and accounts within the State established for the benefit of aviation.** The newly established "Fund for Aviation" has a balance of \$100,000.00 as of August 25, 2015. The previously established "Aviation Trust Fund" presently hold funds derived from the License Plate Program in the amount of \$27,709.51 as of August 25, 2015. The Committee intends to vote to combine the License Plate Program fund with the Fund for Aviation. The combined funds of approximately \$128,000.00 would provide the NDOT Aviation Section with matching funds for a grant program. The purpose of combining the separated funds would be to simplify the NDOT matching grant awards and computation.

Kurt commented there is \$27,710.00 in the fund and it is changing and are already assigning funds for 2016 however, last year the total income was approximately \$8,000.00, and this year, so far around \$2000.00. Apparently many people are not renewing their license plate. So the program is dwindling and there will be less money next year in the fund.

Kurt made a motion to combine the two funds into the Fund for Aviation so there is a clearer picture of the funds available for matching grants this year. Steve Tackes seconded.

Motion carried.

**6. (For possible action) Vote to approve the Department's Draft Fund for Aviation Policy and Procedures Manual.** The Department has determined that a new Fund for Aviation Policy and Procedures Manual is necessary in order to specify how it intends to carry out this future grant matching program. The Nevada Department of Transportation (the Department) will determine the priority for individual airport project expenditures by considering the potential safety enhancement, economic benefits, and community needs, including, but not be limited to, the purpose, costs, benefits, and effects of the project. The Nevada Revised Statutes (NRS) 494.048 requires that the Nevada Department of Transportation carry out the expenditures of

money from the Fund for Aviation. This NRS further provides that the Department will consult with NATAC and Airports for recommendations on establishing priorities for use of the grant matching funds.

Jim Clague made a motion to approve the draft Policy Procedures Manual, and Steve Tackes seconded the motion with the modification made in Item #7.

Steve stated he reviewed the policy and it meets the statutory requirement and follows policy procedures manual, the old matrix in one sense is helpful as it gave a lot of criteria but also confusing as it is more of a point system and if you were administrating millions of dollars it would be appropriate but since NATAC is administrating a much smaller amount seemed like it was overly complicated.

**7. (For possible action) Vote to approve the Fund for Aviation Draft Aviation Grant Policy and Procedures Manual, Application, Application Process and Qualification Criteria.** Select and vote to approve an Annual Limit for grant matching funds, per airport project, for those airports that have FAA AIP approved grants and apply to NDOT for Fund for Aviation matching grant funds. Discuss and approve a matching grant, award system or a computational method for airport projects that have obtained FAA AIP grant matching funds. Discuss and approve an equitable percentage or proportional matching system for airports in the current Federal Fiscal Year in accordance with NRS 494.048 and Senate Bill (SB) 514-2015 Sec. 50.

Kurt stated the maximum amount awarded to an airport from the fund for a grant could be changed to whatever amount the Board proposed. Joanie suggested to look at the document the recommended state FAA AIP matching grant funds for 2015 and check what the upper limit of what the match was and build something around that. Reza stated the paragraph says not to exceed the \$50,000, so it does not have to be that amount, it could be any number.

Kurt commented that what he is hearing that in the year that we have \$100,000 to disperse, \$50,000 is half that amount so it may not be appropriate in this year based on the funding that is available.

Steve suggested the other consideration is that it is represented to the Legislature that this was going to be a broad expenditure of funds to the rural airports so if one airport gets \$50,000 it threatens the ability to distribute the funds. He agreed with Reza as it states not more than, so certainly when you do your schedule you can always pick numbers smaller than that amount but the concern is the \$50,000 which allows too many "eggs" to be in one basket.

After much discussion from the group concerning the \$50,000 local match was too high. Steve Tackes made a recommendation that he likes the idea of a percentage but should be changed at a future revision so for the time being leave the language as it is but add "per airport per year" so it is clear and when it gets to a stage where there is significant funding then it will be time to readdress the issue.

Motion made by Steve Tackes to adopt the draft aviation policy manual and seconded by Jim Clague. Motion carried.

The motion accepts the \$50,000 limit with the addition of the words "per airport per year."

Joanie comments: Page #12 of the Policy and Procedure Manual to address the last sentence in Section 2 Paragraph 2: Not more than 1% on the monies in funds may be used to pay the cost of administering the fund, will this happen and also a section stating representatives of NDOT assisting airports in applications for monies, will NDOT charge for any assistance to the airports. Kurt stated NDOT never charges for these services. Sondra stated that she does not see this happening.

**7.A. (For possible action) Vote to approve state matching funds initial project awards for airports having recent FAA AIP grants awarded through the Federal Fiscal Year 2015 cycle and in accordance with the attached list.** (Federal Fiscal Year ends September 30, 2015). The NATAC will discuss and vote on a NDOT recommendation for approval of a Matching Grant Plan for 2015 for funding from the Fund for Aviation. Grants eligible for funding have been awarded during Federal Fiscal Year 2015 in accordance with the Nevada legislature's allotment of funds to the Fund for Aviation through NRS 494.048 and Senate Bill (SB) 514-2015 Sec. 50. (A proposed list is attached to the agenda.)

Kurt said the spread sheet he developed from last year's grants all of them are listed from the FAA airports for Fiscal Year 2015. Jim has a list and checked the FAA web-site and verified these are the only eligible airports per the requirements that could receive matching funds from Fund for Aviation and the numbers are correct. Steve commented one of the pitches made to the Legislature is some counties that can't afford their match, therefore foregoing FAA grants which is not good for Nevada. So in some way it seems like we want to recognize that we need to work off items that people have money for, as it has to be an approved FAA grant. But seems like the message needs to get out to the strapped communities that will need help to work with to get out the grant application help to work with you to meet your match. So that a county/city manager is talking to his board and they are saying they don't have money for airport needs. Airports that have not applied need to apply so they can be included in this process.

Sondra asks if these are grants that were already applied for and awarded? The answer was yes. Sondra thought the purpose of this money was to get additional grants, meaning those entities that can't match. Steve says no that the FAA allocates a certain amount of discretionary funds to give to state airports, then each of the airports makes their application for the funds and if they get an approved application the FAA says yes they will pay for that. Then the project goes forwarded so this is the Boards way to help the NV airports meet the matching grants. Need to educate airports to meet their match.



Kurt made the comment that some of these grants will not be completed, leaving excess money which will stay in the fund and roll into the next year.

Sondra ask the question are we trying to spread the money too thin rather than pick the projects that have the highest need and highest benefit from the state's perspective? Steve stated if these are all the projects qualified this match is up to our money and should just approve this one for this year and try to do good education and refocus next year and work to improve it, only to general airports in Nevada. The policy procedures exclude commercial airports. Kurt stated the law asks for rural.

Sondra's stated that she wants to make sure in two years we can show that this money is leveraging more federal funds than we would have gotten without it, that in two years we have to show we are leveraging additional funds with this money. Kurt stated by doing it this year we are giving incentive to people for next year. He is already seeing planning grants coming forward for next year that are going to be more than adequate to fill this out and more.

Stacy Howard made a motion to approve, Joanie Easley seconded. Motion carried.

**8. (For possible action) Review, discuss and vote to support recommendations for future research, planning, studies, grants or other programs undertaken by NDOT Aviation Section.**

The NATAC will vote to determine special focus issues it will support and recommend to the Department's Aviation Section that it pursues such as the following: 1) A proposed program to establish an airport operation's counter program: 2) Support NDOT's pursuit of an FAA AIP grant to update the State's Aviation System Plan: 3) Support NDOT's participation in the Transportation Research Board (TRB) Airport Cooperative Research Program (ACRP) initiative to develop a research project for studying the development of educational and degree programs in Aviation to increase the number aviation careers and pilots available (NATAC and NDOT Aviation Section may discuss the possible levels of support, participation, or development of new Nevada Aviation Educational program); and 4) Support for NDOT's continued statewide airport pavement condition studies.

Joanie Easley left therefore this item will have to be put on the agenda for the next meeting.

**9. Public Comment.** The NATAC is prohibited by law (NRS 241.020) from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue. At this time any citizen in the audience may address the NATAC on any matter within the jurisdiction of the NATAC. No action or deliberation can be taken on a matter not listed on the posted agenda, however, the NATAC can direct that the matter be placed on a future agenda. Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and spell the last name for the record. The Chairman may limit remarks to less than three minutes duration if such remarks are disruptive to the meeting

or not within the NATAC's jurisdiction. The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of any document used during the presentations must be submitted to the Recording Secretary. The NATAC appreciate the time citizens devote to be involved in this important process.

There were no members of the public.

10. **No action.** Discussion of activity in UAV/UAS, upcoming events and airport-specific news and issues.

Stacy stated FAA reauthorization is a big deal and that all the people represented in the meeting are sending in comments to their Legislators, Congress and Senators that FAA reauthorization is important and multi-year funding is important and want to maintain the air traffic control system under the FAA as it currently exists and fund it through taxes as it is currently funded.

11. **(For possible action).** Discuss items to be placed on NATAC's next meeting agenda.

Reza would like to place on the agenda to write a letter, to send everyone in the group, to define what the user fees are and how they are trying to look into privatizing traffic control. Want GA to pay a larger share utilizing the airports, user fees Future NATAC agenda to address this recommendation coming from NATAC. Kurt will write a future agenda item for NATAC to take a position on user fees.

Item for agenda REZA – discussion UAS of list of items and how we can help unite Nevada on how we can bring some US business to the state. How to ID where our airports are, what kind of facilities we can provide, etc.

Stacy made a comment that at future meetings that NATAC invite special speakers to make speeches concerning these items so someone from the Governor's office contribute to the discussion.

Sondra suggested in the future that NATAC present itself to the State Transportation Board meeting and give a presentation of what NATAC is about and what is happening at the Nevada rural airports. She will talk to the NDOT Director to find out if agrees to the presentation.

12. **(For possible action).** The next NATAC meeting is scheduled for May 11, 2016 at 1:00 pm.

Wendy suggest the next meeting be held in March during the NVAA conference. Will check on the date and confirm.

Wendy made a motion to adjourn Reza seconded. Motion carried.

**13. Adjournment of meeting.**

Note: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Kurt Haukohl at (775) 888-7353 as soon as possible and at least three business days in advance of the meeting.

Bold type signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item. "For possible action" identifies those items for which action may be taken by the NATAC.

Posting: This notice has been posted on/or before 9:00 am on the third working day before the meeting at the following locations:

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