

AGENDA

NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (STTAC)

MEETING

April 7, 2014

10:00 a.m.

Meeting Location(s)
NDOT Headquarters
Third Floor Conference Room
1263 S. Stewart Street
Carson City, Nevada

NDOT/RTC
Conference Room #127
600 S. Grand Central Parkway
Las Vegas, Nevada

NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

NOTIFICATION. The STTAC reserves the right to take items out of order, combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Regular STTAC Meeting

1. **(For Possible Action) Call to order and determination of quorum for the Regular STTAC meeting**
2. **Public Comment**
The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.

At this time any citizen in the audience may address the STTAC on any matter within the jurisdiction of the STTAC. No vote can be taken on a matter not listed on the posted agenda; however, the STTAC can direct that the matter be placed on a future agenda.

Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and to spell the last name for the record. The Chairman may limit remarks to less than three minutes' duration, if such remarks are disruptive to the meeting or not within the STTAC's jurisdiction.

The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of documents used during presentation must be submitted to the Recording Secretary.

The Nevada Statewide Transportation Technical Advisory Committee appreciates the time citizens devote to be involved in this important process.

3. **(For Possible Action) Approval of the February 3, 2014 STTAC meeting minutes**
4. **Update on NDOT's Disadvantaged Business Enterprise (DBE) Program (Dana Olivera)**
 The following parts of the program will be discussed: non-attainment of DBE goal during a contract, possible specification changes to address non-attainment and Commercially Useful Function (CUF). Additionally, capturing DBE participation over and above expectations (race neutral participation) will also be discussed.
5. **NDOT Planning**
 - a. **Discussion on Amendments, Adjustments to the FY 2014-2017 Statewide Transportation Improvement Program (STIP) document and the development of the FY 2014 - 2023 Transportation System Projects document (Jason Van Havel)**
 Throughout the year the Transportation/Multimodal Planning Division amends and/or adjusts the Statewide Transportation Improvement Program (STIP) document to reflect project changes across the state. Development of the Transportation System Projects document, which includes the STIP for the next fiscal year (FY 2015), begins in January and culminates with the draft document being presented annually to the State Transportation Board.
 - b. **Overview of NDOT's Planning Efforts (Jason Van Havel)**
 A brief overview of NDOT planning efforts will be provided. This overview will include: the County Tours, County Workshops and other outreach efforts. Ongoing efforts will also be discussed.
 - c. **Update of the NDOT Transportation Alternatives Program ("TAP") (Tim Mueller)**
 Staff is working with the successful TAP applicants with their Fiscal Year (FY) 2013-2014 projects. For the FY 2015 TAP funding cycle, applications have been recently received by staff and are currently being reviewed by the TAP Scoring Committee. The Committee is scheduled to meet on May 8th.
 - d. **Update on the I-80 Corridor Study Master Plan ("CSMP") (Coy Peacock)**
 The study consultant has almost completed the I-80 CSMP. A summary of the study will be presented. The study began in April 2012. By October 2012, we identified stakeholders and built relationships. From November 2012 to May 2013 we identified corridor-significant topics and organized working groups. From June 2013 to March 2014, the working groups were in full swing, and we identified and explored many topics. During the course of the study, we completed an Economic Analysis, GIS Platform and Livability Self Assessment tool.

 Our next step is to create the Implementation Task Force. This will allow us to work with our partner agencies, determine best practices for regulatory and/or legal requirements, "review" work products, and identify how to organize the I-80 Stakeholder Network moving forward. The role of the Implementation Task Force is to support working group initiatives, locate potential resources, and develop the framework for the coalition. The Implementation Task Force will identify strategies, execute strategies, and facilitate the transition to an enduring structure.
6. **(For Possible Action) Future Agenda Item Discussion**
 Discussion of items to be placed on future agendas.

7. **Public Comment**

The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue within the jurisdiction of the STTAC.

8. **(For Possible Action) Adjournment of Regular STTAC meeting**

NOTE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency must be made with as much advance notice as possible to Tim Mueller, NDOT Planning Division at (775) 888-7351 or email tmueller@dot.state.nv.us.

Posting: This notice has been posted on/or before 9:00 a.m. on the third working day before the meeting at the following locations:

Carson City Library	Elko County Courthouse	Clark County Library
RTC of Southern Nevada	Washoe County Library	Washoe County RTC
TRPA	NDOT District I	NDOT District III
NDOT District III	NDOT Headquarters	www.nevadadot.com

Copies of the FY 2014-2023 Transportation System Projects-STIP Document are available for inspection and copying at the following NDOT District and Headquarters Planning Administration Offices listed below:

Planning Administration Office
Nevada Department of Transportation
(NDOT)
1263 S. Stewart St., Room 206
Carson City, NV 89712

District I Office
NDOT
123 East Washington Avenue
Las Vegas, NV 89101

District II Office
NDOT
310 Galletti Way
Sparks, NV 89431

District III Office
NDOT
1951 Idaho Street
Elko, NV 89801

Note: **BOLD type** signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item.

The STTAC website is available at
http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/STTAC.aspx

DRAFT

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Physical Meeting Location:	Video-Conference Site #1:	Video-Conference Site #2:
NDOT Headquarters	NDOT /RTC	NDOT District III
Third Floor Conference Room	Conference Room #127	District Conference Room
1263 So. Stewart Street	600 S. Grand Central Pkwy.	1951 Idaho Street
Carson City, Nevada	Las Vegas, Nevada	Elko, Nevada

February 3, 2014
10:00 a.m.

MINUTES

Members in Attendance:

Steve Bunnell, City of Reno	Dagny Stapleton, NACO
Rebecca Palmer, SHPO	Paul Schneider, FHWA
Randy Fultz, City of Las Vegas (video-conf/Dist I)	Melanie Shasha, NDEP
Randy DeVaul, City of No Las Vegas (video-conf/Dist I)	Amy Cummings, Washoe RTC
Christian Passink, NV Dept Tourism/Cultural Affairs	John Johansen, NV/OTS
Blake Clark, NV Division of State Parks	Keith Norberg, TMPO
Martyn James, RTC of So. Nevada (video-conf/Dist I)	Patrick Pittenger, CAMPO
David Bowers, City of Las Vegas (video-conf/Dist I)	

NDOT Attendees:

Rebecca Kapuler, Planning	Tim Mueller, Planning
Ray Marshall, Planning (video-conf/Dist I)	Paula Morton, Planning Admin.
Holly Smith, Information Technology	Ken Chambers, Chief Research
Sondra Rosenberg, Federal Programs	Coy Peacock, Planning

Others in Attendance:

Scott Hall, NV Bicycle Coalition	Juan Balbuena, FHWA
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STTAC MEETING -

Item 1: Call to Order and Determination of Quorum*

Vice-Chairman Martyn James called the STTAC meeting to order at 10:08 a.m. It was determined that a quorum was not present at this time. Another member joined the meeting later to establish a quorum.

Item 2: Public Comment

Tim Mueller stated that Brita Tryggvi is the new STTAC representative for the Nevada Office of Energy and Paul Schneider, Assistant Division Administrator is attending for FHWA.

Item 3: Approval of the December 2, 2013 STTAC Meeting Minutes*

Due to a required quorum not in attendance, this agenda item was postponed until later in the meeting.

Item 4: NDOT Planning

Item 4a: Discussion on Amendments, Adjustments to the FY 2014-2017 Statewide Transportation Improvement Program (STIP) document and the development of the FY 2014-2023 Transportation System Projects document (Jason Van Havel)

Jason Van Havel was not present. Coy Peacock of NDOT Program Development stated that they have had three amendments with one from the RTC of Southern Nevada for 5307 Formula funds and two from FTA 5311 Rural Transit funds. The only administrative modification was SR-207 Kingsbury Grade project reduced funding. An amendment is currently in the process to increase this project to \$16M.

The 2014-2017 STIP was submitted to FHWA, FTA and EPA for approval. The presentation concluded.

Item 4b: Update of the NDOT Statewide Transportation Alternatives Program (Tim Mueller)

Tim Mueller of NDOT Planning/TAP, provided an update on the Transportation Alternatives Program (TAP). Tim stated that since the last STTAC meeting in December, they held an MPO Coordination meeting with all four MPOs on December 5, 2013. A TAP Working Group meeting was held on January 7, 2014. NDOT staff has finalized an infrastructure and non-infrastructure scoring criteria and work is underway on updating the TAP Guidance. The new TAP website is now available at www.nevadadot.com/TAP. All information is accessible there and they welcome feedback. The FFY 2015 Call for Projects is scheduled to open around February 14 and run through mid-March. The TAP Scoring Committee meeting is tentatively scheduled for May 8 with applicant presentations, NBPAB schedules for endorsement on May 15, STTAC endorsement on June 2 and then to the NDOT Director for approval. The update concluded.

Item 4c: Update of the Planning and Needs System (PLANS) (Rebecca Kapuler)

Rebecca Kapuler of NDOT Planning, provided an update of the Planning and Needs System (PLANS). Rebecca introduced Holly Smith of NDOT IT who is partnering with the PLANS update. Rebecca stated that Phase I included some web-based forms which are available at [www.nevadadot.com/TAP documents](http://www.nevadadot.com/TAP/documents), [PIF \(Project Initiation Form\) link](#). The form is online and accessible for internal and external users. The priority of Phase II is E-STIP which will have the TIPs incorporated electronically for amendments and modifications. The first electronic STIP is scheduled for 2016. Another component of the new system is replacing the existing database for planning. In addition to replacing the current program, we will build upon the PIF and use that data to help populate and gather more information into the new system. Another component will be an interactive GIS system and using BI Oracle as a new tool to create reports. The update concluded.

With the addition of a member joining the meeting, a quorum was now present for voting options.

Item 3: Approval of the December 2, 2013 STTAC Meeting Minutes*

Keith Norberg made a motion to approve the December 2, 2013 STTAC meeting minutes. Randy Fultz seconded the motion. A vote was taken and the motion carried unanimously.

Item 4d: Overview of NDOT Research Program (Ken Chambers)

Ken Chambers, Chief of NDOT Research commented that at the last STTAC meeting he provided an overview of the NDOT Research Program but offered that this month his office will be soliciting for FFY 2015 Problem Statements. Ken stated that he will provide the solicitation to staff to pass along to the STTAC for participation. The approved process includes two separate committees with the first committee as mid-management across all of NDOT with participation from FHWA, representing all major disciplines (materials, structures, planning, etc.), reviewing all problem statements and proposals.

The second step is approval by the Research Management Committee which includes the NDOT Front Office when they have the budget information. The overview concluded.

Item 5: Future Agenda Item Discussion

The next STTAC meeting is scheduled for Monday, April 7, 2014. Future agenda items will include:

- Overview of NDOT Planning efforts
- I-80 Corridor Study Master Plan update
- TAP update
- NDOT DBE policy/administrative reconsiderations/training programs

Item 6: Public Comment

Amy Cummings announced upcoming Washoe RTC meetings which include: the Paratransit Plan on Tuesday, Feb 4 at 10:00 am at the Washoe County Senior Center; the Keystone Avenue Corridor Study on Thursday, Feb. 7 at 5:00 pm at Reno High School; and the Sun Valley Corridor Study on Thursday, February 13 at the Sun Valley Neighborhood Center.

Scott Hall of the Nevada Bicycle Coalition commented that the new app “Reno Tracks” is live and functioning for GPS tracking. They are still looking for a programmer for the Android version for I-Phones.

Martyn James announced that they are starting the development of their 2015 TIP with a workshop on Wednesday, February 5 at 9:00 am at the RTC of Southern Nevada. The workshop will outline available funding for prioritization through the RTC, assess a timeline and procedures, a short preview will be provided of the four program areas of interest to locals, transportation alternatives, discuss congestion mitigation of the Air Quality Program, Surface Transportation Program, urban element, and information regarding the Highway Safety Improvement Program.

Item 7: Adjournment of Regular STTAC Meeting*

Martyn James adjourned the meeting at 10:35 a.m.

/pm

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 4

Meeting Date: April 7, 2014
To: Statewide Transportation Technical Advisory Committee
From: Dana Olivera, NDOT Contact Compliance
Subject: Update on NDOT's Disadvantaged Business Enterprises (DBE) Program
Type of Action Required: Discussion Only

Discussion:

Available to discuss issues such as non-attainment of DBE goal during a contract.

- a. Are there penalties?
- b. Are there allowances for GFE during course of contract?

Possible specification changes to address non-attainment.

Commercially Useful Function (CUF).

Capturing DBE participation over and above expectations (race neutral participation).

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:
Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 5a

Meeting Date: April 7, 2014

To: Statewide Transportation Technical Advisory Committee

From: Jason Van Havel, NDOT Transportation/Multimodal Planning Division

Subject: Discussion on Amendments, Adjustments to the FY 2014-2017 Statewide Transportation Improvement Program (STIP) document and the development of the FY 2014 - 2023 Transportation System Projects document

Type of Action Required: Discussion Only

Discussion:

Throughout the year the Transportation/Multimodal Planning Division amends and/or adjusts the Statewide Transportation Improvement Program (STIP) document to reflect project changes across the state. Development of the Transportation System Projects document, which includes the STIP for the next fiscal year (FY 2015), begins in January and culminates with the draft document being presented annually to the State Transportation Board.

The goal of this agenda item is to update the STTAC on the status of this year's document, and discuss the development of the next fiscal year's document.

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:
Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 5b

Meeting Date: April 7, 2014

To: Statewide Transportation Technical Advisory Committee

From: Jason Van Havel, NDOT Transportation/Multimodal
Planning Division

Subject: Overview of NDOT's Planning Efforts (Jason Van Havel)

**Type of
Action
Required:** Discussion Only

Discussion:

A brief overview of NDOT planning efforts will be provided. This overview will include: the County Tours, County Workshops and other outreach efforts ongoing efforts will also be discussed.

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:

Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 4c

Meeting Date: April 7, 2014
To: Statewide Transportation Technical Advisory Committee
From: Tim Mueller, NDOT Transportation/Multimodal
Planning Division
Subject: Update of the NDOT Transportation Alternatives Program

**Type of
Action
Required:** Discussion Only

Discussion:
Staff is working with the successful TAP applicants with their Fiscal Year (FY) 2013-2014 projects. For the FY 2015 TAP funding cycle applications have been recently received by staff and are currently being reviewed by the TAP Scoring Committee. The Committee meeting is scheduled to meet on May 8th.

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:
Discussion only

NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE REQUEST FOR COMMITTEE ACTION

Agenda Item # 4d

Meeting Date: April 7, 2014

To: Statewide Transportation Technical Advisory Committee

From: Coy Peacock, NDOT Transportation/Multimodal Planning Division

Subject: Update on the I-80 Corridor Study Master Plan (CSMP)

Type of Action Required: Discussion Only

Discussion:

The project consultant has almost completed the I-80 CSMP. A summary of the plan will be presented. In April 2012 the study kicked off. By October 2012 we identified stakeholders and built relationships. From November 2012 to May 2013 we identified corridor significant topics and organized working groups. From June 2013 to March 2014 the working groups were in full swing and we identified and explored many topics. During the course of the study we completed and Economic Analysis, GIS Platform and Livability Self Assessment tool.

Our next step is the Implementation Task Force. This will allow us to work with our partner agencies, determine best practices for regulatory and/or legal requirements, "review" work products and identify how to organize the I 80 Stakeholder Network moving forward. The role of the Implementation Task Force is to support working group initiatives, locate potential resources and develop the framework for the coalition. The Implementation Task Force will identify strategies, execute strategies and facilitate the transition to an enduring structure.

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Action Requested:
Discussion only