

AGENDA

NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (STTAC)

MEETING

August 5, 2013

10:00 a.m.

Meeting Location(s)
NDOT Headquarters
Third Floor Conference Room
1263 S. Stewart Street
Carson City, Nevada

NDOT/RTC
Conference Room #127
600 S. Grand Central Parkway
Las Vegas, Nevada

NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

NOTIFICATION. The STTAC reserves the right to take items out of order, combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Regular STTAC Meeting

1. **(For Possible Action) Call to order and determination of quorum for the Regular STTAC meeting**
2. **Public Comment**
The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.

At this time any citizen in the audience may address the STTAC on any matter. No vote can be taken on a matter not listed on the posted agenda; however, the STTAC can direct that the matter be placed on a future agenda.

Each citizen must be recognized by the Chairman. The citizen is then to approach the microphone to state his or her name, and to spell the last name for the record. The Chairman may limit remarks beyond the three minutes' duration, if such remarks are disruptive to the meeting or not within the STTAC's jurisdiction.

The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of documents used during presentation should be submitted to the Recording Secretary.

The Nevada Statewide Transportation Technical Advisory Committee appreciates the time citizens devote to be involved in this important process.

3. **(For Possible Action) Approval of the June 3, 2013 STTAC meeting minutes**
4. **(For Possible Action) Nominations and Election of STTAC Vice Chair (Wes Henderson)**

The Committee will accept nominations for the STTAC Vice-Chair and then vote on the selected nomination(s).
5. **Final update on 2013 Nevada Legislative Session (Sean Sever)**

The 2013 Nevada Legislative Session began on February 4, 2013. Staff will provide updated information about the 2013 Session.
6. **NDOT Planning**
 - a. **Discussion on Amendments, Adjustments to the FY 2012-2015 Statewide Transportation Improvement Program (STIP) document and the development of the FY 2012 - 2021 Transportation System Projects document (Coy Peacock)**

Throughout the year the Transportation/Multimodal Planning Division amends and/or adjusts the Statewide Transportation Improvement Program (STIP) document to reflect project changes across the state. Development of the Transportation System Projects document, which includes the STIP for the next fiscal year (FY 2013), begins in January and culminates with the draft document being presented annually to the State Transportation Board.
 - b. **Update of the NDOT Transportation Alternatives Program (Tim Mueller)**

Staff received 19 TAP applications for FY 2013-2014 funding. Staff worked with a review panel for a public meeting scheduled on July 29th. This meeting was held to allow for statewide flex TAP applicants to provide a brief presentation, followed by questions from the panel. Once the final scores have been received and tabulated, staff will ask for the STTAC to recommend approval of this list. Upon this action this list will be forwarded to the Nevada State Bicycle and Pedestrian Advisory Board and ultimately onto the NDOT front office for final approval.

Staff previously brought the Transportation Alternatives Guidance document in front of the STTAC at the April 1, 2013 meeting. An opportunity to review and comment was provided to the committee. Staff will discuss the changes. The document can be reviewed at http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/Alternatives_Program.aspx
 - c. **(For Possible Action) Endorsement of the NDOT Transportation Alternatives Scoring Criteria (Tim Mueller)**

NDOT staff has drafted objective scoring criteria to be used in ranking the statewide flex portion of the TA Projects for FY 2013-2014. This criteria is meant to remove any potential bias from the scoring and ranking process.
7. **(For Possible Action) Future Agenda Item Discussion**

Discussion of items to be placed on future agendas.
8. **Public Comment**

The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.
9. **(For Possible Action) Adjournment of Regular STTAC meeting**

NOTE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency should be made with as much advance notice as possible to Tim Mueller, NDOT Planning Division at (775) 888-7351 or email tmueller@dot.state.nv.us.

Posting: This notice has been posted on/or before 9:00 a.m. on the third working day before the meeting at the following locations:

Carson City Library	Elko County Courthouse	Clark County Library
RTC of Southern Nevada	Washoe County Library	Washoe County RTC
TRPA	NDOT District I	NDOT District III
NDOT District III	NDOT Headquarters	www.nevadadot.com

Copies of the FY 2012-2021 Transportation System Projects-STIP Document are available for inspection and copying at the following NDOT District and Headquarters Planning Administration Offices listed below:

Planning Administration Office
Nevada Department of Transportation
(NDOT)
1263 S. Stewart St., Room 206
Carson City, NV 89712

District I Office
NDOT
123 East Washington Avenue
Las Vegas, NV 89101

District II Office
NDOT
310 Galletti Way
Sparks, NV 89431

District III Office
NDOT
1951 Idaho Street
Elko, NV 89801

Note: **BOLD type** signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item.

The STTAC website is available at
http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/STTAC.aspx

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STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Physical Meeting Location:
NDOT Headquarters
Third Floor Conference Room
1263 So. Stewart Street
Carson City, Nevada

Video-Conference Site #1:
NDOT /RTC
Conference Room #127
600 S. Grand Central Pkwy.
Las Vegas, Nevada

Video-Conference Site #2:
NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

June 3, 2013
10:00 a.m.

MINUTES

Members in Attendance:

Jon Ericson, City of Sparks
Leah Sirmin, FHWA
Joanna Wadsworth, Clark County (video-conf/Dist I)
Randy Fultz, City of Las Vegas (video-conf/Dist I)
Pete Konesky, NV State Energy Office
Jenny Scanland, Nevada State Parks
Martyn James, RTC of So. NV (video-conf/Dist I)

Steve Bunnell, City of Reno
Melanie Shasha, NDEP
Amy Cummings, Washoe RTC
Keith Norberg, TMPO
Patrick Pittenger, CAMPO
Clara Lawson, Washoe County

NDOT Attendees:

Jason Van Havel, Trans. Multimodal Planning Chief
Rebecca Kapuler, Trans. Multimodal Planning
Angelica Beltran-Martinez, NDOT (video-conf/Dist I)
Louis Holland, NDOT/Attorney General Office

Tim Mueller, Trans. Multimodal
Paula Morton, Planning Administration
Ken Mammen, Safety Engineering
Ken Chambers, Research Chief

Others in Attendance:

Jim Nichols, TMCC
Philip Banea, RTC of So. NV (video-conf/Dist I)

Dan Doenges, CAMPO
Derek Kirkland, TTD

REGULAR STTAC MEETING -

Item 1: Call to Order and Determination of Quorum*

Chairman Joanna Wadsworth called the STTAC meeting to order at 10:09 a.m. It was determined that a quorum was not present with 12 members in attendance.

Item 2: Public Comment

No public comments at this time.

A request was made to move Agenda Item 6d to be discussed at this time.

Item 6d: Update of the NDOT Transportation Alternatives Program (Tim Mueller)

Tim Mueller introduced Louis Holland, NDOT Senior Deputy Attorney General, who explained the NRS statute of the open meeting law revision and if the STTAC was subject to the open meeting law. The

legislature declares that all public bodies exist to conduct public business, the intent of the law that their action be taken openly and the deliberations be conducted openly. The statute NRS Chapter 241 defines public body as “any administrative advisory executive or legislative body; if the body is created by constitution statute, city charter and city ordinance, Nevada administration within the administrative code, regulation or other formal designation by such a body, an executive order issued by the Governor or resolution or an action by the governing body of a political subdivision, and any/or commissioner or committee appointed by the Governor, an entity consisting of members appointed by the Governor or public officer who is under the direction of an agency or other entity appointed by the Governor.” The STTAC body has a history that was not created by any of those particular means or methods; therefore, it is technically not a public body subject to the open meeting law. The revision modified or amended the definition of what a public body is. Discussion followed.

Tim Mueller discussed the possible make up for the Transportation Alternatives Scoring Committee for the statewide rural projects. The staff has met on this topic and recommends a few volunteer representatives that would include; a rural representative, a representative from Tourism or Economic Development, an outside engineer, an outside planner, a bike and pedestrian advocate, an NDOT engineer and an NDOT planner, to total seven representatives. Tim stated that the first meeting of the representatives is scheduled for July 29th. The process would include obtaining applications for the 18 projects for the scoring committee, rank them based on the criteria to be discussed later in this meeting, hear presentations from the top applicants where the funding level allows, bring the list before the STTAC and NBPAB for their concurrence and then forward the list to the NDOT Director for approval. Tim listed the SRTS projects, former enhancement funding projects, equity bonus funding projects and STP local projects. Discussion followed. Tim will forward the list of projects to the STTAC members ahead for their review and comment. Members may volunteer by e-mailing to Tim Mueller.

Item 3: Approval of the April 1, 2013 Regular STTAC Meeting Minutes*

Due to a quorum not in attendance, approval of the April 1, 2013 Regular STTAC meeting minutes will be reauthorized for the next meeting.

Item 4: Introduction to the Local Technical Assistance Program (LTAP) (Jim Nichols)

Jim Nichols, Director of the LTAP (T2) Program and Projects, provided a slide presentation and background of the Local Technical Assistance Program (LTAP). The LTAP began in about 1989 with grant funding from NDOT and FHWA due to the need to provide technical assistance and training to local agencies in a variety of subjects, primarily surface transportation related, with services provided in workforce development, infrastructure management and safety. It was housed at UNR from inception until 2011 with a contract awarded to TMCC in October 2012. Mr. Nichols listed the 12 tasks, six courses offered, four future courses (by October 1) and staff. LTAP course information is available online at tmcc.edu. The presentation concluded. Discussion followed.

Item 5: Update on 2013 Nevada Legislative Session (Sean Sever)

Sean Sever was not present. Tim Mueller distributed an update of the NDOT bills from May 30, 2013. Sean Sever offered to provide an update of the legislative session at the next STTAC meeting in August. There was a request for the updated bill list when it becomes available after the session.

Item 6a: Discussion on Amendments, Adjustments to the FY 2012-2015 Statewide Transportation Improvement Program (STIP) document and the development of the FY 2012-2021 Transportation System Projects document (Jason Van Havel)

Jason Van Havel of NDOT stated that there is no list of amendments or adjustments to present to the STTAC for this cycle. Jason commented that there will be significant upcoming amendments for Washoe and Clark Counties. The County Consultations are in progress and going well and Jason commented that workshops will be held in the fall.

Item 6b: Discussion on Federal Transportation Funding for Fiscal Years 2013-2014 (Jason Van Havel)

Jason Van Havel distributed a handout, *Nevada Highway Funding, Federal/State*, and explained the funding situation for NDOT. On the federal funding side, MAP-21 is the federal authorization bill and the major funding categories as they pertain to Nevada are the Highway Safety Improvement Program (HSIP) \$20M annually, the National Highway Performance Program (NHPP) \$180M annually, Congestion Mitigation Air Quality (CMAQ) \$31M annually, Statewide Planning and Research (SPR) & Metropolitan Planning (PL) \$10M annually, the Surface Transportation Program (STP) \$86M annually, Transportation Alternatives Program (TAP) \$5M annually, along with other federal funding through the Federal Transit Administration (FTA) \$20M annually, the Federal Aviation Administration (FAA) grants, and the Federal Railroad Administration (FRA) grants. The Obligation Limit totals \$328M. On the state funding side, there is a combination of gas tax revenue, diesel revenue and special fuel revenue as well as DMV revenue which when added together, totals \$400M to the state. That funds the Department of Motor Vehicles (DMV), Department of Public Safety (DPS), and the Nevada Department of Transportation (NDOT). Other items are the Transportation System Projects (TSP) which includes the Statewide Transportation Improvement Program (STIP) and the Annual Work Program (AWP), Transportation Improvement Program (TIP, RTIP, FTIP), the SPR Work Program and the Unified Planning Work Program (UPWP). The discussion concluded.

Item 6c: Update on Nevada's Zero Fatalities Campaign (Ken Mammen)

Ken Mammen, Acting Chief of NDOT Safety Engineering, provided a slide presentation overview of Nevada's Zero Fatalities campaign. Information was collected and included in a program to alter perceptions of the public and educate the public. They have included media partnerships of TV, radio, online, outdoor and print, as well as community outreach of schools, industry events, community activities and safety fairs. They have gone from 30% to 50% awareness in just over a year. The presentation concluded. Discussion followed.

Item 6e: Endorsement of the NDOT Transportation Alternative Program Guidance 2013 (Tim Mueller)

Tim Mueller provided a slide presentation and distributed a packet of Transportation Alternatives Program Scoring Criteria Summary Sheet and Worksheet, Project Scoring Criteria Summary Sheet, Point Value Assessment Worksheet, Educational Scoring Criteria Summary Sheet, Worksheet and Point Value Assessment Worksheet and the Criteria Access, Location, Project Development and Maintenance Sheet. The section for the cancellation of projects has been updated recently. The project cap is \$650,000 with various project types within Transportation Alternatives. Some may be run through the LPA Program, through the NDOT Design Division, or through the non-construction projects (education, enforcement, etc.). Discussion followed. Due to no quorum today, there will be no request for endorsement at this time but Keith Norberg made a recommendation for staff to move forward with the Transportation Alternative Program Guidance to NDOT management. Joanna Wadsworth concurred.

Item 6f: Endorsement of the NDOT Transportation Alternatives Scoring Criteria (Tim Mueller)

Tim Mueller distributed handouts for the Transportation Alternatives Scoring Criteria. Tim commented that he participated in the Recreational Trails Scoring Committee last May and duplicated the process for the NDOT Transportation Alternatives Scoring process. Tim explained the scoring process sheet and also the attached sheets which are in additional detail. The process would include reviewing the applications, rank each project and provide a list. Discussion followed with revisions from the Committee. Keith Norberg made a recommendation for staff to move forward with the Transportation Alternatives Scoring Criteria to NDOT management with the amendments as proposed. Joanna Wadsworth concurred.

Item 7: Future Agenda Item Discussion

Future agenda items will include:

- A TAP Sub-committee meeting update
- Final legislative items

Item 8: Public Comment

None at this time

Item 9: Adjournment of Regular STTAC Meeting*

Joanna Wadsworth adjourned the meeting at 11:18 a.m.

/pm

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item #4

Meeting Date: August 5, 2013

To: Statewide Transportation Technical Advisory Committee

From: Wes Henderson, STTAC Chair (elect)

Subject: Nominations and Election of STTAC Chair

Type of Action Required: The Committee will accept nominations for the STTAC Vice-Chair and then vote on the selected nomination(s).

Discussion:

The STTAC's Statement of Purpose, Objectives and Procedures has specific language for the election of a Vice-Chairperson. Specifically the language of the Statement of Purpose, Objectives and Procedures state;

"Terms of the office for the Chair and Vice Chair will be one year. The Chair will be replaced by the Vice Chair, with the new Vice Chair being selected at the April meeting of the Committee."

Joanna Wadsworth has accepted a position with the City of Las Vegas and is not be able to continue to be the STTAC Chair.

Wes Henderson the current STTAC Vice-Chair has agreed to become the STTAC chair. The Vice Chair-Elect will assume the chair at the April 2015 meeting.

Action Requested:

The Committee will accept nominations for the STTAC Vice-Chair and then vote on the selected nomination(s).

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 5

Meeting Date: August 5, 2013
To: Statewide Transportation Technical Advisory Committee
From: Sean Sever
Subject: Update on 2013 Nevada Legislative Session
Type of Action Required: Discussion Only

Discussion:

The 2013 Nevada Legislative Session began on February 4, 2013. NDOT has a number of Bills and Bill Draft Requests under consideration.

If you hear of any BDRs or bills that may affect NDOT, please let our communications director Sean Sever know he can be reached either at 775-888-7278 or ssever@dot.state.nv.us. Also if you have any questions please feel free to contact Sean.

Action Requested:
Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 6a

Meeting Date: August 5, 2013

To: Statewide Transportation Technical Advisory Committee

From: Coy Peacock, NDOT Transportation/Multimodal
Planning Division

Subject: Discussion on Amendments, Adjustments to the FY 2012-2015 Statewide
Transportation Improvement Program (STIP) document and the
development of the FY 2012 - 2021 Transportation System Projects
document

**Type of
Action
Required:** Discussion Only

Discussion:

Throughout the year the Transportation/Multimodal Planning Division amends and/or adjusts the Statewide Transportation Improvement Program (STIP) document to reflect project changes across the state. Development of the Transportation System Projects document, which includes the STIP for the next fiscal year (FY 2013), begins in January and culminates with the draft document being presented annually to the State Transportation Board.

The goal of this agenda item is to update the STTAC on the status of this year's document, and discuss the development of the next fiscal year's document.

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:
Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 6b

Meeting Date: August 5, 2013

To: Statewide Transportation Technical Advisory Committee

From: Tim Mueller, NDOT Transportation/Multimodal
Planning Division

Subject: Update of the NDOT Transportation Alternatives Program

**Type of
Action**

Required: Discussion Only

Discussion:

Staff received 19 TAP applications for FY 2013-2014 funding. Staff worked with a review panel for a public meeting scheduled on July 29th. This meeting was held to allow for statewide flex TAP applicants to provide a brief presentation, followed by questions from the panel. Once the final scores have been received and tabulated, staff will ask for the STTAC to recommend approval of this list. Upon this action this list will be forwarded to the Nevada State Bicycle and Pedestrian Advisory Board and ultimately onto the NDOT front office for final approval.

Staff previously brought the Transportation Alternatives Guidance document in front of the STTAC at the April 1, 2013 meeting. An opportunity to review and comment was provided to the committee. Staff will discuss the changes. The document can be reviewed at http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/Alternatives_Program.aspx

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:

Discussion only

**NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
REQUEST FOR COMMITTEE ACTION**

Agenda Item # 6c

Meeting Date: August 5, 2013
To: Statewide Transportation Technical Advisory Committee
From: Tim Mueller, NDOT Transportation/Multimodal
Planning Division
Subject: Endorsement of the NDOT Transportation Alternatives Scoring Criteria

**Type of
Action
Required:** For Possible Action

Discussion:
NDOT staff has drafted objective scoring criteria to be used in ranking the statewide flex portion of the TA Projects for FY 2013-2014. This criteria is meant to remove any potential bias from the scoring and ranking process.

Staff will be on hand to answer any questions that the Committee may have.

Action Requested:
For Possible Action

Transportation Alternatives Program Scoring Criteria
 (Statewide Flex Projects only)
 Summary Sheet

Project Name _____

Project Sponsor _____

Committee Evaluator _____

Total Score (max.) _____

<i>Criteria</i>	<i>Possible Points (100 max.)</i>	<i>Points Awarded</i>
1. Reduction on Automobile dependence	10	
2. Non-motorized mobility.	10	
3. Community/documentated support	10	
4. Community aesthetics, quality of life, or cultural understanding	10	
5. Safe Routes to School education, encouragement, enforcement, or evaluation	10	
6. Did this project come out of a study, plan, or audit?	10	
7. Non-motorized connectivity	10	
8. Complete streets program	5	
9. Project Readiness	20	
10. Project Matching Funds	5	

Transportation Alternatives Program Scoring Criteria
Worksheets

Criteria	Points
<p>1) Does the project reduce the community's dependence of the private automobile?</p> <p>Project <u>will</u> reduce the dependence upon the automobile (10 pts.)</p> <p>Project <u>may</u> moderately impact the dependence upon the automobile (5 pts.)</p> <p>The project <u>will not</u> impact the dependence upon the automobile (0 pts.)</p>	
<p>2) Degree to which the project enhances non-motorized mobility.</p> <p>Project <u>will</u> impact non-motorized mobility (10 pts.)</p> <p>Project <u>may</u> moderately impact on non-motorized mobility (5 pts.)</p> <p>The project <u>will not</u> impact non-motorized mobility (0 pts.)</p>	
<p>3) Project has been endorsed by the local community through a public process, with documented support.</p> <p>Yes (10 pts.)</p> <p>No (0 pts.)</p>	
<p>4) Does this project provide for improved community aesthetics, quality of life, or cultural understanding?</p> <p>Yes (10 pts.)</p> <p>No (0 pts.)</p>	
<p>5) Does this project provide for a program in Safe Routes to School education, encouragement, enforcement, or evaluation?</p> <p>Yes (10 pts.)</p> <p>No (0 pts.)</p>	
<p>6) Did this project come out of a study, plan, or audit?</p> <p>Yes (10 pts.)</p> <p>No (0 pts.)</p>	

Criteria	Points
<p>7) Will the project provide connectivity between primary destinations for non-motorized users? Yes (10 pts.)</p> <p>No (0 pts.)</p>	
<p>8) Will the project enhance the safety, environment, or knowledge of non-motorized users thereby addressing a “complete streets program”? Yes (5 pts.)</p> <p>No (0 pts.)</p>	
<p>9) Project will be initiated (non-infrastructure) or advertised for construction (infrastructure) within:</p> <p>18 months or less (20 pts.)</p> <p>19-36 months (10 pts.)</p> <p>Greater than 36 months (0 pts.)</p>	
<p>10) The applicant is required to provide a 5% match for TAP projects. What additional percentage of funding (over the minimum 5%) is the applicant providing to this project?</p> <p>Greater than 45% (5 pts.)</p> <p>25-44% (3 pts.)</p> <p>1-24% (1 pt.)</p> <p>0% (0 pt.)</p>	