

AGENDA

NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)
STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (STTAC)

MEETING

December 7, 2015
10:00 a.m.

Meeting Location(s)
NDOT Headquarters
Third Floor Conference Room
1263 S. Stewart Street
Carson City, Nevada

NDOT/RTC
Conference Room #127
600 S. Grand Central Parkway
Las Vegas, Nevada

NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

NOTIFICATION. The STTAC reserves the right to take items out of order, combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Regular STTAC Meeting

1. **(For Possible Action) Call to order and determination of quorum for the Regular STTAC meeting**

2. **Public Comment**

The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this Agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.

At this time any citizen in the audience may address the STTAC on any matter within the jurisdiction of the STTAC. No vote can be taken on a matter not listed on the posted agenda; however, the STTAC can direct that the matter be placed on a future agenda.

Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and to spell the last name for the record. The Chairman may limit remarks to less than three minutes duration, if such remarks are disruptive to the meeting or not within the STTAC's jurisdiction.

The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of documents used during presentations must be submitted to the Recording Secretary.

The Nevada Statewide Transportation Technical Advisory Committee appreciates the time citizens devote to be involved in this important process.

3. **(For Possible Action) Approval of the September 3, 2015 STTAC meeting minutes**
4. **Presentation on Nevada Governor’s Office of Energy Programs and Discussion (Sue Stephens)**
The Governor's Office of Energy will present an overview of the mission of the Office, highlighting some of its statewide programs. A discussion will follow the presentation.
5. **Update on the NDOT Stormwater Program (Dave Gaskin)**
An introduction to the NDOT Stormwater Program will be provided.
6. **NDOT Planning**
 - a. **Staff Update on STTAC activities (Tim Mueller)**
The purpose of this STTAC agenda item is to recap the activities that staff has completed and will be working on in terms of the future role of the Committee.
 - b. **Briefing on the Status of the NDOT Long-Range Transportation Plan (Tim Mueller)**
An update on the status of the long-range transportation plan will be provided.
7. **(For Possible Action) Future Agenda Item Discussion**
Discussion of items to be placed on future agendas.
8. **Public Comment**
The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this Agenda. Members of the public are allowed a maximum of three minutes to discuss an issue within the jurisdiction of the STTAC as described in Item 2 above.
9. **(For Possible Action) Adjournment of Regular STTAC meeting**

NOTE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency must be made with as much advance notice as possible to Tim Mueller, NDOT Planning Division at (775) 888-7351 or email tmueller@dot.state.nv.us.

Posting: This notice has been posted on/or before 9:00 a.m. on or before the third working day before the meeting at the following locations:

Carson City Library	Elko County Courthouse	Clark County Library
RTC of Southern Nevada	Washoe County Library	Washoe County RTC
TRPA	NDOT District I Office	NDOT District III Office
NDOT District III Office	NDOT Headquarters	www.nevadadot.com

Copies of the FY 2015-2024 Transportation System Projects-STIP Document are available for inspection and copying at the Headquarters Planning Administration and NDOT District Offices listed below:

NDOT Planning Administration Office
1263 S. Stewart St., Room 206
Carson City, NV 89712

NDOT District I Office
123 East Washington Avenue
Las Vegas, NV 89101

NDOT District II Office
310 Galletti Way
Sparks, NV 89431

NDOT District III Office
1951 Idaho Street
Elko, NV 89801

Note: **BOLD type** signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item.

STTAC website: http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/STTAC.aspx

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Physical Meeting Location:
NDOT Headquarters
Third Floor Conference Room
1263 So. Stewart Street
Carson City, Nevada

Video-Conference Site #1:
NDOT /RTC
Conference Room #127
600 S. Grand Central Pkwy.
Las Vegas, Nevada

Video-Conference Site #2:
NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

September 3, 2015
9:00 a.m.

MINUTES

Members in Attendance:

Blake Clark, NV Division of State Parks
Jo Walker, NV League of Cities & Municipalities
Scott Jarvis, City of Henderson (video-conf/Dist I)
Raymond Hess, RTC of So. Nevada (video-conf/Dist I)
Amy Cummings, Washoe RTC
Steve Bunnell, City of Reno
Greg McDermott, City of Las Vegas (video-conf/Dist I)
Dagny Stapleton, NACO

Scott Carey, Tourism
Sig Jaunarajs, NDEP
Dan Doenges, CAMPO
Leo Drumm, BLM
Mike Hudgeons, City of No. LV
Christina Leach, FHWA
Karen Fink, TMPO
Sondra Rosenberg, NDOT

NDOT Attendees:

Tim Mueller, Intermodal
Cleveland Dudley (video-conf/Dist I)
Coy Peacock, Program Development
Bob Madewell, Roadway Systems

Randy Travis, Traffic Info.
Nancy Carnahan, Planning Admin.
Andrea Edwards, Program Dev.

Others in Attendance:

Nick Haven, TRPA

REGULAR STTAC MEETING -

Item 1: Call to Order and Determination of Quorum*

Chairman Raymond Hess called the STTAC meeting to order at 9:00 a.m. Tim Mueller called roll and it was determined that a quorum was present.

Item 2: Public Comment

None at this time.

Item 3: Approval of the June 1, 2015 STTAC Meeting Minutes*

Scott Jarvis made a motion to approve the June 1, 2015 STTAC meeting minutes. Dan Doenges seconded the motion. A vote was taken and the motion carried unanimously.

Item 4: Update on Nevada Metropolitan Planning Organizations (MPOs) Regional Transportation Plans (RTPs)

Update from Dan Doenges - CAMPO is in process of updating the Regional Transportation Plan (RTP) with a forecast horizon year of 2040, and an interim year of 2025. Data is being collected to update the travel demand model, which is an important part of the RTP. A brief overview of what CAMPO encompasses, the majority of Carson City excluding what is in the Tahoe Basin (that is part of the Tahoe MPO) as well as northern Douglas County and the western portion Lyon County, including all of Dayton.

CAMPO has obtained data from a company called Air Sage that collects information via blue tooth from people's cell phones providing travel pattern information and has used that to help identify through trips, external to internal trips, and internal to external trips out of the CAMPO planning boundary.

Staff is beginning to meet with their member agencies Douglas and Lyons Counties. Douglas County is currently working on a transportation plan update, and staff is working to coordinate and to identify any recent changes that have happened since the last plan update. This plan update is a minor update as there are many things that are going to be changing over the next couple of years. Completion of the plan is anticipated late Spring, 2016

Carson City is working on a downtown complete streets project, reducing the number of travel lanes downtown, making it more pedestrian and bicycle friendly. NDOT is completing the freeway to the Spooner Junction. Fuel Revenue Indexing will be on the ballot a year from now which could have major funding implications. A lot of these actions will happen after the plan update, the next one will be around 2019 and will have more changes. This plan will focus on implementing requirements from MAP-21, working to identify performance measures, and have more emphasis on safety. The format of the RTP will change from what it has been in previous years. CAMPO will work with NDOT as they will be developing a long-range plan as well.

Update from Karen Fink - TMPO is responsible for updating the Regional Transportation Plan for the Tahoe Metropolitan Planning Organization. Focusing on four different items with the update due in December, 2016 and looking at a timeframe out to 2040. TMPO staff is doing public and stakeholder outreach to get input on the plan and sub-plans that inform the Regional Transportation Plan. Staff is starting initial travel demand model runs.

TMPO has been doing a lot of work on corridor plans and modal plans which will feed the RTP. Also working with other Nevada MPO's on the performance based planning. This cycle the RTP will be framed around Lake Tahoe's travel corridors, including six corridors around the lake and two entry corridors. Working with the stakeholders and public along these corridors around the Basin to figure what is the best way to integrate all the travel modes that best serve the needs of those corridors. Some of the corridors are very recreational oriented such as the Emerald Bay corridor or the Nevada State Route 28 corridor near Sand Harbor. Issues arise where the people are parking along the road and want to access recreational areas so these corridor plans will be able to look at how to tie transit, parking and bike

trails together to most effectively serve needs in those areas. The information developed in the plans will refine the project lists in the RTP.

Staff is in the middle of updating the Bike and Pedestrian plan which is now called the Active Transportation Plan and will soon launch the Transit Master Plan process. All the information will feed into the Regional Transportation Plan. Working with other MPOs to hone TMPO's performance measures and looking at how to evaluate the projects with respect to the performance measures. (Hand-out brochure: Transportation is Transformation).

Update from Raymond Hess - RTC of Southern Nevada – The RTC is in the Process of updating Regional Transportation Plan which is set to expire in February, 2017. They are working on support documentation that will go into that Regional Transportation Plan. The RTC Launched a major household travel survey as well as an origin destination transit survey. All the information will be input into the regional travel demand model to be able to forecast what future travel needs are. Other supplemental documents that are being developed include the Southern Nevada Safety Plan and the Regional Bike and Pedestrian Plan the MPOs are working in unison to identify financial forecasts so they can synchronize financial forecasts at the statewide level. There is some hope for a long term statewide long range document to coordinate all messages and assumptions at the MPO level that can feed into a statewide plan.

Update from Amy Cummings – RTC of Washoe County will develop the 2040 Regional Transportation Plan in 2016. Household and transit on-board surveys are currently underway and will be used to update the regional travel demand model. Other studies that will be integrated into the RTP include the North Valleys Regional Transportation Study, Complete Streets Master Plan, and Short Range Transit Plan. The RTP public outreach process will start in the spring of 2016 and the plan will be completed by the end of that year.

No action required on Agenda Item #4.

The update concluded.

Item 5: NDOT Planning

There will be no STTAC meeting on October 5, 2015, the next meeting will be held December 7, 2015.

Item 5a: Staff Update on STTAC activities (Tim Mueller)

Tim Mueller recapped a working group meeting held on July 13, 2015, had six volunteers from the committee attend, including Chairman Raymond Hess, Sondra Rosenberg, Randy Travis, and Tim Mueller. Meeting was very positive and everyone at the meeting wanted to keep the STTAC active. Items discussed were the previous successes from STTAC, possibly changing frequency of the meetings to quarterly, communication role that the STTAC has and how it is a good exchange of information.

Sondra Rosenberg explained that NDOT is looking at reviewing the functions of the STTAC and possibly re-envisioning the mission of the group along with changing how planning is done at the state level. She spoke about the RFP getting ready for the statewide long range plan and having this committee reviewed and possibly redesigned as part of that effort, as well as likely serving as a steering or other committee for that plan. Part of the review of the Committee would include defining the “Advisory” function of the committee (what/who is the STTAC advisory to). The Long Range Planning effort will help define the role of this group as well as goals of the Department and the role of NDOT Planning, Christina Leach questioned having STTAC approve the STIP for today, confused if the STTAC is advising the Board.

Sondra Rosenberg answered that the current by-laws of this committee is advisory to the Board, the STIP and the work program will be going to the Board and the Advisory committee approves, then it is accepted.

Coy Peacock explained the history of this committee approving the STIP. The by-laws were set up to the advisory committee to the Board when they were prioritizing enhancement projects. Ever since this committee was formed to approve the TSP, STIP and Work Program, this is the by-laws and that is what they were ask to do.

The Transportation System Projects (TSP) is one document it contains the STIP and work program. The STIP is a federal document and the work program is a state document. The Board accepts the STIP and approves the work program. After the Board accepts the STIP, the Director makes the approval, it is then sent to Federal Highways (FHWA) for final approval.

This committee has previously had a letter signed and sent to the Board as a recommendation of approval each year.

Item 5c: (For Discussion and Possible Action) Update on the NDOT eSTIP (Coy Peacock)

Coy Peacock NDOT - Presenting the electronic Statewide Transportation Improvement Program (eSTIP). This effort started in 2012 to get some type of electronic project delivery method. In July, 2014 the Transportation Board approved the RFP, NDOT then selected Eco Interactive in January, 2015, a six-month deployment from January – June, 2015 followed. Coy stated that Eco Interactive was a tremendous selection for us, as they have done work for several of the largest MPOs in the U.S. NDOT and MPO have seamless interfaces therefore there is no duplication of effort as everyone is using the same data. Eco Interactive has provided a long range module. There is a separate eSTIP for MPOs to interface with so they have their own secure site. Once this has been completed they forward it to NDOT for once they enter it but they can also have their local governments enter the data. Additionally, this program has custom reports and will be able to provide multi types of reports to this system. Coy also wanted to thank Joseph Spencer for all the work put into this program. (Information attached).

No action required.

Item 5b: (For Discussion and Possible Action) Recommend approval of the “Final Draft” of the FY 2016-2019 Statewide Transportation Improvement Program and the FY 2016-2025 Work Program to the State Transportation Board (Coy Peacock)

Coy Peacock NDOT – With the new eSTIP we now have a different approval process. The process that NDOT goes through is approximately a year long. We travel to the various counties in October and December conducting workshops. In January and April we follow-up from the workshops. We also have a call for projects. In May and July staff goes out on the county consultation tours and make presentations at the county meeting. Staff also conducts meetings with the tribes. The eSTIP is then submitted to FHWA and FTA in October for approval.

Sondra explained in the work program, the requirements for the state DOT are not the same as those for the MPOs. The MPO's have to do fiscal constraints for the TIP as well as the fiscal constraints 20 Year Long Range Plan. Requirements for the state are also that we have a 4 year fiscal constraint STIP, which include the MPO TIPs. Requirements for the long range plan has to be every 20 years, there are no requirements for fiscal constraints or project based so we maintain a list of projects that have been requested or recommended outside of the 4 year STIP period. However they are not assigned or committed funding not fiscally constrained. The annual work program includes the projects we will be funding in the next fiscal year 2016, the short range element which is the next 3 years so that our work program and the STIP can have the 4 year same time frame. The long range element which meets the state requirements of a 10 year listed project which is really an unrestrained list of all recommend projects outside of that 4 year constrained timeframe.

A motion to recommend approval of the final draft of the FY 2016-2019 Statewide Transportation Improvement Program and FY 2016 –2025 Work Program to the State Transportation Board was made and seconded, the motion passed.

Item 6: (For Possible Action) Future Agenda Item Discussion

Tim Mueller stated the items left over from a previous agenda asking for a Stormwater update, He has this tentatively update scheduled for meeting December 7th. Also the Nevada Energy Office have a few programs they would like to talk about in December and February in back to back meetings to talk about programs they have in progress.

NDOT will provide an update on Statewide Long-Range Transportation Plan.

Item 7: Public Comment

None at this time.

Item 8: (For Possible Action) Adjournment of Regular STTAC Meeting*

Chairman Ray Hess adjourned the meeting at 10:00 am

/nc