

AGENDA

NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (STTAC)

MEETING

June 1, 2015

10:00 a.m.

Meeting Location(s)
NDOT Headquarters
Third Floor Conference Room
1263 S. Stewart Street
Carson City, Nevada

NDOT/RTC
Conference Room #127
600 S. Grand Central Parkway
Las Vegas, Nevada

NDOT District III
District Conference Room
1951 Idaho Street
Elko, Nevada

NOTIFICATION. The STTAC reserves the right to take items out of order, combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Regular STTAC Meeting

1. **(For Possible Action) Call to order and determination of quorum for the Regular STTAC meeting**

2. **Public Comment**

The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this Agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.

At this time any citizen in the audience may address the STTAC on any matter within the jurisdiction of the STTAC. No vote can be taken on a matter not listed on the posted agenda; however, the STTAC can direct that the matter be placed on a future agenda.

Each citizen must be recognized by the Chairman before speaking. The citizen is then to approach the microphone to state his or her name, and to spell the last name for the record. The Chairman may limit remarks to less than three minutes' duration, if such remarks are disruptive to the meeting or not within the STTAC's jurisdiction.

The Nevada Department of Transportation keeps the official record of all proceedings of the meeting. In order to maintain a complete and accurate record, copies of documents used during presentations must be submitted to the Recording Secretary.

The Nevada Statewide Transportation Technical Advisory Committee appreciates the time citizens devote to be involved in this important process.

3. **(For Possible Action) Approval of the April 6, 2015 STTAC meeting minutes**

4. **Update on the 2015 Legislative Session (Sean Sever)**

As the 2015 Legislative Session comes to a close, a briefing on the status of NDOT-related legislation will be provided.

5. NDOT Planning

a. **Update on the Alternative Transportation Funding Mechanisms Study (Peter Aiyuk)**

The federal Highway Trust Fund (HTF), as well as most states' Highway Funds are experiencing a remarkable decline in revenue. This situation is made worse due to the fact that there are more demands for transportation agencies to provide for capacity improvements, more multimodal opportunities, and more efforts to operate the transportation system safely and efficiently and to manage all the transportation assets at acceptable levels.

b. **Update on Amendments and Administrative Modifications to the FFY 2015-2018 Transportation Improvement Program (STIP) (Joseph Spencer)**

At the December 14, 2014 State Transportation Board of Directors Meeting, the FFY 2015 – 2018 Statewide Transportation Improvement Program (STIP) was accepted as a part of the FY 2015-2024 Transportation Systems Projects (TSP). Amendments and administrative modifications are made throughout the year to the STIP in order to facilitate project changes. NDOT staff work closely with the local Metropolitan Planning Organizations (MPO's) and local governments to facilitate these project changes.

Attachment "A" lists Amendments to the 2015-2018 STIP. NDOT is requesting the State Transportation Board's acceptance of these changes as summarized in Attachment "A."

Attachment "B" lists administrative modifications to the 2015-2018 STIP. NDOT is requesting the State Transportation Board's acceptance of these changes as summarized in Attachment "B."

c. **(For Discussion and Possible Action) STTAC Workshop Recap and Possible Future Roles (Tim Mueller)**

The STTAC Workshop was held on April 6th. A recap of this workshop will be provided. In addition, some possible future roles/ideas will be discussed.

Some possible future roles or ideals for a different level of involvement for the STTAC include the following:

- Advisory role for Corridor Studies and other planning studies
- Revising Scoring Criteria for NDOT's Transportation Alternatives Program
- Involvement in the development of NDOT Future Planning activities
- Helping NDOT to identify strategic goals that NDOT should consider in its planning processes.

Staff requests direction to work with the STTAC on any or all of the above future roles for the STTAC that were an outflow from the April 6th workshop.

- d. **(For Discussion and Possible Action)STTAC Membership Discussion (Tim Mueller)**
This item was originally listed on the April 6, 2015 STTAC Workshop Agenda, however due to time constraints we were unable to address it. The purpose of this item is to discuss the historical, current and potential future membership of the STTAC.

- 6. **(For Possible Action) Future Agenda Item Discussion**
Discussion of items to be placed on future agendas.

- 7. **Public Comment**
The STTAC is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this Agenda. Members of the public are allowed a maximum of three minutes to discuss an issue within the jurisdiction of the STTAC as described in Item 2 above.

- 8. **(For Possible Action) Adjournment of Regular STTAC meeting**

NOTE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency must be made with as much advance notice as possible to Tim Mueller, NDOT Planning Division at (775) 888-7351 or email tmueller@dot.state.nv.us.

Posting: This notice has been posted on/or before 9:00 a.m. on or before the third working day before the meeting at the following locations:

Carson City Library	Elko County Courthouse	Clark County Library
RTC of Southern Nevada	Washoe County Library	Washoe County RTC
TRPA	NDOT District I Office	NDOT District III Office
NDOT District III Office	NDOT Headquarters	www.nevadadot.com

Copies of the FY 2015-2024 Transportation System Projects-STIP Document are available for inspection and copying at the Headquarters Planning Administration and NDOT District Offices listed below:

NDOT Planning Administration Office
1263 S. Stewart St., Room 206
Carson City, NV 89712

NDOT District I Office
123 East Washington Avenue
Las Vegas, NV 89101

NDOT District II Office
310 Galletti Way
Sparks, NV 89431

NDOT District III Office
1951 Idaho Street
Elko, NV 89801

Note: **BOLD type** signifies the title of each agenda item. Discussion information is provided for additional clarification and/or background on each agenda item.

STTAC website:http://www.nevadadot.com/About_NDOT/NDOT_Divisions/Planning/STTAC.aspx

DRAFT

STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Physical Meeting Location:	Video-Conference Site #1:	Video-Conference Site #2:
NDOT Headquarters	NDOT /RTC	NDOT District III
Third Floor Conference Room	Conference Room #127	District Conference Room
1263 So. Stewart Street	600 S. Grand Central Pkwy.	1951 Idaho Street
Carson City, Nevada	Las Vegas, Nevada	Elko, Nevada

April 6, 2015
10:00 a.m.

MINUTES

Members in Attendance:

Steve Bunnell, City of Reno
Leo Drumm, Bureau of Land Management
Jo Walker, NV League of Cities & Municipalities
Scott Jarvis, City of Henderson (video-conf/Dist I)
Raymond Hess, RTC of So. Nevada (video-conf/Dist I)
Kaizad Yazdini, Clark County (video-conf/Dist I)
Dale Daffern, City of North Las Vegas (video-conf/Dist I)
Greg McDermott, City of Las Vegas (video-conf/Dist I)

Dan Doenges, CAMPO
John Fairman, State Energy Office
Blake Clark, NV Division of State Parks
Bobbi Thompson, NATAC
Dagny Stapleton, NACO
Amy Cummings, Washoe RTC
Paul Schneider, FHWA

NDOT Attendees:

Tim Mueller, Program Development (video-conf/Dist I)
Melvin McCallum, Program Develop. L.V. (video-conf/Dist I)
Coy Peacock, Program Development

Paula Morton, Planning Admin.
Craig Crick, Training
Kevin Verre, Federal Programs

Others in Attendance:

Dirk Goering, CAMPO

REGULAR STTAC MEETING -

Item 1: Call to Order and Determination of Quorum*

Chairman Raymond Hess called the STTAC meeting to order at 10:05 a.m. Tim Mueller called roll and it was determined that a quorum was not present. Agenda items requiring voting will be postponed.

Item 2: Public Comment

None at this time.

Item 3: Approval of the February 2, 2015 STTAC Meeting Minutes*

This agenda item will be postponed due to a quorum not being present to vote.

Item 4: NDOT Planning

Item 4a: Nomination and Election of STTAC Vice-Chair (Raymond Hess)

Tim Mueller explained that at the October 2014 meeting, Chairman Martyn James announced that he was retiring from the RTC and with Raymond Hess as vice-chair, he would assume the chairperson duties. Typically, the election of the vice-chair is the following April. When the vice-chair assumes the role of chairperson then an election is held to vote in a new vice-chair.

Lee Bonner of NDOT questioned if the vice-chair can be a non-voting member of the STTAC. Tim Mueller responded that it needs to be a voting member.

Tim Mueller commented that another member arrived in Las Vegas to qualify a voting quorum.

Item 3: Approval of the February 2, 2015 STTAC Meeting Minutes*

A motion was made to approve the February 2, 2015 STTAC meeting minutes. Steve Bunnell seconded the motion. A vote was taken and the motion carried unanimously.

Item 4a: Nomination and Election of STTAC Vice-Chair (Raymond Hess)

Chairman Raymond Hess opened the nominations for the STTAC Vice-Chair position. Bobbi Thompson volunteered for the vice-chair position. The Chairman asked for other nominations with no response so closed the nominations. Dagny Stapleton made a motion to elect Bobbi Thompson for STTAC Vice-Chair. Steve Bunnell seconded the motion. A vote was taken and the motion carried unanimously.

Item 4b: Update on Amendments and Administrative Modifications to the FFY 2015-2018 Transportation Improvement Program (STIP) (Joseph Spender)

Joseph Spencer was not present. Coy Peacock of Program Development provided background and explained the procedure of amending or modifying the FFY 2015-2018 STIP in order to facilitate project changes, which included updating NEON funding and Boulder funding. Coy also commented that they will be moving to an electronic STIP process. At the December 14, 2014 State Transportation Board meeting, the FFY 2015-2018 STIP was accepted as part of the FY 2015-2024 Transportation Systems Projects (TSP). A list of the amendments and modifications was distributed to the STTAC members along with the agenda for today's meeting. The update concluded.

Item 4c: STTAC Workshop (Craig Crick)

Tim Mueller introduced Lee Bonner, new Local Government Liaison in the Program Development Section of the NDOT Planning Division. Tim also introduced today's facilitator, Craig Crick of NDOT Training.

Craig Crick will conduct and facilitate the STTAC Workshop today with Tim Mueller assisting in Las Vegas and Lee Bonner assisting in Carson City. Craig explained the procedures for the workshop with a focus group format.

Introduction/Workshop Objectives/Ground Rules

The purpose of the STTAC Workshop session is to open the dialogue of what the Committee members and NDOT staff are looking for in the future from the Committee. Craig had STTAC members form three groups in the north and one group in the south and distributed supplies.

County Communication Calendar

Lee Bonner distributed a handout, *NDOT Local Government Planning*, which depicts the year beginning with the STIP and TSP approval (Sept-Oct), County Workshops (Oct-Dec), Follow-Up (Jan-Apr), County Tours (May-July), and Tribal Tours (July-Aug), and explained the process.

Background/Purpose/Benefits of STTAC

Coy Peacock provided background of the STTAC for new members. Tim Mueller stated that with the original STTAC's creation in 1992, the U.S. Code, Section 23.135, states what each State will do with developing the Long-Range Transportation Plan. The U.S. Code, 450.21 talks about establishing public involvement opportunities along with the Long-Range Plan. Paul Schneider of FHWA explained laws regarding the process and some regulations.

NDOT – Discuss input/guidance needed from STTAC (Long-Range Plan/TAP)

Tim Mueller stated that they will be moving forward with a RFP for a Long-Range Transportation Plan which will be performance based, include performance measures and be aligned with large MPO plans, as well as a statewide freight plan and all bike/ped plans. The STTAC could be involved as a liaison group when crafting the Long-Range Plan and involvement in possibly revising the TAP scoring criteria.

Craig proposed Question #1: How do you and/or the public entity you represent benefit from your participation on the STTAC? Craig requested that the groups take five minutes to discuss and jot down their responses on post-it notes to place on a board. Craig then read the responses for discussion.

Committee Members – How can STTAC help address your needs?

Craig proposed Question #2: In what ways could the STTAC better meet your needs? The groups discussed the question and wrote responses to be placed on the board. The responses were read and discussed.

Review Current Structure/Processes – What's working? What could be improved?

Craig proposed Question #3: STTAC meeting format – what's working well? What could be improved? The groups discussed the question and wrote responses to be placed on the board. The responses were read and discussed.

Craig thanked DJ Menzel of NDOT IT for the video-conference and his assistance with the meeting today.

Craig proposed Question #4: STTAC membership – what's working well? What could be improved? The members discussed the question and comments and suggestions were made.

Craig rearranged the groups in Carson City to form two larger groups while the Las Vegas group remained the same.

Discuss Bylaws – Potential Revisions

Craig proposed Question #5: STTAC Bylaws – what revisions should be made? The members discussed the question and comments and suggestions were made.

Determine Priorities/Next Steps

Craig proposed Question #6: Summary and Next Steps – review next steps, action items/assignments and timelines. The groups discussed the question and wrote responses to be placed on the board. The responses were read and discussed.

Other Items (not previously discussed)

Coy Peacock questioned why the Committee changed to not prioritize the enhancement projects since the creation of TAP. Tim Mueller responded that with the definitive nature of MAP-21 which states that the states will have a more competitive process. To have that process, the staff determined per other states, to have a scoring committee made up of people that don't have any projects submitted for application. That committee would use a scoring criteria that scored the projects uniformly. The guidance was also reduced for better understanding.

Closing/Wrap Up

Craig recapped the workshop:

- Interest in having more input and structure on how that input is provided/structure
- Input to include more time, more advanced notice, more opportunities for earlier input
- Follow up with being clear/transparency
- Clarity of purpose and goals of the STTAC
- Clear on Long-Range planning objectives
- Thoughts of how recommendations to the State Transportation Board are provided

The workshop concluded. Tim Mueller thanked everyone for their input today.

Item 5: Future Agenda Item Discussion

The next STTAC meeting is scheduled for Monday, June 1, 2015. The following agenda items were requested by members:

- Suggestions/direction from staff per the results of the workshop
- Legislative items of concern/wrap up of the 2015 Legislative Session
- e-STIP update when it's up and running

Item 6: Public Comment

None at this time.

Item 7: Adjournment of Regular STTAC Meeting*

Chairman Ray Hess adjourned the meeting at 12:15 p.m.

/pm

Agenda Item #4

Meeting Date: June 1, 2015

To: Statewide Transportation Technical Advisory Committee

From: Sean Sever, NDOT Communications Director

Subject: Update on the 2015 Legislative Session

**Type of
Action**

Required: Update only

Discussion:

As the 2015 Legislative Session comes to a close, a briefing on the status of NDOT-related legislation will be provided.

Action Requested:

Update only

NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Agenda Item #5a

Meeting Date: June 1, 2015

To: Statewide Transportation Technical Advisory Committee

From: Peter Aiyuk, Chief Performance Analysis Engineer

Subject: Update on the Alternative Transportation Funding Mechanisms Study

**Type of
Action**

Required: Update only

Summary:

The federal Highway Trust Fund (HTF), as well as most states' Highway Funds are experiencing a remarkable decline in revenue. This situation is made worse due to the fact that there are more demands for transportation agencies to provide for capacity improvements, more multimodal opportunities, and more efforts to operate the transportation system safely and efficiently and to manage all the transportation assets at acceptable levels.

Type of action required:

Update only

NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Agenda Item #5b

Meeting Date: June 1, 2015

To: Statewide Transportation Technical Advisory Committee

From: Joseph Spencer

Subject: Update on the Amendments and Administrative Modifications to the FY 2015-2018 Statewide Transportation Improvement Program (STIP)

Type of Action

Required: Update on Amendments and Administrative Modifications to the FFY 2015-2018 Statewide Transportation Improvement Program (STIP)

Summary:

At the December 14, 2014 State Transportation Board of Directors Meeting, the FFY 2015 – 2018 Statewide Transportation Improvement Program (STIP) was accepted as a part of the FY 2015-2024 Transportation Systems Projects (TSP). Amendments and Administrative Modifications are made throughout the year to the STIP in order to facilitate project changes. NDOT staff work closely with the local Metropolitan Planning Organizations (MPO's) and local governments to facilitate these project changes.

Attachment "A" lists Amendments to the 2015-2018 STIP. NDOT is requesting the State Transportation Board's acceptance of these changes as summarized in Attachment "A".

Attachment "B" lists administrative modifications to the 2015-2018 STIP. NDOT is requesting the State Transportation Board's acceptance of these changes as summarized in Attachment "B".

Background:

NDOT staff works continuously with federal and regional agencies, local governments, and planning boards to develop the *Transportation System Projects (TSP)* notebook. The 2015-2024 document contains:

Statewide Transportation Improvement Program (STIP), FY 2015-2018
Work Program (WP), FY 2015
Short Range Element (SRE), FY 2016-2017
Long Range Element (LRE), FY 2018-2024

Attachment “A” details Amendments to projects which have occurred since the December 2014 Transportation Board meeting. This includes actions taken in RTCWA, RTCSNV, CAMPO, and TMPO Transportation Improvement Plans (TIP) and also includes areas outside of the MPO boundaries.

Amendments are triggered when a significant change in the design or scope of any project identified in the STIP, when a regionally significant project is added or deleted, when significant changes in the funding category occur, or when a positive change in cost over \$5 Million and greater than twenty percent (20%) of the estimated dollar amount of the project is requested and/or anticipated. This action can take 2-3 months to process. For a full list of details please see page 17 of the STIP process in the TSP document.

Attachment “B” details Administrative Modifications to projects which have occurred since the December 2014 Transportation Board meeting and March 2015 Transportation Board meeting. This includes actions taken in RTCWA, RTCSNV, CAMPO and TMPO Transportation Improvement Plans and also includes areas outside of the MPO boundaries.

Administrative Modifications are triggered when a funding category is changed, funding is changed less than 20% or \$5 million or a project is moved between fiscal years with no change in scope or priority. This action can take 1-2 weeks to process. For a full list of details please see page 16 of the STIP process in the TSP document.

Analysis:

The attached listing of amendments and administrative modifications to projects are those transacted by the MPOs and NDOT occurring between the December 2014 Transportation Board meeting and March 2015 Transportation Board meeting.

Recommendation for Board Action:

Update on the Amendments/Administrative Modifications to the FY 2015 – 2018 Statewide Transportation Improvement Program (STIP).

List of Attachments:

- A.** List of Amendments
- B.** List of Administrative Modifications

Prepared by:

Joseph Spencer, Transportation & Multimodal Planning Division

NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Agenda Item #5c

Meeting Date: June 1, 2015

To: Statewide Transportation Technical Advisory Committee

From: Tim Mueller

Subject: STTAC Workshop Recap and Possible Future Options for the Committee

**Type of
Action**

Required: For information/discussion and possible action

Discussion:

The purpose of this STTAC agenda item is recap the April 6th workshop and to discuss some possible options to increase the visibility of the STTAC.

Some possible future roles or ideals for a different level of involvement include the following:

- Involvement with Corridor Studies and other planning studies
- Revising Scoring Criteria for NDOT's Transportation Alternatives Program
- Involvement of the development of NDOT Future Planning i.e. State Planning and Research (SPR) program activities
- Helping NDOT to identify strategic goals of partner/member agencies of the STTAC

Action Requested:

For information/discussion and possible action

NEVADA STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Agenda Item #5d

Meeting Date: June 1, 2015

To: Statewide Transportation Technical Advisory Committee

From: Tim Mueller

Subject: STTAC Membership Discussion

**Type of
Action**

Required: For discussion only

Discussion:

This item was originally listed on the April 6, 2015 STTAC Workshop Agenda, however due to time constraints we were unable to address it. The purpose of this item is to have time to discuss the item, if the committee has the desire to do so.

Action Requested:

For discussion