

B2GNow (Business to Government Now)

B2GNow is a diversity management and compliance software being utilized by NDOT to process applications for Disadvantaged Business Enterprise (DBE) certification, track certified DBEs, perform outreach and monitor contract compliance. The software allows the prime contractor, subcontractors, Resident Engineers and Contract Compliance to all view the same information about construction contracts. The software is web-based and is provided to contractors and subcontractors to use free of charge.

Each construction contract is entered into B2GNow by Contract Compliance within two weeks of the award date. Prime contractors, subcontractors and service providers upload copies of approved Requests to Sublet (RTS), Requests to Utilize Service Providers (RTUSP), subcontractor agreements and hauling agreements; and enter monthly payments to subcontractors (including DBEs) and DBE suppliers, and proof of payment into B2GNow. Contract Compliance monitors the information submitted to ensure compliance with state and federal regulations and specified contract requirements. Resident Engineers can view all information submitted, upload contract-related documents and send messages through the system.

Contract Compliance is the Administrator for NDOT's use of B2GNow and is responsible for maintaining employees' access as necessary.

Contact Contract Compliance if an employee with a sign-on cannot access B2GNow or if they forgot their password, or if an employee without a sign-on needs access to B2GNow. If an employee terminates employment with NDOT or moves from one crew to another, notify Contract Compliance.

Once an RTS is approved and returned to the prime contractor, he will upload the subcontract agreement and other required documents (including approved RTS) as one attachment into B2GNow with a "Pending" status. Once Contract Compliance approves the subcontract agreement, they will change the status to "Approved".

Once a RTUSP is approved and returned to the prime contractor, he will upload the approved RTUSP into B2GNow with a "Pending" status. Once Contract Compliance reviews the document, they will change the status to "Approved".

Although no paperwork is required for DBE suppliers, the prime contractors, subcontractors and service providers must enter their DBE suppliers into B2GNow as "Pending" and notify Contract Compliance (775-888-7497 or contractcomplianceprojects@dot.nv.gov). Contract Compliance will confirm the supplier's current DBE certification and current Nevada business license (if applicable), then "Approve" the supplier in B2GNow. Payments to DBE suppliers must be posted and confirmed, and Proof of Payment must be uploaded to B2GNow.

B2GNow QUICK REFERENCE

Access B2GNow at <https://ndot.dbesystem.com/>.

Enter User ID (obtain from Contract Compliance)

Enter Password

Select LOGIN

To access contract information:

Select Search

Select Contracts

Enter Contract Number

Step by step instruction is available at

B2GNow Staff User Manual is available at

[https://ndot.dbesystem.com/upload/help/B2GnowStaffUserManual-Chapter3-Contracts.pdf?&PID=498&Type=M&Description=Diversity Help Staff User Manual Ch 3&ID=30000294&Parameter=&DiversityID=30000294](https://ndot.dbesystem.com/upload/help/B2GnowStaffUserManual-Chapter3-Contracts.pdf?&PID=498&Type=M&Description=Diversity%20Help%20Staff%20User%20Manual%20Ch%203&ID=30000294&Parameter=&DiversityID=30000294)