

**Nevada Department of Transportation (NDOT)**  
**Statewide Transportation Technical Advisory Committee (STTAC) Meeting**

**Agenda**

**May 1, 2017, 10:00 a.m.**

Meeting Locations:

|   |   |                                   |
|---|---|-----------------------------------|
| RTC/NDOT  | NDOT  | NDOT                              |
| Conference Room #127                              | 3 <sup>rd</sup> Floor Conference Room         | District 3                        |
| 600 S. Grand Central Parkway<br>Las Vegas, Nevada | 1263 S. Stewart Street<br>Carson City, Nevada | 1951 Idaho Street<br>Elko, Nevada |

Notification:

The STTAC reserves the right to take items out of order, combine two or more agenda items for consideration, remove any item from the agenda or delay discussion relating to any item on the agenda at any time.

Regular STTAC Meeting

**1. (For Possible Action) Call to order and determination of a quorum for the Regular STTAC meeting**

**2. Public Comment**

The STTAC is prohibited by law from taking immediate action on or deliberating on any issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue.

At this time any member of the public in attendance may address the STTAC on any matter within the jurisdiction of the STTAC. No deliberation can be performed on a matter not listed on the posted agenda; however, the STTAC can direct that the matter be placed on a future agenda.

Prior to speaking, each member of the public must be recognized by the Chair. At that time, such person will state his or her name for the record.

The NDOT keeps the official record (minutes) from each meeting. In addition, any presentation or other documents used during the meeting must be provided to staff and will be included in the record for the meeting.

**3. (For Possible Action) Approval of the February 6, 2017 STTAC meeting minutes.**

**4. NDOT Planning**

**a) Discussion on STTAC History and Charter (Bill Story/Tim Mueller)**

Staff has drafted a history of the STTAC and a draft Charter document. The history provides a summary of STTAC's activities and actions. In addition, staff has drafted a Charter that is meant to provide clarity for the group moving forward.

**b) Update and Discussion on the Status of the One Nevada Transportation Plan (Bryan Gant/Tim Mueller)**

NDOT and consultant staff will provide an update on the progress of the One Nevada Transportation Plan activities since the previous meeting.

**c) (For Possible Action) Workshop on the One Nevada Transportation Plan Future Scenarios (Bryan Gant/Tim Mueller)**

Consultant and NDOT staff will discuss trends that may affect future decisions and corresponding strategies. The STTAC will have the opportunity to interact and provide feedback on potential future outcomes.

**d) (For Possible Action) Update on Recently Published One Nevada Transportation Plan documents (Tim Mueller)**

This update is intended to provide some background on the recently published One Nevada Plan Planning Case, Vision and Goals, Existing Plans and Studies Memo, and Socioeconomic and Market Overview and receive input from review by STTAC members.

**e) Update and Discussion on the One Nevada Transportation Plan Workshop (Outreach) Schedule and Next Steps (Bryan Gant/Tim Mueller)**

NDOT and consultant staff will brief the Committee on the plan moving forward for the One Nevada Public Workshops and plan activities.

**5. (For Possible Action) Future Agenda Item Discussion.**

Action may be taken to place items on the agenda for the next STTAC meeting.

**6. Public Comment**

The STTAC is prohibited by law from taking immediate action on or deliberating on any issues raised by the public that are not listed on this agenda. Members of the public are allowed a maximum of three minutes to discuss an issue. Additional information is included in agenda Item #2 above.

**7. (For Possible Action) Adjournment of Regular STTAC Meeting**

**Note:**

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency must be made with as much advance notice as possible. Please send the request to Tim Mueller via email [tmueller@dot.nv.gov](mailto:tmueller@dot.nv.gov) or call 775-888-7351.

Posting:

This agenda has been posted on/or before 9:00 a.m. on/or before the third working day before the meeting at the following locations:

RTC of Southern Nevada  
TRPA  
Clark County Library  
NDOT District 1

Washoe County RTC  
Elko County Courthouse  
NDOT Headquarters  
NDOT District 2

Carson City Library  
Washoe County Library  
[www.nevadadot.com](http://www.nevadadot.com)  
NDOT District 3

Additional information about the STTAC can be found at:

<http://www.nevadadot.com/doing-business/public-involvement-information/transportation-planning/statewide-transportation-technical-advisory-committee-sttac>

**NEVADA DEPARTMENT OF TRANSPORTATION (NDOT)**

**STATEWIDE TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (STTAC) MEETING**

|                             |                           |                          |
|-----------------------------|---------------------------|--------------------------|
| Physical Meeting Location:  | Video-Conference          | Video Conference         |
| NDOT Headquarters           | NDOT/RTC                  | NDOT District III        |
| Roop Street Conference Room | Conference Rm #127        | District Conference Room |
| 1263 So. Stewart Street     | 600 S. Grand Central Pkwy | 1951 Idaho Street        |
| Carson City, Nevada         | Las Vegas, Nevada         | Elko, Nevada             |

February 6, 2017  
10:00 am

Members in Attendance:

|                                       |   |
|---------------------------------------|---|
| Steve Bunnel, City of Reno            | Greg McDermott, City of Las Vegas               |
| Dan Doenges, RTC Washoe               | Patrick Pittenger, CAMPO                        |
| John Fairman, Gov. Office of Energy   | Craig Raborn, RTC So. Nevada                    |
| Nick Haven, TMPO                      | Dagny Stapleton, NACO                           |
| Dirk Goering, CAMPO                   | Bobbi Thompson, NATAC                           |
| Sig Jaunarags, NDEP                   | Jo Walker, NV League of Cities & Municipalities |
| Christina Leach, FHWA                 | Kaizad Yazdini, Clark County                    |
| Jaron Hilderbrand, NV Trucking Assoc. | Ken Mammen, NBPAB                               |

NDOT Attendees:

Cathy Balcon  
Lee Bonner  
Mark Costa  
Julie Maxey  
Coy Peacock  
Ken Satowski  
Bill Story  
Tim Mueller

Others in Attendance:

Bryan Gant, Wood Rogers

**Item 1: Call to order and determination of a quorum for the Regular STTAC meeting (for possible action)**

Tim Mueller called the STTAC meeting to order at 10:00 am. Roll call was taken and it was determined there was a quorum present.

**Item 2: Public comment**

Chairperson Thompson asked for public comment and there was none at this time.

**Item 3: Approval of the October 3, 2016 STTAC meeting minutes (for possible action)**

A motion was made to approve the October 3, 2016 meeting minutes with no corrections. Dirk Goering seconded the motion. A vote was taken and the motion was approved and carried.

**Item 4: NDOT Planning**

**a: Update on the NDOT County and Tribal Consultation Process (Lee Bonner)**

Lee reported NDOT is required by the Federal Highway Administration to conduct a county consultation process. The requirement is to help build the STIP (Statewide Transportation Improvement Program) and the Long Range Plan.

A power point presentation explaining the process of the county workshops conducted throughout the year was presented by Lee. He stated the workshops are for the rural counties only and the MPO's have their own process. His group conducts workshops on 14 rural counties, which gathers information on county concerns, looks at long range ideas, economic development, evaluates various concerns, and works to get those concerns into the Long Range Plan. The second phase of the process are the follow-ups, which is gathering all the county issues, coordinating the responses, conducting district meetings and working with the county staff in the rural counties. Then his staff coordinates with the Long Range Plan and the STIP. The third phase, known as the county tours, which is a presentation to the County Commissioners by a member of the Director's staff.

Lee's group also conducts tribal workshops that meet and consult with the 28 tribes in Nevada. Lee listed some of the challenges such as funding and traveling to some of the tribes which are hard to get to during the year.

Lee reported that in the past two years 600 county concerns have been collected around the state, some are issues and questions which have been narrowed down to 360 potential projects. In the last round of workshops they walked through every county concern and if some were completed they were crossed off the list. The objective in the workshops this past year was to establish the top two priority projects and the second two priorities which will be brought back to the County Commission in the spring for the Commission to provide direction on the top priorities. The goal is to try to get the top two priorities into the Long Range Plan and the STIP. Lee explained further the goals, issues, and challenges of the county needs.

**b: Discussion on STTAC Membership (for possible action)**

Bill presented a power point presentation - **Committee Membership DRAFT table**- which is divided into three sections: Requirements and Interested Parties, Options, and Proposed Committee. He stated that staff checked the federal laws as far back as ISTEA as to what the purpose is and what kind of input should be received from the committee. He explained each column in the presentation and asked for comments/suggestions from the committee. Comments made included that most of the MPO's are also the transit providers so if they stay on this committee their membership would satisfy except Tahoe where it would be TTD instead of TMPO. Many members felt the MPO's should stay a part of the STTAC

Committee. RTC has their own technical advisory committee RTC Washoe, and some of the local agencies that make up their partnership have expressed interest in RTC Washoe staying on the committee as a representative. Discussion/questions followed.

Dagny made the comment that there is a need for more conversation on what the role and purpose of the STTAC is and what the goals are of having this conversation that includes stakeholders from around the state. She also thinks it is important to have the urban and rural areas included on the Board. Dagny also stated at the last meeting specific information was requested to NDOT that has not been answered as of yet. Discussion continued.

Bill Story stated the federal law and regulations for the purposes of planning states which sectors that the agency needs to query and seek opinions from. There is federal guidance that encourages states to use an advisory board to access these sectors for the purposes of input on planning. The purpose of the STTAC is to advise the planning part of NDOT, and STTAC is an administrative committee that could make a recommendation to the board but doesn't think it was set up to go to the Board of Directors, was set up to advise the planning division within NDOT as stated by the federal law. Sondra requested Tim Mueller to send each member the information on the by-laws and role of the STTAC.

Discussion followed on what STTAC's role, intent, membership, etc. More information will be presented at the next STTAC meeting.

### **c: Update and Discussion on the One Nevada Transportation Plan Vision and Goals**

Tim Mueller stated the goals of the One Nevada Plan is involvement with NDOT and interacting with different groups to date the following has been completed: reached out to NDOT Divisions (inreach), the information collected through this in-reach was used to define the public outreach plan and developed plan goals for the One Nevada Plan. A Front Office retreat was conducted to develop the new NDOT vision, mission and goals, the team also took the internal input from the interview follow-ups and an on-line survey was crafted and sent to all NDOT employees. 191 responses from NDOT employees were received. Tim stated there are two sets of vision, goals and objectives one set for the One Nevada Transportation Plan and one from the Front Office for Visions, Goals and Objectives for the Department plan, which are similar. Even though they are separate we wanted the vision for the plan based on the Department Vision, Mission, Goals.

Bryan Gant presented a power point and distributed hand-outs which are still in draft form but very close to completion. He stated the Mission Statement vision for NDOT is to be a leader and partner in delivering effective transportation solutions for a safe and connected Nevada. Bryan also commented the logo Nevada Safe and Connected really seems popular with people and has he has added the logo into the One Nevada Vision. The mission statement is to provide, operate and preserve the transportation system and to safety, quality of life and economic development through innovation, environmental stewardship and a dedicated workforce. The two elements of the Vision and Mission statement will be incorporated into the NDOT strategic plan and presented to the Governor this spring.

Bryan then started discussing the revised NDOT core values and which are similar to what the Department has had in the past. The six values are:

**Respect**, treating others with dignity and value to their contributions

**Integrity**, doing the right thing

**Accountability** – take pride in our work and be accountable for the actions

**Communication** – communicating with transparency and responsiveness both internally and externally  
**Teamwork** – foster collaborative and effective partnerships both internally and externally  
**Flexibility** – being responsive to changing conditions and open to new ideas

The next level is the draft NDOT strategic plans goals that the Front Office developed which are:

1. **Safety first**
2. **Cultivate environmental stewardship**
3. **Promote internal and external customer service**
4. **Enhance organizational workforce development**
5. **Effectively maintain and operate the transportation system in Nevada**

Bryan commented that one nice thing about the survey is it offered an opportunity for staff to volunteer to help out with different committees to move these goals and sub-goals forward. In terms of actually moving forward, these groups will be put together in tasked with advancing these individual goals toward those targets.

For developing the One Nevada Plan Mission Goals we will start with the NDOT strategic plan elements, as they need to be consistent. There is also the need to align the One Nevada goals with the different transportation agencies and need to be pretty aligned in terms of division goals of the plan. There are also federal requirements that come into the play and the input from the PEG and the STTAC to continue to shape these elements.

Bryan continued with the power point presentation on the One Nevada Plan. He explained some of the goals in the MPO plans as aligning with the new goals that were developed in draft form. Bryan stated the vision of the One Nevada Transportation Plan is a safe and connected multi-modal transportation system that links Nevadans, and supports the state's economic vitality. The plan balances the need to preserve existing investments with strategic increases in mobility while embracing Nevada's natural resources, attractions and emerging technologies. The plan will be collaborative, unified, adaptive and transparent. Bryan asked for any feedback from the STTAC Members and the following comments were made: using the word "process" - as long as the planning process is explained as on-going and not just the production of the document so the word "limitations" was suggested. Question by Bobbi Thompson "Is there going to be anything with the One Nevada Plan that mirrors a master plan in that on a three or five-year cycle it is revisited and updated? Bryan answered yes, it needs to be updated five years? Comment made by a member that it is not a requirement for the state, the requirement is that it covers twenty years, but for the state it is not specific. At this time NDOT is very close with the MPO's so may want to keep the MPO's long range plan similar to the state long range plan so they are all consistent.

Bryan continued the power point listing the One Nevada Plan Draft Goals which are:

1. **Safety**
2. **Infrastructure Condition**
3. **System Reliability**
4. **Economic Vitality**
5. **Sustainability**
6. **Multi-Modal Enhancement**

Comment was made on the **Goal #4 - Economic Vitality** - the word "framework" what does it mean? Bryan explained using the word "framework" it includes both the system itself as well as the processes

and decision making that occurs. Suggestion made that somewhere in the document that “framework” is defined. Comment on **Goal #1 – Safety** – where it states “providing a planning foundation” member thinks a lot of these goals are very action orientated and implementation focused and for safety is the goal really to create a planning foundation or to create a safe system? Is the planning foundation limiting it? It just seemed different than the other goals in terms of action orientated versus planning orientated, discussion followed with Bryan suggesting to start with continuously and to slide planning in but start off with action. Also suggested improve and promote.

Bryan gave updates on the many items he is still working on and items he will present at future meetings.

A motion was made to continue to move forward with the suggestions made by the STTAC Members and seconded. A vote was taken and passed.

#### **d: Discussion on the One Nevada Transportation Plan Tri-Fold Brochure**

Each Board Member was given a copy of the draft One Nevada Transportation Plan tri-fold brochure and Bryan continued with his power point. The brochure will eventually be distributed for all of the outreach efforts for groups, meetings, etc. Bryan explained the information in the brochure: what are they doing as part of the One Nevada plan, why is it important, funding from the standpoint of prioritization , shortfall funding throughout the state from a funding standpoint (which is not updated at this point), looking at trends, demographic changes etc.

He asked what argument would be more compelling to the members, would it be more a demographic change or looking more at national funding trends or national deficiencies as there will not be updated statewide numbers for a while. After discussion members decided “trends” was the preferred choice. Another suggestion for the brochure was on bottom of the page 1.17 be changed to dates - 2017 plan, 2018 plan, etc. Suggestion “Who is Involved” de-empathize MPO’s take them from the top and move Comment: Possibly combine the local and regional government and that would include the MPO’s. Bryan said if there are any more comments from the members to send him an email.

#### **e: Update and Discussion on the One Nevada Transportation Plan Public/Stakeholder Outreach Plan (for possible action)**

Bryan continued his power point presentation on some of the history of the Public/Stakeholder Outreach Plan. He stated the two main areas to reach the public was with visioning, identifying goals, announcing the plan and getting input on where the plan needs to go and then coming back to the public later with the elements of the plan and getting input on the final product. Now gearing up for the first phase of taking the vision and goal elements he spoke about the importance of earlier input. Things he has been working on toward that effort: project web-site is drafted: [OneNVPlan.com](http://OneNVPlan.com), plan to upload some of the materials for public consumption and are planning on web-site password protected area so draft documents can be put out on the web-site. Working on a geographic comment map which allows people to make comments in certain locations in their areas. Will engage in rural and urban communities more similarly, use some of the same approaches which would be incorporated in the pop-up meetings. Wrapping fleet vehicles with the project branding and have identified a vehicle in the north and south to do that. Discussion/comments on wrapping versus magnetic signs. Opportunity to



use Facebook live at the public meetings. To give presentations at any appropriate public agency meeting that could be “piggy-back” on. Comments/suggestions were made on the on-line survey.

No vote could be taken on this item as members left the meeting early.

**Item 5: Future Agenda Item Discussion**

Items were discussed earlier in the meeting.

**Item 6: Public Comment**

Tim Mueller stated there is one item in the packet left over from October 2016 meeting which was a memo to the NDOT Board of Directors on the transportation system projects (eSTIP)and containing details of the work program. The memo also showed when the STIP and work program were approved.

**Item 7: Adjournment of STTAC meeting**

Bobbi Thompson adjourned the meeting.

## STTAC Summary of History and Activities

### History

The STTAC was originally in 1993 as a result of the Intermodal Surface Transportation Efficiency Act (ISTEA). ISTEA is related to the state's transportation mission by expanding focus from just highway transportation to other modes of transportation, ISTEA emphasized intermodalism - the seamless linking of highway, rail, air, and marine transportation. The act included many provisions designed to chip away at the barriers that had separated modes of transportation which previously existed in both legislation and practice for many years.

The STTAC Bylaws were most recently revised at the February 2, 2009 meeting, it was determined that the public bodies sitting on the STTAC at the time did not have a process in place to ensure that the STTAC had a representative appointed from the Advisory Committee on Transit, Nevada Aviation Technical Advisory Committee and the Nevada Bicycle and Pedestrian Advisory Board. The following language was added: "The STTAC requests that these public bodies discuss, nominate and take action to appoint the Chair as the designated representative and an alternate by formal action to attend STTAC meetings."

The STTAC asked NDOT staff to review criteria for voting and non-voting members at the December 2004 meeting. Staff did so and decided that the committee would be better for NDOT if the focus was more represented by statewide agencies. These groups were previously on the STTAC but, did not have a vote, once this changed the state agencies started to attend more regularly.

### Activities/Studies/Documents

The STTAC was involved in an advisory capacity in the development of the following:

- Transportation System Projects (TSP)-STIP Document
- Draft Statewide Planning Public Participation Process
- Statewide Rural Transportation Project Selection Process
- Statewide Rural Economic Development Set-Aside Funding
- Nevada Airport System Plan Update
- Landscaping and Aesthetics Corridor Plans
- 50/50 Community Match Program
- Change of scope of 50/50 projects
- Landscape and Aesthetics Corridor Plans
- Nevada Long-Range Transportation Plan
- Connecting Nevada Study
- Transportation Enhancement (TE) project cost revision

- TE program changes
- Transportation Alternatives Program (TAP) Scoring Criteria
- TAP Guidance
- Project Submittal Projects
- Project Development and Scoping Guidelines
- Approved year of expenditure (CPI)
- Public Participation Process

#### Transportation Enhancement (TE) Projects

The STTAC made a recommendation on the TE projects. A sub-committee of volunteers was formed and conducted an initial review and listened to presentations for each project. This was conducted for the 2004-2005, 2006-2007, 2008-2009 TE funding cycles, and the 2013-2014 and 2015 Transportation Alternatives funding cycles.

They also made a recommendation to approve 16 scope changes on TE projects over the course of eight years.