



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

1263 S. Stewart Street
Carson City, Nevada 89712

RUDY MALFABON, P.E., *Director*

In Reply Refer to:

September 28, 2017

Ms. Lynette Little
Regional Civil Rights Officer
Federal Transit Administration
201 Mission Street, Suite 1650
San Francisco, CA 94105

**RE: Disadvantaged Business Enterprise (DBE) Three Year Goal Setting
Methodology and Proposed Nevada Department of Transportation
(NDOT) Transit DBE Goal for Federal Fiscal Years 2018 Through 2020**

Dear Ms. Little:

The Nevada Department of Transportation ("NDOT"), in compliance with the Federal Transit Administration ("FTA") Directives and pursuant to 49 CFR Part 26, is pleased to submit the Proposed Transit DBE Goal and Goal Setting Methodology for the triennium: Federal Fiscal Years (FFYs) 2018 Through 2020.

Proposed DBE Goal For FFY 2018-2020:

NDOT Transit Office has established an overall goal of DBE participation for Federal fiscal years 2018-2020 for the FTA – assisted contracts.

In calculating the Nevada Department of Transportation overall Transit DBE Goal, three of the urban recipients of FTA federal-aid funding are not included solely because they receive their FTA grants direct from the FTA. The three urban recipients are the Regional Transportation Commission of Southern Nevada, the Regional Transportation Commission of Washoe County, and Carson Area Metropolitan Planning Organization. These recipients receive funds directly from the FTA. The NDOT Transit Office is responsible for calculating the overall DBE goal for FTA funds administered through it to all Rural and Small Urban MPOs.

NDOT's Transit Office proposed 0.92% as the overall DBE goal for FFY 2018-2020.

NEVADA DEPARTMENT OF TRANSPORTATION
Office of Transit
Disadvantaged Business Enterprise Program

DBE Goal Setting Methodology

Pursuant to the requirements of Title 49 Code of Federal Regulations, Part 26 of the United States Department of Transportation (U.S. DOT), Nevada Department of Transportation (“NDOT”), as a designated recipient of Federal funds from the Federal Transit Administration (FTA), must comply with the Disadvantaged Business Enterprise (DBE) goal setting provisions for its Federally-assisted transit contracts. The goal identifies the relative availability of DBEs based on evidence of ready, willing, and able DBEs in relationship to all comparable businesses which are known to be available to compete for NDOT's USDOT-assisted contracts. USDOT regulations require a two-step process for establishing the transit DBE goal that reflects the level of DBE participation expected on NDOT's contracts in the absence of discrimination. The first step is the calculation of a base figure for the relative availability of DBEs. The second step requires consideration of a possible adjustment of the base figure to reflect the effects of the DBE program and the level of participation that would be expected absent the effects of past and current discrimination against DBEs.

Pursuant to Federal regulations, should there be significant changes in contracting opportunities during the three-year period, NDOT will amend the goal to accurately reflect contracting opportunities for the period.

Step 1 Determining a Base Figure:

According to 49 CFR Part 26.45, paragraph (b), “Your overall goal must be based on demonstrable evidence of the availability of ready, willing and able DBEs relative to all businesses ready, willing and able to participate on DOT-assisted contracts (hereinafter, “relative availability of DBEs”). The goal must reflect the DOT’s determination of the level of DBE participation it would expect absent the effects of discrimination. You cannot simply rely on either the 10 percent national goal, your previous overall goal or past DBE participation rates in your program without reference to the relative availability of DBEs in your market.”

NDOT in calculating the overall goal will use the criteria set forth in 49 CFR Section 26.45 (c) “Step 1. You must begin your goal setting process by determining a base figure for the relative availability of DBEs.”

To determine the relative availability of DBEs to perform work on Nevada Department of Transportation (NDOT), Federal Transit Administration (FTA) projects in Nevada from 2018-2020, NDOT applied the methodology described in Title 49- Code of Federal Regulations, Section 26.45, paragraph (c) Step 1, Clause (1)¹ Use DBE Directories and Census Bureau Data. In adopting this methodology, NDOT used the latest Nevada Unified Certification Program (“NUCP”) DBE directory² and the latest available U.S. Census Bureau County Business Pattern (CBP) Data (2010). Information about the CBP data base was obtained from the Census Bureau³. By using the Census Bureau’s County Business Pattern (CBP) data base NDOT was

¹ NDOT chose not to use method 2 “weighting” for various reasons as it was not required by regulation.

² Source – [State of Nevada UCP DBE Directory](#)

³ Source - [US Census Bureau](#)

able to determine the number of all ready, willing and able businesses available in its market that perform work in the same North America Industrial Classification Systems (NAICS) code. NDOT utilized the NAICS codes and related disciplines in the determination of the numerator and denominator as illustrated in Table 1. Note that the same NAICS codes associated with the DBE establishments comprising the numerator were also used to determine the number of establishments for the denominator. We divide the number of DBEs by the numbers of all businesses to derive a base figure for the relative availability of DBEs in NDOT's market area.

Market Area

A substantial majority of the contractors and subcontractors doing business with NDOT are located throughout Nevada. Therefore, to calculate the DBE goal, the market area was determined to be statewide. Simply stated, the entire state of Nevada is where NDOT spends a substantial portion of its contracting dollar.

DBE Firms for Transit Support Services by NAICS Code

NAICS Code	Description	Total* Firms	Total** DBE Firms
524210	Insurance Agencies and Brokerages	1069	4
524126	Direct Property and Casualty Insurance Carriers	103	1
812330	Uniforms	31	1
811213	Communication Equipment Repair and Maintenance	12	0
541613	Marketing Consulting Services	593	20
541810	Advertising and Related Services	144	6
541211	Audit/Accounting	418	2
485991	ADA Contract/Special Needs Transportation	16	1
443120	Computer Equipment and Accessories	86	1
453210	Office Furniture and Supply	50	0
454310	Fleet Fuel and Fluids; Vehicle Fuel	45	0
423120	Motor Vehicle Supplies and New Parts Merchant Wholesalers	107	2
423830	Industrial Machinery and Equipment Merchant Wholesalers	150	1
423850	Service Establishment Equipment/Supplies Merchant Wholesalers	38	2
561720	Janitorial Services	669	18
541380	Drug/Alcohol Testing	75	2
541618	Other Management Consulting Services	68	32
811111	General Automotive Repair	537	1
811122	Automotive Glass Replacement Shops	45	0
811191	Automotive Oil Change and Lubrication Shops	80	0
541211	Offices of Certified Public Accounting	418	2
541310	Architectural Services	143	8

561730	Landscaping Services	650	8
238220	Plumbing, Heating and Air-Conditioning Contractors	733	2
561621	Security Systems	58	3
423130	Tire Dealers (Tire and Tube Merchant) Wholesalers	27	0
541511	Data Processing/Computer Programming	643	14
541930	Language Translation	14	1
488410	Motor Vehicle Towing	78	0
541199	All Other Legal Services	55	2
485210	Interurban and Rural Bus Transportation	8	0
299380	Commercial Printing	31	1
541611	Administrative Management and General Management Consulting	970	4
561612	Security Guards and Patrol Services	138	5
561990	All Other Support Services (Traffic Control)	213	2
236220	Commercial and Institutional Building Construction (Bus Shelters)	408	2
337127	Institutional Furniture Manufacturing (Bus Stop Benches)	4	0
541910	Marketing Research and Public Opinion Polling (Surveys)	38	3
238110	Poured Concrete foundation and Structure Contractors	114	4
TOTAL		9079	155

*<https://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>

**<https://ndot.dbesystem.com/FrontEnd/VendorSearchPublic.asp>

FTA-funded projects projected for the next year are attached and have been broken down by NAICS code. All projects/tasks have been broken down by NAICS code to allow for possible opportunities for DBE firms to be identified. The resulting spreadsheet and grantee questionnaires⁴ are attached for review.

Consistent with the Federal guidance⁵, the base figure is calculated by taking the number of all DBEs firms that are ready, willing and able to compete for FTA-assisted contracts and dividing it by the numbers of all firms (DBEs and non-DBEs) that are ready, willing, and able to perform work under the same NAICS code. The outcome is a ratio that is expressed as follows:

$$\frac{155 \text{ DBEs}}{9079 \text{ DBEs and Non-DBEs}} = 1.70 \text{ percent}$$

This resulted in a base figure estimate of the relative availability of DBEs to be 1.70 percent.

As stated earlier, the entire State of Nevada is the area where NDOT and its subrecipients spend most of its FTA grants. The majority of the grantees are located in suburban and rural areas within Nevada.

STEP 2 ADJUSTING THE BASE FIGURE:

⁴ DBE + Threshold + Questionnaire + Fillable + PDF.pdf

⁵ Source – FTA Disadvantaged Business Enterprise: Goal Setting Methodology and Consultation, March 2017

Excerpts from Section 26.45

"(d) Step 2. Once you have calculated a base figure, you must examine all of the evidence available in your jurisdiction to determine what adjustment, if any, is needed to the base figure in order to arrive at your overall goal.

- (1) There are many types of evidence that must be considered when adjusting the base figure. These includes;
 - i. The current capacity of DBE's to perform work in your DOT-assisted contracting program as measured by the volume of work DBEs have performed in the past years;
 - ii. Evidence from disparity studies conducted anywhere within your jurisdiction, to the extent it is not already accounted for in your base figure; and
 - iii. If your base figure is the goal of another recipient, you must adjust it for differences in your local market and your contracting program.

- (2) If available, you must consider evidence from related fields that affect opportunities for DBEs to form, grow and compete. These include, but are not limited to:
 - i. Statistical disparities in the ability of DBEs to get the financing, bonding and insurance required to participate in the program;
 - ii. Data on employment, self-employment, education, training and union apprenticeship programs, to the extent you can relate it to opportunities for DBEs to perform in your program.

If you attempt to make an adjustment to your base figure to account for the continuing effects of past discrimination (often called the "but for" factor) or the effects of an ongoing DBE program, the adjustment must be based on demonstrable evidence that is logically and directly related to the effect for which the adjustment is sought."

As required in Step 2 above, NDOT must examine all evidence in its jurisdiction to determine what adjustments, if any, are needed to the base figure to determine a final overall goal. In compliance with this requirement, NDOT has considered, when and where available, the following factors:

- Past DBE participation;
- Evidence from the "Disparity Studies" conducted in the market area;
- Statistical disparities in the ability of DBEs to obtain financing, bonding and insurance;
- Data on employment, self-employment, education and training, union apprenticeship programs; and
- Any other data that would help to better measure the percentage of work that DBEs would be likely to obtain in the absence of discrimination.

PAST DBE PARTICIPATION

NDOT Transit Office and its subrecipients evidence of past DBE participation in FTA funded goods or services are as follows:

	Total \$	Total DBE \$	DBE %
FFY 2014:	\$ 6,075,051	\$0.00	0.00%
FFY 2015:	\$13,941,661	\$19,615	0.14%
FFY 2016:	\$ 3,527,883	\$17,131	0.48%
TOTAL:	\$23,544,595	\$36,746	0.15%
MEDIAN:	\$ 6,075,051	\$17,131	0.14%

Past DBE participation was measured by determining the median participation percentage for FFYs 2014 - 2016, DBEs received NDOT 's and subrecipient contracting opportunities at a median level of 0.14 percent. Therefore, the estimated current capacity of certified DBE firms to perform work for NDOT and its subrecipients is 0.14 percent.

Adjustment of the base figure based on past DBE participation was determined by calculating the average of the base figure (1.70 percent) and the median past participation level (0.14 percent).

$1.70\% \text{ base} + 0.14 \text{ median} = 1.84\%$

$1.84\% \div 2 = 0.92\%$ is the base figure adjustment

Planned projects in this methodology are similar to those conducted in past years. Because of the nature of services of the grantees of FTA-assisted funding in Nevada, projects and activities are stable and tend to be cyclical in nature.

EVIDENCE FROM DISPARITY STUDIES CONDUCTED IN THE MARKET AREA

NDOT is in the process of conducting a joint disparity study with two transit-related agencies in Nevada, RTCSNV and RTC Washoe. This study is slated to be completed in late CY 2017. While the information contained in this study does encompass transit related DBEs, the primary market areas in the study is within the urban Nevada areas. The majority of NDOT grantees are located in suburban and rural areas. NDOT is working with the consultant conducting the disparity study to ensure the final product of the disparity study meets the needs for the Transit DBE goal setting purposes, and plans to use the information when setting the next triennial goal. There are no other State or local disparity studies of the types of contracts involved in NDOT FTA-assisted contracts.

Statistical Disparities in The Ability of DBE's To Obtain Financing, Bonding and Insurance.

NDOT has not conducted any studies specifically to capture this information as it relates to the Transit component of its overall funding. The availability and disparity study conducted by NDOT looked at the availability of minority and women-owned firms in the transportation construction and engineering industries in the State of Nevada and the disparity in FHWA contracts awarded by NDOT. The Study focuses on FHWA and state-funded contracts and does not include FAA and FTA-assisted contracts. Therefore, the study did not provide any information on financing, bonding and insurance as it relates to DBEs certified in professions/trades related to transit contracting opportunities.

ADDITIONAL DATA FOR CONSIDERATION

Research⁶ resulted in no relevant data regarding employment, self-employment, education and training, union apprenticeship programs, etc. that would provide a better measurement of work that DBEs may obtain in the absence of discrimination.

The adjusted goal is 0.92 percent. Based on a review of the requirements of Section 26.45, Subpart (d) above, and in keeping with the Ninth Circuit Court of Appeals decision in the Western States Paving v. Washington State Department of Transportation, since there is no additional relevant evidence to use to adjust the base figure, NDOT Transit proposes to set an overall Race-Neutral DBE goal for the Triennium. The overall goal for the three-year period has been set at 0.92 percent of the Federal financial assistance to be expended in contracts during the time period covered.

RACE-NEUTRAL AND RACE-CONSCIOUS PARTICIPATION

For the period of FFYs 2014-2016, NDOT and its subrecipients achieved a median race-neutral DBE participation level of 0.14 percent. NDOT has historically not met or exceeded its DBE goal through race-neutral means. As addressed above, there are no disparity studies that would provide adequate data to determine specific need for race-conscious goals. Therefore, it is anticipated that NDOT will meet its FFYs 2018-2020 DBE participation goal of 0.92 percent through race-neutral measures, and was calculated using the following formula:

1. Relative RN Attainment =

$$\frac{\text{RN Attainment by \%} = 0.14}{\text{Overall DBE Achievement by \%} = 0.14} = 1$$



2. Absolute RN Attainment =

$$\text{Relative RN Attainment by \%} = 1 \times \text{Proposed Overall Goal by \%} = 0.92 = 0.92$$



3. RC Split =

$$\text{Proposed Overall Goal by \%} = 0.92 - \text{Absolute RN Attainment by \%} = 0.92 = 0$$

In an effort to achieve this goal, NDOT will undertake activities to enhance participation that include, but are not limited to:

- Assist subrecipients in the identification of potential contracting opportunities in their budgets and goal setting;
- Assist subrecipients in locating suitable and certified DBEs in their contracting areas and statewide;
- Provide technical assistance to potential DBEs during the certification process;

⁶ In researching this, NDOT looked at the US Census website and garnered no information that would be useful in inclusion of this element as a factor.

- Ensure the inclusion of DBEs, and other small businesses, on recipient mailing lists for bidders, ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors, and provision of information in languages other than English, where appropriate;
- Maintain and update a directory of NDOT certified DBEs and disseminate the directory, through print or electronic means, to the widest feasible universe of potential prime contractors and NDOT subrecipients;
- Utilize an electronic quote-submitting procedure for subcontractors, which will generate more contracting opportunities for DBEs and non-DBEs;
- Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate participation by DBEs and other small businesses and by making contracts more accessible to small businesses, by means such as those provided under §26.39 of this part;
- Providing assistance in overcoming limitations such as inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs, and other small businesses, obtain bonding and financing);
- Providing technical assistance and other services;
- Carrying out information and communications programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists for bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate);
- Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
- Providing services to help DBEs, and other small businesses, improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
- Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
- Ensuring distribution of your DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors; and
- Assisting DBEs, and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Public Comment Period

NDOT as a matter of course and in compliance with the applicable Regulations announced its Proposed DBE Goal and provided for a “Public Comment Period.” The posting was placed on the NDOT DBE Website located at: <https://www.nevadadot.com/doing-business/civil-rights/dbe-program>, and will remain on the website for 30 days (see attached screen shot of posting).

A sample of the Announcement is attached: See attached “NOTICE”.

Opportunities will be provided for “Written Public Comments.” Written comments will be submitted through email at: sbraih@dot.state.nv.us or by regular mail to:

DBE Program Manager
Nevada Department of Transportation

600 S. Grand Central Parkway
Las Vegas, NV 89106

Consultation with Stakeholders

NDOT has announced its Proposed DBE Goal to stakeholders. The announcement was distributed through the following organizations (see email to stakeholders attached):

Nevada Contractors Association
Latin Chamber of Commerce
National Association of Minority Contractors-Nevada Chapter
National Association of Women Business Owners-Nevada Chapter
Urban Chamber of Commerce

An open public meeting was held on 9/28/2017 (see attached posting) for all interested stakeholders to provide comment on the FTA Triennial Goal, with no public comments submitted (see sign in sheets attached). The electronic posting by the Nevada Press Association is available here: <https://nevadapress.com/wp-content/uploads/2017/09/NDOT-DBE-GOAL-2x4-wk-9-24-17.pdf>

If you have any questions or need any clarification regarding any information used in calculating this proposed DBE goal for the triennium (2017-2019), please feel free to contact me at (702) 730-3301. Please accept the assurance of our usual cooperation.

Thank you.

Sincerely,



Sonnie A. Brain; Esq.
Civil Rights Officer

cc: Rudy Malfabon, P.E., Director, NDOT
Tracy-Larkin-Thomason, P.E., Deputy Director, NDOT
Michelle Houston, Assistant Transit Manager, NDOT

NOTICE
Nevada Department of Transportation
Disadvantaged Business Enterprise (DBE) Goal

For Federal Transit Administration Contracts Only

Notice is hereby given that in accordance with 49 CFR Part 26 of the US DOT, the Nevada Department of Transportation (NDOT) through its Transit Office has established a Disadvantaged Business Enterprise Program that incorporate disadvantaged businesses participation in projects funded in whole or in part with Federal Transit Administration (FTA) funds.

For FFY 2017-2019, NDOT has established a DBE goal of 0.92%. NDOT intends to meet this entire 0.92% goal by race-gender neutral means.

Contractors/Providers/Suppliers/Consultants should examine each element (line item) of work on all Federally Funded projects for DBE subcontracting or sub-consulting opportunities.

Interested parties may view NDOT's DBE Program and FTA Goal Methodology for the next 30 business days at NDOT, Civil Rights Office, 600 S. Grand Central Parkway, Las Vegas, Nevada 89106 during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday). Appointments are not necessary, but would highly be appreciated. Appointments can be scheduled by telephone at (702) 730-3301. The posting will be placed for 30 days on the NDOT DBE Website located at: <https://www.nevadadot.com/doing-business/civil-rights/dbe-program>

All written comments should be forwarded to:

Sonnie Braih, Civil Rights Officer,
Nevada Department of Transportation,
600 S. Grand Central Parkway, Las Vegas, NV 89106

or by e-mail to sbraih@dot.nv.gov

Comments may also be sent directly to the Federal Transit Administration by contacting:

Ms. Lynette Little
Regional Civil Rights Officer
Federal Transit Administration
201 Mission Street, Suite 1650
San Francisco, CA 94105

Lewis, Terrellan

From: De La Cruz, Paulita A
Sent: Thursday, September 28, 2017 8:47 AM
To: Renato Vinuya; peter@lvcc.com; Dsteward@urbanchamber.org;
ann@nvcontractors.org; Debra Sillik; tonyg@7evenstar.com; nevada@wrmsdc.org;
president@nawbosnv.org; Sean@nvcontractors.org
Subject: Public Meeting - FTA Triennial DBE Goal
Attachments: FTA Transit NDOT 3 Year Goal Methodology 2017 .pdf

This is a reminder that there will be a public meeting today, 9/28/2017 at 1:00PM – 3:00PM at:

District I
NEVADA DEPARTMENT OF TRANSPORTATION
123 E Washington Ave
Building B Training Room
Las Vegas NV 89130

District II
NEVADA DEPARTMENT OF TRANSPORTATION
1263 S Stewart St
Directors Conference Room # 216
Carson City, NV 89712

District III
NEVADA DEPARTMENT OF TRANSPORTATION
19651 Idaho St
Training Room
Elko, NV 89801

Thank you.

PAULITA A. DE LA CRUZ

DBE Specialist | External Civil Rights Division
Nevada Department of Transportation
600 S. Grand Central Pkwy | Suite 142
Las Vegas | NV 89106
P 702.730.3309
C 702.755.1862
PDeLaCruz@dot.nv.gov
www.nevadadbbe.com

From: De La Cruz, Paulita A
Sent: Thursday, August 10, 2017 10:30 AM
Subject: FTA Transit NDOT 3 Year Goal Methodology 2017

Good morning,

Attached is the NDOT DBE Goal Methodology for FTA assisted contracts for the next triennium.

Please distribute to your members for review and comments.

Thank you.

PAULITA A. DE LA CRUZ

DBE Specialist | External Civil Rights Division

Nevada Department of Transportation

600 S. Grand Central Pkwy | Suite 142

Las Vegas | NV 89106

P 702.730.3309

C 702.755.1862

PDeLaCruz@dot.nv.gov

www.nevadadbe.com

Lewis, Terrellan

From: Maxey, Julie A
Sent: Monday, September 18, 2017 3:16 PM
To: Marshall, Wilson R; Lewis, Terrellan
Subject: DBE Goal FISCAL YR 2018-2020 Public Notice for publication in the NV Press Assoc. Statewide

Good afternoon Ray/Terri,

The DBE Goal legal ad will run Sunday, Sept. 24, 2017 in 21 news publications statewide. I have also requested to have the ad run on-line, in the e news publications statewide.

I'm waiting for the invoice and Tear Sheets and will forward them to you for your records. Please let me know if you have any questions or concerns.

Best,
Julie

Julie Ann Maxey
Public Hearings Officer
Nevada Department of Transportation
1263 S. Stewart St.
Carson City, NV 89712
Office 775.888.7171
Cell 775.443.5622
www.nevadadot.com



PUBLIC NOTICE
DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL
FOR FISCAL YEARS 2018-2020

The Nevada Department of Transportation (NDOT), in accordance with regulations of the U.S. Department of Transportation (USDOT), 49 CFR Part 26, hereby announces its Fiscal Years 2018, 2019, and 2020 goal of 0.92% for DBE participation on contracts assisted by the Federal Transit Administration (FTA).

The proposed goal and its rationale are available for public review for the next 30 days during normal business hours from 8:30 A.M. to 4:30 P.M., Monday through Friday at NDOT, 1263 S. Stewart St., Carson City, NV 89712, NDOT External Civil Rights Division, 600 S. Grand Central Pkwy., Suite 140, Las Vegas, NV 89106, and on our web page at www.nevadadot.com. Written comments will be accepted by NDOT and FTA for 30 days following publication of this notice. NDOT's Fiscal Year 2018-2020 goal may be adjusted by any comments received.

Interested parties are encouraged to submit comments to: Sonnie Braih, DBE Liaison Officer, NDOT External Civil Rights Division, 600 S. Grand Central Pkwy., Suite 140, Las Vegas, NV 89106 or NDOT, 1263 S. Stewart St., Carson City, NV 89712. Comments may also be submitted to the FTA, Region IX, Attn: Civil Rights Officer, 201 Mission St., Ste. 1650, San Francisco, CA 94108-1839.



- Commercial Vehicles
- Certification / Certification
- External Civil Rights
- NeVADA United Certification Program
- DBE Program**
- Civil Rights (Title VI)
- ADA Program
- Certification Compliance
- Hispanics
- Centricity
- LGBTQ
- Vendor Opportunities
- Right of Way
- Public Involvement & Information
- Public Involvement Resources
- News
- Expertise and Public Events
- About NDOT
- Careers
- NDOT Division
- Contact Us

Doing Business - External Civil Rights

DBE Program

TITLE VI/DBE PROGRAM
 600 S. Grand Central Parkway, Suite 140
 Las Vegas, Nevada 89106
 (775) 888-7497

- Certified Vendors
- Who Can Be Certified
- Bidding

OUR STAFF

Ray Marshall	rmarshall@dot.nv.gov	702-730-3317	Title VI/DBE Manager
Sonnie Brash	sbrash@dot.nv.gov	702-730-3301	External Civil Rights Officer/ Division Chief
Tim Lewis	tlewis@dot.nv.gov	702-730-3305	Asst. Title VI/DBE Manager
Patricia De La Cruz	pdelacruz@dot.nv.gov	702-730-3309	DBE Specialist

The Desegregated Business Enterprise program is all about securing equal opportunity in business. Funded through the U.S. Department of Transportation (USDOT), the program helps businesses classified as small, woman-owned or disadvantaged to compete in a fair environment right alongside larger corporations. Broaden your business opportunities. Apply for your DBE certification today.

Read our [DBE Permanent Program Plan](#) for more information.

- NDOT DBE GOAL METHODOLOGY BY 2017-19
- EIA Transit NDOT 3 Year DBE Goal Methodology 2018-2020
- EIA Transit DBE Goal Public Meeting Nevada 9 2017
- DBE Tracking Guidelines

Community Partners

- Regional Business Development Advisory Council (RBODAC)
- Procurement Technical Assistance Center (PTAC)
- SCORE Las Vegas
- Nevada Small Business Development Center
- SBA
- Local Public Agencies (LPA) & Metropolitan Planning Organizations (MPO)

NAICS Code	Non-Transit Vehicle Contracting Opportunity Categories	Total Amount of Funds	Amount of FTA Funds	Amount of FTA Funds decreased (10%)	Amount of FTA Funds (after 10% decrease)	Certified DBEs
N/A	Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$ 1,547,343.70	\$ 1,237,874.96	\$ 123,787.50	\$ 1,114,087.46	0
524126	Insurance Premiums	\$ 1,844,782.94	\$ 1,475,826.35	\$ 147,582.64	\$ 1,328,243.72	1
551112	Office Expenses (Phone/Utilities)	\$ 232,184.00	\$ 185,747.20	\$ 18,574.72	\$ 167,172.48	0
453210	Office Supplies	\$ 68,308.00	\$ 54,646.40	\$ 5,464.64	\$ 49,181.76	0
532490	Facilities & Equip Rental	\$ 283,068.00	\$ 226,454.40	\$ 22,645.44	\$ 203,808.96	0
541810/541613	Marketing/Advertising	\$ 182,016.00	\$ 145,612.80	\$ 14,561.28	\$ 131,051.52	26
541380	Cost of Admin For Drug & Alcohol	\$ 65,817.00	\$ 52,653.60	\$ 5,265.36	\$ 47,388.24	2
811213/811191/423130/423120	Preventative Maintenance	\$ 1,415,805.00	\$ 1,345,014.75	\$ 134,501.48	\$ 1,210,513.28	2
443120/453210	Office (Furniture/Computer)	\$ 27,000.00	\$ 25,650.00	\$ 2,565.00	\$ 23,085.00	1
532111	Vehicle Leases	\$ 270,360.00	\$ 256,842.00	\$ 25,684.20	\$ 231,157.80	0
541618/541611	Mobility Management	\$ 244,665.00	\$ 232,431.75	\$ 23,243.18	\$ 209,188.58	46
N/A	Driver/Dispatcher Salaries	\$ 5,620,570.83	\$ 3,372,342.50	\$ 337,234.25	\$ 3,035,108.25	0
454310	Fuel	\$ 1,306,702.00	\$ 784,021.20	\$ 78,402.12	\$ 705,619.08	0
485991	Contract Operator	\$ 729,598.00	\$ 437,758.80	\$ 43,775.88	\$ 393,982.92	0
423110	Buses/Van/Paratransit Vehicle	\$ -	\$ -	\$ -	\$ -	0
811213/541511	Radios/Comm Equipment	\$ -	\$ -	\$ -	\$ -	14
236220	Bus Facilities (Shelters, Signs)	\$ 42,500.00	\$ 34,000.00	\$ -	\$ 34,000.00	2
423120/811111	Vehicle Overhaul/Rehab/etc.	\$ 120,556.00	\$ 96,444.80	\$ -	\$ 96,444.80	1
NA	Other (Specify)	\$ 682,634.00	\$ 546,107.20	\$ 54,610.72	\$ 491,496.48	0
		\$ -		\$ -	\$ -	
		\$ -		\$ -	\$ -	
	Total Non-Vehicle Contracting (excludes agency salaries)	\$ 7,515,995.94	\$ 5,899,211.25	\$ 576,876.65	\$ 5,322,334.61	
				Total Non-Vehicle (including salaries)	\$ 9,471,530.32	
				Total Vehicle	\$ 632,569.00	
				Overall Total (including salaries and vehicles)	\$ 10,104,099.32	



**TRANSPORTATION NOTICE
PUBLIC INFORMATION MEETING FOR**

Public Comment on the Proposed NDOT Triennial DBE Goal for FTA Federal Aid Projects

PURPOSE OF MEETING: The Nevada Department of Transportation will hold a public participation meeting to provide an introduction to the community and gather public comments on the Proposed NDOT Triennial DBE Goal for FTA Federal Aid Projects.

NDOT's mission is to work with local stakeholders to garner public comment for consideration in setting the 2018-2020 overall Triennial DBE Goal for FTA Federal Aid Projects.

WHEN AND WHERE: Thursday September 28, 2017, Commencing at 1:00 PM at the following locations:

District I – Las Vegas – Training Room, Building B, located at 123 E. Washington Avenue Las Vegas, NV, 89101.

District II – Carson City HQ – Directors Conference Room #216, located at 1263 S. Stewart Ave. Carson City, NV 89712.

District III – Elko – Training Room, located at 1951 Idaho Street, Elko, NV 89801.

WHERE YOU COME IN: You are invited to attend the public participation meeting commencing at 1:00 PM. The meeting is an opportunity for any interested party to view the proposed DBE goal and provide comment. The meeting will be conducted in an "open house" format to provide you with an opportunity to view the proposal and individually discuss the proposed goal with the NDOT representatives. If you are unable to attend the meeting, information can be obtained through the contact below.

Your comments may be submitted for the public record in writing at the meeting. In addition to comments received at the meeting, written or e-mail comments will be accepted through 5 p.m. October 29, 2017. Please e-mail your comments to info@dot.state.nv.us with a reference to this project in the subject line. You may mail your comments to the contact below.

CONTACT: For more information regarding the Proposed FTA Triennial DBE Goal contact Ray Marshall, DBE Manager, Nevada Department of Transportation, 600 S. Grand Central Pkwy., Las Vegas, NV 89106, Phone: (702) 730-3317, email: WMarshall2@dot.state.nv.us.

NOTE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency should be made with as much advance notice as possible to Julie Maxey, Public Hearings Officer, Nevada Department of Transportation, at (775) 888-7171.

NOTICE

Nevada Department of Transportation Disadvantaged Business Enterprise (DBE) Goal

For Federal Transit Administration Contracts Only

Notice is hereby given that in accordance with 49 CFR Part 26 of the US DOT, the Nevada Department of Transportation (NDOT) through its Transit Office has established a Disadvantaged Business Enterprise Program that incorporate disadvantaged businesses participation in projects funded in whole or in part with Federal Transit Administration (FTA) funds.

For FFY 2018-2020, NDOT has established a DBE goal of 0.92%. NDOT intends to meet this entire 0.92% goal by race-gender neutral means.

Contractors/Providers/Suppliers/Consultants should examine each element (line item) of work on all Federally Funded projects for DBE subcontracting or sub-consulting opportunities.

Interested parties may view NDOT's DBE Program and FTA Goal Methodology for the next 30 business days at NDOT, Civil Rights Office, 600 S. Grand Central Parkway, Las Vegas, Nevada 89106 during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday). Appointments are not necessary, but would highly be appreciated. Appointments can be scheduled by telephone at (702) 730-3301. The posting will be placed for 30 days on the NDOT DBE Website located at: <https://www.nevadadot.com/doing-business/civil-rights/dbe-program>

All written comments should be forwarded to:

Sonnie Braih, Civil Rights Officer,
Nevada Department of Transportation,
600 S. Grand Central Parkway, Las Vegas, NV 89106

or by e-mail to sbraih@dot.nv.gov

Comments may also be sent directly to the Federal Transit Administration by contacting:

Ms. Lynette Little
Regional Civil Rights Officer
Federal Transit Administration
201 Mission Street, Suite 1650
San Francisco, CA 94105

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Aging and Disability Services Division

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$85,400.00
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	58452
Supply purchases	10000
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	16948
Total Non-Vehicle Contracting (excludes agency salaries):	85400

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	0

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/26/2017

Print Name Jeff S. Duncan

Title Chief, Supportive Services

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ 0

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ 0

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	\$89,400
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$

MATCH	
Source	Dollar Amount
ADSD	\$4,500
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 4,500

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ 0

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 0

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES		(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	<u>0</u>	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	<u>0</u>	20% of total

TOTAL CAPITAL EXPENSES	<u>\$89,400</u>	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>\$84,900</u>	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	<u>\$4,500</u>	5% of total

TOTAL OPERATING EXPENSES		(C) On Budget Page 1
TOTAL FAREBOX REVENUE		(E) On Budget Page 1
NET OPERATING EXPENSES		Total expenses minus total farebox
FTA OPERATING AMOUNT	<u>0</u>	60% of total
SUB-RECIPIENT OPERATING AMOUNT	<u>0</u>	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	<input type="text" value="\$84,900"/>	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	<input type="text" value="\$4,500"/>	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 2080

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$42.98

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Churchill Area Regional Transportation, C.A.R.T.

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? ONE
2. How much FTA-funding does your organization have available to draw down?
\$ 40,310⁰⁰ IN FTA FUNDS TO END ON SEPT. 30, 2017
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document. BUDGET ATTACHED

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases <i>TWO VEHICLES</i>	<i>\$124,800⁰⁰ PENDING APPROVAL OCT 2017</i>

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? 2016 TO NDOT.

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature *Ernie Maguire, Director* Date *September 25, 2017*

Print Name *ERNIE MAGUIRE*

Title *DIRECTOR OF OPERATIONS*

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

- 1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.**
- 2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.**

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

1263 S. Stewart Street
Carson City, Nevada 89712



SPAIN SANDOVAL
Governor

RUDY MALFABON, P.E., Director

In Reply Refer to:

August 23, 2017

Mr. Ernie Maguire
Churchill Area Regional Transportation (CART)
310 E. Court St.
Fallon, NV 89406

Subject: Federal Transit Administration (FTA) Notice of Grant Award

Dear Mr. Maguire,

Your application for Federal Transit Administration (FTA) 5311 funding in the amount of \$396,271 for operations of Churchill Area Regional Transportation (CART) has been approved. This funding is contingent on FTA's approval for NDOT's grant application for these funding's.

Funding	Federal Share/Sub-Recipient Share	Federal Share	Sub-Recipient Share	Total Award
5311-Project Admin	80%/20%	\$ 199,066.00	\$ 49,767.00	\$ 248,833.00
5311-Operating	60%/40%	\$ 79,618.00	\$ 53,079.00	\$ 132,697.00
5311-Capital	95%/5%	\$ 14,004.00	\$ 737.00	\$ 14,741.00
	Totals:	\$ 292,689.00	\$ 103,583.00	\$ 396,271.00

The Nevada Department of Transportation's (NDOT) Transit Section recognizes the vital role that this project will play in enhancing the quality of life, economic vitality of your community and support that you provide through this grant award. Your grant shall be formally awarded by means of a contract agreement which will be coming to you from our Transit Section soon. Please carefully review your contract agreement for grant requirements.

Thank you for your interest and efforts in supporting this important program in providing transportation in rural Nevada.

Sincerely,

Christina Borino
775-888-7312
cborino@dot.nv.gov
Transit Manager
Nevada Department of Transportation

CHURCHILL AREA REGIONAL TRANSPORTATION

BUDGET FOR GRANT YEAR 2017-2018

Revised to match new Funding level 8-24-17

	PROPOSED BUDGET 2017/2018	Income Totals
INCOME:		
FTA GRANT FUNDS-5311, Adm.@ 80%	199,066.00	
5311 Admin. Match @20%	49,767.00	248,833.00
FTA GRANT FUNDS-5311 Capitol@95%	14,004.00	
5311 Capitol Match @5%	737.00	14,741.00
FTA GRANT FUNDS-5311 Oper.@60%	79,618.00	FTA \$ \$74,518.00
5311 Operating Match @40%	53,079.00	FTA \$ 49,679.00
TOTAL GRANT EXPENSE/INCOME	396,271.00	
FAREBOX REVENUE (less)	-5,500.00	
FAREBOX, TICKET REVENUE (less)	-3,000.00	8,500.00
TOTAL FTA GRANT INCOME:		292,689.00
TOTAL FTA MATCH REQUIRED		103,583.00
EXPENSES:		total Ex 404,771.00
SALARIES, MGMT	90,480.00	
SALARIES, DRIVERS	82,429.98	
SALARIES, DISPATCHERS	29,070.50	
P/R TAXES	15,452.03	
P/R TAXES, WC.	6,665.36	
P/R TAXES, EDS	2,161.19	
HEALTH INS., MGMT	18,904.00	
VEHICLE MAINT.	14,741.00	
VEHICLE FUEL	15,219.00	
TELEPHONE	7,369.00	
UTILITIES	9,500.00	
OFFICE INS.	2,780.00	
VEHICLE SUPPLIES	575.00	
PROGRAM SUPPLIES	7,850.00	
DRUG & ALCOHOL TESTING	1,350.00	
VEHICLE INSURANCE	56,368.94	
MARKETING	1,975.00	
ADMINISTRATIVE COSTS	34,980.00	
TRAVEL/ TRNG & CONF	600.00	
OFFICE RELOCATION	2,050.00	
D&O INS. & BOND INS.	1,875.00	
990 ANNUAL TAX RETURN	1,875.00	
MISCELLANEOUS	500.00	Total
TOTAL EXPENSES	404,771.00	404,771.00
OTHER CASH MATCH		
FUEL ASSISTANCE, CITY	15,000.00	
VEHICLE MAINT, CCCOMM	2,500.00	
SENIOR DONATIONS	9,550.00	
HEALTH INSURANCE	0.00	
ILG GRANT FUNDS-ADSD	23,600.00	
COUNTY MATCH,IF 100% BILLED	34,561.12	
	85,211.12	85,211.12
IN-KIND NON-CASH MATCH		
Bus Yard Lot and LIGHTING	6,371.88	6,371.88
Office space In-KIND	12,000.00	
TOTAL GRANT EXPENSE MATCH		103,583.00
TOTAL FTA MATCH (less 40% revenue)		103,583.00

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$101,355.70
Insurance Premiums	\$79,927.94
Office Expenses (Phone/Utilities)	\$21,394.00
Office Supplies	\$4,881.00
Facilities & Equip Rental	\$2,969.00
Marketing/Advertising	\$1,975.00
Cost of Admin For Drug & Alcohol	\$1,350.00
Other (Specify)	\$34,980.00
(A) TOTAL ADMIN. EXPENSES	\$ 248,832.64

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Fare Box Rev.	\$5,500.00
Ticket Sales Revenue	\$3,000.00
(E) TOTAL REVENUE	\$ 8,500.00

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	\$14,741.00
Office (Furniture/Computer)	0
Vehicle Leases	0
Mobility Management	0
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 14,741.00

MATCH	
Source	Dollar Amount
ADSD-ILG Grant	\$23,600.00
Senior Donations/CC Comm	\$9550.00/\$2500.00
City Of Fallon Fuel / Bus Yard Park	\$15,000.00/ \$6,371.88
Office space/County Cash Match	\$34,561.12 /12,000.00
(F) TOTAL MATCH	\$ 103,583.00

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	\$124,902.83
Fuel/Oil Fluids	\$15,219.00
Contract Operator	0
Other (Specify)	1,075.00
(C) TOTAL OPERATING EXPENSES	\$ 141,196.83

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ 0



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	248,833.00	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	199,066.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	49,767.00	20% of total

TOTAL CAPITAL EXPENSES	14,741.00	(B) On Budget Page 1
FTA CAPITAL AMOUNT	14,004.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	737.00	5% of total

TOTAL OPERATING EXPENSES	141,197.00	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	8500.00	(E) On Budget Page 1
NET OPERATING EXPENSES	132,697.00	Total expenses minus total farebox
FTA OPERATING AMOUNT	79,618.00	60% of total
SUB-RECIPIENT OPERATING AMOUNT	53,079.00	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 5,200

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 76.21

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

0

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

0

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
County Cash Local Match	\$15,600.00
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 15,600.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	\$78,000.00
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 78,000.00

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$62,400.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$15,600.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Douglas Area Rural Transit, Douglas County

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4

2. How much FTA-funding does your organization have available to draw down?
703,292

3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No

a. If yes, briefly describe these projects (i.e. building a new maintenance facility):
Public Transit for Douglas County

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	159079
Salaries and associated expenses for contracted staff	407913
Supply purchases	1000
Fuel	55000
Vehicle part purchases	64800
Contracted services (landscaping, project planning)	
Other (specify)	16500
Total Non-Vehicle Contracting (excludes agency salaries):	1090426

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	150000

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/25/17

Print Name TRAVIS K. LEE

Title Community Services Manager

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	98700
Insurance Premiums	32876
Office Expenses (Phone/Utilities)	10000
Office Supplies	1000
Facilities & Equip Rental	
Marketing/Advertising	
Cost of Admin For Drug & Alcohol	
Other (Specify)	34178
(A) TOTAL ADMIN. EXPENSES	\$ 176754

REVENUE	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Fare Box Revenue	11,500
(E) TOTAL REVENUE	\$ 11500

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	65000
Office (Furniture/Computer)	7000
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 72000

MATCH	
Source	Dollar Amount
ADSD - Independent	53044
County Match	178897
(F) TOTAL MATCH	\$ 231941

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	422475
Fuel/Oil Fluids	55000
Contract Operator	
Other (Specify)	16500
(C) TOTAL OPERATING EXPENSES	\$ 493975

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	<u>176754</u>	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	<u>141403</u>	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	35351	20% of total

TOTAL CAPITAL EXPENSES	<u>72000</u>	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>68400</u>	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	3600	5% of total

TOTAL OPERATING EXPENSES	<u>493975</u>	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	<u>11500</u>	(E) On Budget Page 1
NET OPERATING EXPENSES	<u>482475</u>	Total expenses minus total farebox
FTA OPERATING AMOUNT	<u>289485</u>	60% of total
SUB-RECIPIENT OPERATING AMOUNT	192990	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

499288

(FTA ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

SUB-RECIPIENT MATCH

231941

ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE

15673

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR**

46.66

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ _____

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	166162
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 166162

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	121,760
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	420
Office Supplies	4,500
Facilities & Equip Rental	8,868
Marketing/Advertising	5,000
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ 140,548

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
Farebox	41,500
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	122,500
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 122,500

<u>MATCH</u>	
Source	Dollar Amount
ADSD	49,500
RTC	40,000
City of Elko	15,000
County	152,735
(F) TOTAL MATCH	\$ 257,235

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	55,000
Contract Operator	540,000
Other (Specify)	4,000
(C) TOTAL OPERATING EXPENSES	\$ 599,000

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	140,548	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	112,438	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	28,110	20% of total

TOTAL CAPITAL EXPENSES	122,500	(B) On Budget Page 1
FTA CAPITAL AMOUNT	116,375	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	6,125	5% of total

TOTAL OPERATING EXPENSES	599,000	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	-41,500	(E) On Budget Page 1
NET OPERATING EXPENSES	557,500	Total expenses minus total farebox
FTA OPERATING AMOUNT	334,500	60% of total
SUB-RECIPIENT OPERATING AMOUNT	223,000	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 10,300

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 83.69

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	113,740
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 100,000 113,740

<u>MATCH</u>	
Source	Dollar Amount
ADSD	\$5,687
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 5,000

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____

6
11

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	_____	20% of total

TOTAL CAPITAL EXPENSES	<u>113,740</u>	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>108,053</u>	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	5,687	5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT	_____	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

108,053

(FTA ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

SUB-RECIPIENT MATCH

5,687

ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE

NA

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR**

NA

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ 140,548

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
County	34,000
(F) TOTAL MATCH	\$ 34,000

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	170,000
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

136,000

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

34,000

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: ESMERALDA COUNTY

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$29,621.00
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	10941
Salaries and associated expenses for contracted staff	
Supply purchases	1280
Fuel	5500
Vehicle part purchases	9500
Contracted services (landscaping, project planning)	
Other (specify)	2400
Total Non-Vehicle Contracting (excludes agency salaries):	18680

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	62400

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/26/17

Print Name Kelly Eagan

Title Esmeralda County Senior Transportation Director

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	600
Office Supplies	1000
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	1500
Other (Specify)	1500 Driver T ₁
(A) TOTAL ADMIN. EXPENSES	\$ 4,600

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Donations	\$8,000
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	10,000
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 10,000

<u>MATCH</u>	
Source	Dollar Amount
ADSD	\$5,123
Esmeralda County	\$12,281
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 17,504

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	27,130
Fuel/Oil Fluids	8,272
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ 35,402

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	\$4,600	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$3,680	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$920	20% of total

TOTAL CAPITAL EXPENSES	\$10,000	(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$9,500	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$500	5% of total

TOTAL OPERATING EXPENSES	\$35,402	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	\$8,000	(E) On Budget Page 1
NET OPERATING EXPENSES	\$27,402	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$16,441	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$10,961	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	\$29,621	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	\$12,381	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 5500

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$7.64

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$62,400

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$15,600

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Senior Citizens of Humboldt County, Inc. Pleasant Senior Center

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$213,036

3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):
Public transit for Winnemucca, Grass Valley, and Golconda
Purchase of one computer and scheduling software

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	178371
Salaries and associated expenses for contracted staff	0
Supply purchases	4946
Fuel	15990
Vehicle part purchases	17820
Contracted services (landscaping, project planning)	0
Other (specify)	86235
Total Non-Vehicle Contracting (excludes agency salaries):	124991

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	0

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No


a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date Sept 26, 2017

Print Name Patricia Tindall

Title Director, Pleasant Senior Center

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$0

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$0

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$0

<u>MATCH</u>	
Source	Dollar Amount
Board of Trustees	2780
_____	_____
_____	_____
(F) TOTAL MATCH	\$2780

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$0

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	11120
(D) TOTAL CAPITAL PURCHASES	\$11120

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES		(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$ 0.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$ 0.00	20% of total

TOTAL CAPITAL EXPENSES		(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$ 0.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$ 0.00	5% of total

TOTAL OPERATING EXPENSES		(C) On Budget Page 1
TOTAL FAREBOX REVENUE		(E) On Budget Page 1
NET OPERATING EXPENSES		Total expenses minus total farebox
FTA OPERATING AMOUNT	\$ 0.00	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$ 0.00	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	<input type="text" value="\$ 0.00"/>	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	<input type="text" value="\$ 0.00"/>	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 2080

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

11,120

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

2,780

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportation service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) projects that are alternatives to public transportation.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	65,184
Insurance Premiums	8,750
Office Expenses (Phone/Utilities)	19,260
Office Supplies	3,420
Facilities & Equip Rental	50,750
Marketing/Advertising	0
Cost of Admin For Drug & Alcohol	1,280
Other (Specify)	5,500
(A) TOTAL ADMIN. EXPENSES	\$ 154,144

REVENUE	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Farebox revenue	9,884
(E) TOTAL REVENUE	\$ 9,884

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	20,250
Office (Furniture/Computer)	2,200
Vehicle Leases	0
Mobility Management	0
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 22,450

MATCH	
Source	Dollar Amount
Humboldt County	35,000
Aging & Disability Services Division ILG	45,000
Pleasant Senior Center	10,269
(F) TOTAL MATCH	\$ 90,269

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	137,510
Fuel/Oil Fluids	18,170
Contract Operator	0
Other (Specify)	0
(C) TOTAL OPERATING EXPENSES	\$ 22,450

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	154,144	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	123,315	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	30,829	20% of total

TOTAL CAPITAL EXPENSES	22,450	(B) On Budget Page 1
FTA CAPITAL AMOUNT	21,328	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	1,122	5% of total

TOTAL OPERATING EXPENSES	155,680	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	9,884	(E) On Budget Page 1
NET OPERATING EXPENSES	145,796	Total expenses minus total farebox
FTA OPERATING AMOUNT	87,478	60% of total
SUB-RECIPIENT OPERATING AMOUNT	58,318	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 232,121 (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH 90,269 ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 2,080

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 155.00

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R.§ 26).

Name of Organization: Humboldt County Hospital District for Humboldt Gen. Hosp. (HGH)

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$66,400
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	\$66,400

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature *Christina A. Brown for Robin Moore* Date 9/27/17

Print Name Robin Moore

Title Activity Director

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

- 1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.**
- 2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.**

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
HGH Auxiliary	\$16,600.00
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 16,600.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	83,000.00
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 83,00.00

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH

ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$66,400.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$16,600.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Lincoln County

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$72,718
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	49548
Salaries and associated expenses for contracted staff	
Supply purchases	400
Fuel	6000
Vehicle part purchases	11400
Contracted services (landscaping, project planning)	
Other (specify)	10578
Total Non-Vehicle Contracting (excludes agency salaries):	28378

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	64000

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Trina Lytle Date 9/26/17

Print Name Trina Lytle (for Toni Acuff)

Title Administrative Assistant

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	25,560
Insurance Premiums	8797
Office Expenses (Phone/Utilities)	3000.
Office Supplies	500
Facilities & Equip Rental	
Marketing/Advertising	1175
Cost of Admin For Drug & Alcohol	250
Other (Specify)	
(A) TOTAL ADMIN. EXPENSES	\$ 39,282

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
Farebox	\$2,300
ADSD	31,200
(E) TOTAL REVENUE	\$ 33,500

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance	12000
<small>(Defined as all maintenance costs)</small>	
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 12,000

<u>MATCH</u>	
Source	Dollar Amount
RTC	40,000
(F) TOTAL MATCH	\$ 40,000

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	48500
Fuel/Oil Fluids	10000
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 58,500

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	80,000
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ 80,000

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	39,230,282	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	31,426	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	7,856	20% of total

TOTAL CAPITAL EXPENSES	12,000	(B) On Budget Page 1
FTA CAPITAL AMOUNT	11,400	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	600	5% of total

TOTAL OPERATING EXPENSES	58,500	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	2,300	(E) On Budget Page 1
NET OPERATING EXPENSES	56,200	Total expenses minus total farebox
FTA OPERATING AMOUNT	33,720	60% of total
SUB-RECIPIENT OPERATING AMOUNT	22,480	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	76,546	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	30,936	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 2,300

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 46.73

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ 33,500

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
Lincoln County	40,000
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 40,000

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	80,000
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 80,000

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Lyon County Human Services

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$74,663
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	See Attachment
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	\$62,400

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Jennifer Thomas Date 9/27/17

Print Name Jennifer Thomas

Title Administrative Services Manager

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$8,827.00
Insurance Premiums	
Office Expenses (Phone/Utilities)	\$4,417.00
Office Supplies	
Facilities & Equip Rental	
Marketing/Advertising	
Cost of Admin For Drug & Alcohol	
Other (Specify)	
(A) TOTAL ADMIN. EXPENSES	13,244.00

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
(E) TOTAL REVENUE	\$

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 0.00

<u>MATCH</u>	
Source	Dollar Amount
Lyon County	\$6,069.00
ADSD	\$39,045.00
(F) TOTAL MATCH	\$ 45,114.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	\$93,200.00
Fuel/Oil Fluids	\$13,333.00
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 106,533.00

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ 0.00

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	\$13,244.00	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$10,743.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$2,501.00	20% of total

TOTAL CAPITAL EXPENSES	\$0.00	(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$0.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$0.00	5% of total

TOTAL OPERATING EXPENSES	\$106,533.00	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	\$0.00	(E) On Budget Page 1
NET OPERATING EXPENSES	\$106,533.00	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$63,920.00	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$42,613.00	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

\$74,663.00

(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH

\$45,114.00

(ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 5,200

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$23.43

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$8,827.00
Insurance Premiums	
Office Expenses (Phone/Utilities)	\$6,482.00
Office Supplies	
Facilities & Equip Rental	
Marketing/Advertising	
Cost of Admin For Drug & Alcohol	
Other (Specify)	
(A) TOTAL ADMIN. EXPENSES	\$ 15,309.00

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
(E) TOTAL REVENUE	\$

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 0.00

<u>MATCH</u>	
Source	Dollar Amount
Lyon County	\$6,629.00
ADSD	\$39,045.00
(F) TOTAL MATCH	\$ 45,674.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	\$93,200.00
Fuel/Oil Fluids	\$13,333.00
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 106,533.00

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ 0.00

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	\$15,309.00	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$12,248.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$3,061.00	20% of total

TOTAL CAPITAL EXPENSES	\$0.00	(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$0.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$0.00	5% of total

TOTAL OPERATING EXPENSES	\$106,533.00	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	\$0.00	(E) On Budget Page 1
NET OPERATING EXPENSES	\$106,533.00	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$63,920.00	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$42,613.00	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED **\$76,168.00** (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH **\$45,674.00** ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 5,200

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$23.43

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

62,400.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

15,600.00

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Nevada Department of Transportation

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 10+
2. How much FTA-funding does your organization have available to draw down?
\$17,841,921
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):
Please see attached.

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	151000
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	990000
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	1141000

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	2361501

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No
 If yes, what was the date of your last submission? 08/17/2017
6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No
- a. If yes, what was the date of your last submission? 08/17/2017
- b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No
- i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:
RLS & Associates, Inc.

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature William Story Date 9/26/17

Print Name William Story

Title Asst Chief - Multi-Modal Planning

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

- 1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.**
- 2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.**

DBE Threshold Questionnaire Attachment

Current NDOT fully executed Contracts for the next 1 to 3 years:

RLS & Associates, Inc. – NAICS # 541618, 541611, 611430

Project Description	Total Contract	Year to Date Balance
To Provide Drug and Alcohol technical support and training to transit Grantees, and assist the NDOT Transit Section with new employee training, new systems and service implementation by way of a formula grant program from the Federal Transit Administration (FTA) to be administered by NDOT.	\$294,043	\$151,000

Current NDOT proposed Contracts for the next 1 to 3 years:

Inter-County and Regional Transit Plan – Out to Bid – NAICS # - TBD

Project Description	Not to Exceed Contract	Year to Date Balance
The purpose of this study is to provide a coordinated approach to the increased demand for transit within a five-county region in the northwestern Nevada area with the development of a large industrial center.	\$450,000	N/A – contract out to bid

Coordinate Human Services Transportation Plan – Out to Bid – NAICS # - TBD

Project Description	Not to Exceed Contract	Year to Date Balance
Update and expand the current Coordinated Human Services Transportation Plan required by Federal Law as recipient of 5310 funding. The plan will assess available transportation providers, assess transportation needs for individuals with disabilities and seniors, identify gaps in service, and prioritize implementation for improvement.	\$540,000	N/A – contract out to bid

Since NDOT is currently out to bid on these projects, and a vendor has not yet been determined, it is difficult to know if the proposed projects will include subcontracts.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: NYE COUNTY SENIOR NUTRITION PROGRAM

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: Unknown

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down? \$102010 (for FY 2018)
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	69800
Salaries and associated expenses for contracted staff	0
Supply purchases	2950
Fuel	15000
Vehicle part purchases	13300
Contracted services (landscaping, project planning)	0
Other (specify)	14160
Total Non-Vehicle Contracting (excludes agency salaries):	45410

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	0

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Jennie Martin Date 9/26/17

Print Name JENNIE MARTIN

Title FINANCE MANAGER

5311 BUDGET ONLY (2 of 3)

FY 2018



TOTAL ADMINISTRATION EXPENSES	36200	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	28960	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	7240	20% of total

TOTAL CAPITAL EXPENSES	15000	(B) On Budget Page 1
FTA CAPITAL AMOUNT	14250	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	750	5% of total

TOTAL OPERATING EXPENSES	120000	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	22000	(E) On Budget Page 1
NET OPERATING EXPENSES	98000	Total expenses minus total farebox
FTA OPERATING AMOUNT	58800	60% of total
SUB-RECIPIENT OPERATING AMOUNT	39200	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

102010

(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH

47190

ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE

7000

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR**

14.58

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	16000
Insurance Premiums	10000
Office Expenses (Phone/Utilities)	3000
Office Supplies	2500
Facilities & Equip Rental	
Marketing/Advertising	500
Cost of Admin For Drug & Alcohol	1200
Other (Specify)	3000
(A) TOTAL ADMIN. EXPENSES	\$ 36200

REVENUE	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
MTM	22000
(E) TOTAL REVENUE	\$ 22000

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	14000
Office (Furniture/Computer)	1000
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 15000

MATCH	
Source	Dollar Amount
Co. Maint In-Kind	15000
ADSD	121744
Donations	7000
(F) TOTAL MATCH	\$ 143744

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	95000
Fuel/Oil Fluids	25000
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 120000

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	36200	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	28960	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	7240	20% of total

TOTAL CAPITAL EXPENSES	15000	(B) On Budget Page 1
FTA CAPITAL AMOUNT	14250	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	750	5% of total

TOTAL OPERATING EXPENSES	120000	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	22000	(E) On Budget Page 1
NET OPERATING EXPENSES	98000	Total expenses minus total farebox
FTA OPERATING AMOUNT	58800	60% of total
SUB-RECIPIENT OPERATING AMOUNT	39200	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

102010

(FTA ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

SUB-RECIPIENT MATCH

47190

ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE

7000

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR**

\$14.58

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Nye Community Coalition

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$85,979
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	85979

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Albert Bass Date 9/26/2017

Print Name Albert Bass

Title Mobility Manager

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ 0

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	125,701.00
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 125,701.00

<u>MATCH</u>	
Source	Dollar Amount
ADSD	4382.00
Nevada State	2348.00
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 6730.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ 0

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 0

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	_____	20% of total

TOTAL CAPITAL EXPENSES	125,701	(B) On Budget Page 1
FTA CAPITAL AMOUNT	119,415.95	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	6285.05	5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT	_____	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	119,415.95	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	6285.05	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Pahrump Senior Center Inc.

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 0 1-4
2. How much FTA-funding does your organization have available to draw down?
\$194,961
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/26/2017

Print Name Eric Sean Whalen

Title Transportation Supervisor

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

- 1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.**
- 2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.**

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	27,040.00
Insurance Premiums	34,000.00
Office Expenses (Phone/Utilities)	7,524.00
Office Supplies	1000.00
Facilities & Equip Rental	
Marketing/Advertising	
Cost of Admin For Drug & Alcohol Other (Specify)	1,000.00
(A) TOTAL ADMIN. EXPENSES	\$ 70,564.00

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
farebox	32,400.00
(E) TOTAL REVENUE	\$ 32,400.00

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	45,000.00
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 45,000.00

<u>MATCH</u>	
Source	Dollar Amount
ADSD	45,110.00
bus wraps	30,000.00
senior donations	5700.00
(F) TOTAL MATCH	\$ 80,810.00

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	160,000.00
Fuel/Oil Fluids	32,000.00
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 192,000

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Pershing County Senior Center

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 0
2. How much FTA-funding does your organization have available to draw down?

3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	62,400

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

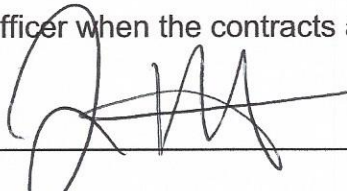
a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/26/2017

Print Name Jordan McKinney

Title Senior Center Director

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
PERSHING COUN	\$15,600
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 15,600

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	\$62,400 (80%)
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 62,400

Tot. Est. cost for vehicle \$78,000

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	0	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	0	20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	0	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	0	5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	0	60% of total
SUB-RECIPIENT OPERATING AMOUNT	0	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	<input type="text" value="0"/>	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	<input type="text" value="0"/>	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rrual & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$62,400

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$15,600

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Pyramid Lake Paiute Tribe

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$252,000
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	221316
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	25920
Vehicle part purchases	6412
Contracted services (landscaping, project planning)	
Other (specify)	1080
Total Non-Vehicle Contracting (excludes agency salaries):	33412

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Christina A. Brown for Robert Hicks Date 9/26/2017

Print Name Robert Hicks

Title Program Manager

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

- 1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.**
- 2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.**

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$121,495
Insurance Premiums	
Office Expenses (Phone/Utilities)	
Office Supplies	
Facilities & Equip Rental	
Marketing/Advertising	
Cost of Admin For Drug & Alcohol	
Other (Specify)	
(A) TOTAL ADMIN. EXPENSES	\$ 121,495

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
(E) TOTAL REVENUE	\$

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	\$7,500
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 7,500

MATCH	
Source	Dollar Amount
	\$141,367.60
(F) TOTAL MATCH	\$ 141,367.60

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	\$247,849
Fuel/Oil Fluids	\$48,000
Contract Operator	
Other (Specify)	\$2,000
(C) TOTAL OPERATING EXPENSES	\$ 297,849

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	\$121,495.00	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$97,196.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$24,299.00	20% of total

TOTAL CAPITAL EXPENSES	\$7,500.00	(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$7,125.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$375.00	5% of total

TOTAL OPERATING EXPENSES	\$297,849.00	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	\$6,115.00	(E) On Budget Page 1
NET OPERATING EXPENSES	\$291,734.00	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$175,050.40	60% of total 175,040 40
SUB-RECIPIENT OPERATING AMOUNT	\$116,693.60	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	\$426,844.00 279,361.	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	\$141,367.60	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
ESTIMATED ANNUAL HOURS OF SERVICE	\$11,680.00	

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$36.54

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Nevada Rural Counties RSVP Program, Inc.

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$89,600
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	89,600

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

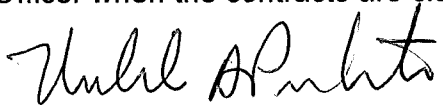
a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 9/26/2017

Print Name Nickolas Providenti

Title Controller

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

MATCH	
Source	Dollar Amount
RSVP	22,400
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 22,400

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	112,000
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ 112,000

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

(FTA ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

SUB-RECIPIENT MATCH

ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

89,600

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

22,400

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Silverado Stages NV, LLC

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: _____

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$1,114,303

3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):
Current fixed route service, the Silverado Mainline running daily service between Las Vegas, Pahrump, Beatty, Tonopah, Hawthorne, Fallon, Carson City, Sparks and Reno
4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	
Salaries and associated expenses for contracted staff	
Supply purchases	
Fuel	
Vehicle part purchases	
Contracted services (landscaping, project planning)	
Other (specify)	
Total Non-Vehicle Contracting (excludes agency salaries):	

See attached 2018 budget - vehicle maintenance and repair services are contracted from a DBVE, Bus and Truck Service, Inc.

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	0

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature  Date 09/27/17

Print Name Roschelle Ayonayon

Title Contract Manager

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	104,694
Insurance Premiums	48,464
Office Expenses (Phone/Utilities)	15,211
Office Supplies	2,689
Facilities & Equip Rental	34,832
Marketing/Advertising	64,660
Cost of Admin For Drug & Alcohol	5,888
Other (Specify)	94,010
(A) TOTAL ADMIN. EXPENSES	\$ 370,448

REVENUE	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Farebox est.	392,878
(E) TOTAL REVENUE	\$

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	214,286
Office (Furniture/Computer)	
Vehicle Leases	270,360
Mobility Management	7,642
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 492,288

MATCH	
Source	Dollar Amount
Greyhound &	
Silverado	928,585
(F) TOTAL MATCH	\$ 928,585

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	268,067
Fuel/Oil Fluids	249,392
Contract Operator	
Other (Specify)	12,683
(C) TOTAL OPERATING EXPENSES	\$ 530,142

CAPITAL PURCHASES (5339 or 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	2,321,463	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	2,321,463	Total expenses minus total farebox
FTA OPERATING AMOUNT	1,392,878	60% of total
SUB-RECIPIENT OPERATING AMOUNT	928,585	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	1,392,878	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	928,585	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 7,300

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 190.81

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: Southern Nevada Transit Coalition

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: NDOT

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 10+

② How much FTA-funding does your organization have available to draw down?

\$ 9,029,602

3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No

a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

(2) 40 ft. coaches, replace air conditioning, lighting upgrade, bus stop

refurbishing, lighting upgrade, slurry seal parking area, security camera system upgrade

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	See attached
Salaries and associated expenses for contracted staff	See attached
Supply purchases	See attached
Fuel	See attached
Vehicle part purchases	See attached
Contracted services (landscaping, project planning)	See attached
Other (specify)	See attached
Total Non-Vehicle Contracting (excludes agency salaries):	0

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	2,040,800

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? thru NDOT

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

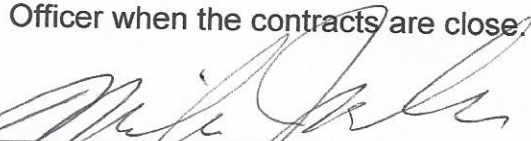
I certify that the foregoing is true and correct, and:

a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.

b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.

c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature



Date

9/26/17

Print Name

Mike Jackson

Title

Assistant Executive Director

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

Cathy DeLuca

From: Cutts, Jessica R <JCutts@dot.nv.gov>
Sent: Tuesday, September 26, 2017 3:03 PM
To: Cathy DeLuca
Cc: Ledesma, Chruszhet; Mabry, Jana D
Subject: NDOT Grants with Southern Nevada Transit Coalition

Good Afternoon,

The subject agreements between SNTC and NDOT are ready for final signature. After the agreements are approved within NDOT, it will be coming to you via DocuSign. When you receive the DocuSign email, after selecting "View Documents" you will be asked to provide a phone number and follow a small process. Please follow the prompts as this helps ensure the security of the signing process. The following agreements have been finalized:

- PR505-17-802 – Boulder City
- PR545-17-802 – Boulder City ✓
- PR532-17-802 – Laughlin ✓
- PR531-17-802 – Laughlin ✓
- PR521-17-802 - Mesquite ✓

Feel free to give me a call or shoot me an email if you have any questions.

Thank you,

Jessica Cutts

Program Officer Agreement Services
Nevada Department of Transportation
1263 South Stewart Street, Room 101A
Carson City, NV 89712
(775) 888-7070 ext 2124
(775) 888-7101 fax

PR 508-17-802 - mesquite operating 17-18 ✓
PR 620-16-802 Laughlin operating 16-17 ✓
PR 623-16-802 Mosquito Operating 16-17 ✓
PR 645-16-802 BC Operating 16-17 ✓
Laughlin operating 17-18
BC operating 17-18



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FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$ 159,875
Insurance Premiums	\$ 202,509
Office Expenses (Phone/Utilities)	\$ 31,975
Office Supplies	\$ 5,330
Facilities & Equip Rental	\$ 111,912
Marketing/Advertising	\$ 10,658
Cost of Admin For Drug & Alcohol	\$ 4,829
Other (Printing training permits seminars)	\$ 5,830
(A) TOTAL ADMIN. EXPENSES	\$ 532,918

REVENUE	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
Fare Box	\$ 25,400
Pass Sales	\$ 4,800
(E) TOTAL REVENUE	\$30,200

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	\$ 96,000
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 96,000

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 303,314
ADSD	\$ 30,876
(F) TOTAL MATCH	\$334,190

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	\$ 469,772
Fuel/Oil Fluids	\$ 105,699
Contract Operator	\$ -
Other (oper supp uniforms bus washing)	\$ 11,744
(C) TOTAL OPERATING EXPENSES	\$ 587,215

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL EXPENSES	\$ -



5311 BUDGET (Page 2 of 3)

TOTAL ADMINISTRATION EXPENSES	\$	532,918	(A) From Page 1
FTA ADMINISTRATIVE AMOUNT	\$	426,334	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$	106,584	20% of total

TOTAL CAPITAL EXPENSES	\$	96,000	(B) From Page 1
FTA CAPITAL AMOUNT	\$	91,200	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$	4,800	5% of total

TOTAL OPERATING EXPENSES	\$	587,215	(C) From Page 1
TOTAL FAREBOX REVENUE	\$	30,200	(E) From Page 1
NET OPERATING EXPENSES	\$	557,015	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$	334,209	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$	222,806	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED **\$ 851,743** (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH **\$ 334,190** (ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 21,106

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$ 56.19

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$ 213,750
Insurance Premiums	\$ 731,250
Office Expenses (Phone/Utilities)	\$ 45,000
Office Supplies	\$ 11,250
Facilities & Equip Rental	\$ 33,750
Marketing/Advertising	\$ 45,000
Cost of Admin For Drug & Alcohol	\$ 22,500
Other (Printing training permits seminars)	\$ 22,500
(A) TOTAL ADMIN. EXPENSES	\$ 1,125,000

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Fare Box	\$ 208,000
Pass Sales	\$ 60,000
(E) TOTAL REVENUE	\$268,000

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	\$ 316,289
Office (Furniture/Computer)	\$ 9,500
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 325,789

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 730,306
ADSD	\$ 65,184
(F) TOTAL MATCH	\$795,490

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	\$ 1,140,915
Fuel/Oil Fluids	\$ 462,980
Contract Operator	\$ 16,535
Other (oper supp uniforms bus washing)	\$ 33,070
(C) TOTAL OPERATING EXPENSES	\$ 1,653,500

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL EXPENSES	\$ -



5311 BUDGET (Page 2 of 3)

TOTAL ADMINISTRATION EXPENSES	\$	1,125,000	(A) From Page 1
FTA ADMINISTRATIVE AMOUNT	\$	900,000	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$	225,000	20% of total

TOTAL CAPITAL EXPENSES	\$	325,789	(B) From Page 1
FTA CAPITAL AMOUNT	\$	309,500	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$	16,289	5% of total

TOTAL OPERATING EXPENSES	\$	1,653,500	(C) From Page 1
TOTAL FAREBOX REVENUE	\$	268,000	(E) From Page 1
NET OPERATING EXPENSES	\$	1,385,500	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$	831,300	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$	554,200	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED \$ 2,040,800 (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH \$ 795,489 (ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 46,070

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$ 61.56

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ -

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$0

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ -

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 4,711
_____	_____
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$4,711

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ -

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	\$ 23,550
Other (Specify)	_____
(D) TOTAL CAPITAL EXPENSES	\$ 23,550

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

18,840
\$ ~~18,839~~

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

4,710
\$ ~~4,711~~

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individual with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ -

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$0

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ -

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 39,252
_____	_____
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$39,252

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ -

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	\$ 42,500
Vehicle Overhaul/Rehab/etc.	\$ 87,756
Other (Facility)	\$ 66,000
(D) TOTAL CAPITAL EXPENSES	\$ 196,256

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

~~157,004~~
\$ 157,004

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

~~39,251~~
\$ 39,252

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individual with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$ 3,438
Insurance Premiums	\$ 292,188
Office Expenses (Phone/Utilities)	\$ 13,750
Office Supplies	\$ 3,438
Facilities & Equip Rental	\$ 9,625
Marketing/Advertising	\$ 6,448
Cost of Admin For Drug & Alcohol	\$ 4,800
Other (Printing training permits seminars)	\$ 10,063
(A) TOTAL ADMIN. EXPENSES	\$ 343,750

REVENUE (MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Fare Box	\$ 49,400
Pass Sales	\$ 6,600
(E) TOTAL REVENUE	\$56,000

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	\$ 84,000
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 84,000

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 310,766
ADSD	\$ 40,584
(F) TOTAL MATCH	\$351,350

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	\$ 639,200
Fuel/Oil Fluids	\$ 97,760
Contract Operator	\$ -
Other (oper supp uniforms bus washing)	\$ 15,040
(C) TOTAL OPERATING EXPENSES	\$ 752,000

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL EXPENSES	\$ -



5311 BUDGET (Page 2 of 3)

TOTAL ADMINISTRATION EXPENSES	\$	343,750	(A) From Page 1
FTA ADMINISTRATIVE AMOUNT	\$	275,000	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$	68,750	20% of total

TOTAL CAPITAL EXPENSES	\$	84,000	(B) From Page 1
FTA CAPITAL AMOUNT	\$	79,800	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$	4,200	5% of total

TOTAL OPERATING EXPENSES	\$	752,000	(C) From Page 1
TOTAL FAREBOX REVENUE	\$	56,000	(E) From Page 1
NET OPERATING EXPENSES	\$	696,000	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$	417,600	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$	278,400	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
\$ 772,400

SUB-RECIPIENT MATCH (ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
\$ 351,350

ESTIMATED ANNUAL HOURS OF SERVICE 19,367

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$ 58.02

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	\$ 213,750
Insurance Premiums	\$ 731,250
Office Expenses (Phone/Utilities)	\$ 45,000
Office Supplies	\$ 11,250
Facilities & Equip Rental	\$ 33,750
Marketing/Advertising	\$ 45,000
Cost of Admin For Drug & Alcohol	\$ 22,500
Other (Printing training permits seminars)	\$ 22,500
(A) TOTAL ADMIN. EXPENSES	\$ 1,125,000

REVENUE	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Fare Box	\$ 208,000
Pass Sales	\$ 60,000
(E) TOTAL REVENUE	\$268,000

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance (Defined as all maintenance costs)	\$ 316,289
Office (Furniture/Computer)	\$ 9,500
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 325,789

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 730,306
ADSD	\$ 65,184
(F) TOTAL MATCH	\$795,490

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries (Including Benefits)	\$ 1,140,915
Fuel/Oil Fluids	\$ 462,980
Contract Operator	\$ 16,535
Other (oper supp uniforms bus washing)	\$ 33,070
(C) TOTAL OPERATING EXPENSES	\$ 1,653,500

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL EXPENSES	\$ -



5311 BUDGET (Page 2 of 3)

TOTAL ADMINISTRATION EXPENSES	\$	1,125,000	(A) From Page 1
FTA ADMINISTRATIVE AMOUNT	\$	900,000	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$	225,000	20% of total

TOTAL CAPITAL EXPENSES	\$	325,789	(B) From Page 1
FTA CAPITAL AMOUNT	\$	309,500	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$	16,289	5% of total

TOTAL OPERATING EXPENSES	\$	1,653,500	(C) From Page 1
TOTAL FAREBOX REVENUE	\$	268,000	(E) From Page 1
NET OPERATING EXPENSES	\$	1,385,500	Total expenses minus total farebox
FTA OPERATING AMOUNT	\$	831,300	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$	554,200	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED \$ 2,040,800 (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH \$ 795,489 (ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 46,070

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$ 61.56

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$ 1,080,000

 (FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$ 270,000

 (FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individual with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

FTA 5311 BUDGET (PAGE 1 OF 3) ALL APPLICANTS 5311, 5339, 5310

PROJECT ADMINISTRATION EXPENSES 5311	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ -

REVENUE	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$0

CAPITAL OPERATING EXPENSES 5311	
Preventative Maintenance <small>(Defined as all maintenance costs)</small>	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ -

MATCH	
Source	Dollar Amount
RTC of So. NV	\$ 1,851
_____	_____
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$1,851

OPERATING EXPENSES 5311	
Driver/Dispatcher Salaries <small>(Including Benefits)</small>	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ -

CAPITAL PURCHASES (5339 OR 5310)	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	\$ 9,250
Other (Specify)	_____
(D) TOTAL CAPITAL EXPENSES	\$ 9,250

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

\$ ~~7,399~~
7400

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

\$ ~~1,851~~
1850

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individual with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	0

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? 7/31/17 9/2016

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? 7/31/17

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Judi Allen Date 9/11/17

Print Name Judi Allen

Title DBELO

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	352,500
Insurance Premiums	164,500
Office Expenses (Phone/Utilities)	30,668
Office Supplies	18,800
Facilities & Equip Rental	47,073
Marketing/Advertising	
Cost of Admin For Drug & Alcohol	
Other (Specify)	264,715
(A) TOTAL ADMIN. EXPENSES	\$ 878,256

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Farebox	267,900
(E) TOTAL REVENUE	\$ 267,900

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance	235,000
(Defined as all maintenance costs)	
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$ 235,000

<u>MATCH</u>	
Source	Dollar Amount
TDA	581,312
(F) TOTAL MATCH	\$ 581,312

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	1,057,500
Fuel/Oil Fluids	193,297
Contract Operator	
Other (Specify)	1,880
(C) TOTAL OPERATING EXPENSES	\$ 1,252,677

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ 0



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	<u>878,256</u>	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	<u>702,605</u>	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	175,651	20% of total

TOTAL CAPITAL EXPENSES	<u>235,000</u>	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>223,250</u>	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	11,750	5% of total

TOTAL OPERATING EXPENSES	<u>1,252,677</u>	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	<u>267,900</u>	(E) On Budget Page 1
NET OPERATING EXPENSES	<u>984,777</u>	Total expenses minus total farebox
FTA OPERATING AMOUNT	<u>590,866</u>	60% of total
SUB-RECIPIENT OPERATING AMOUNT	393,911	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 18,405

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** \$114

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	\$ 41,525
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 41,525

<u>MATCH</u>	
Source	Dollar Amount
Douglas County	\$2,076
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ 2,076

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ \



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	_____	20% of total

TOTAL CAPITAL EXPENSES	41,525	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>39,449.00</u> 30,440	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	2,076	5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT	_____	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED

39,449

(FTA ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

SUB-RECIPIENT MATCH

2,076

ADMINISTRATION,
CAPITAL & OPERATING
FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE

N/A

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR**

N/A

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	4,500
Insurance Premiums	1,020
Office Expenses (Phone/Utilities)	225
Office Supplies	170
Facilities & Equip Rental	289
Marketing/Advertising	850
Cost of Admin For Drug & Alcohol Other (Specify)	3,676
(A) TOTAL ADMIN. EXPENSES	\$ 10,730

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
Farebox	250
(E) TOTAL REVENUE	\$ 250

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	
Office (Furniture/Computer)	
Vehicle Leases	
Mobility Management	
Other (Specify)	
(B) TOTAL CAPITAL EXPENSES	\$

<u>MATCH</u>	
Source	Dollar Amount
Douglas County	6,426
(F) TOTAL MATCH	\$ 6,426

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	7,250
Fuel/Oil Fluids	3,250
Contract Operator	
Other (Specify)	
(C) TOTAL OPERATING EXPENSES	\$ 10,500

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	
Radios/Comm Equipment	
Bus Facilities (Shelters, Signs)	
Vehicle Overhaul/Rehab/etc.	
Other (Specify)	
(D) TOTAL CAPITAL PURCHASES	\$ \



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	10,730 (A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	8,584 80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	2,146 20% of total

TOTAL CAPITAL EXPENSES	0 (B) On Budget Page 1
FTA CAPITAL AMOUNT	0 95% of total
SUB-RECIPIENT CAPITAL AMOUNT	0 5% of total

TOTAL OPERATING EXPENSES	10,500 (C) On Budget Page 1
TOTAL FAREBOX REVENUE	250 (E) On Budget Page 1
NET OPERATING EXPENSES	10,250 Total expenses minus total farebox
FTA OPERATING AMOUNT	6,150 60% of total
SUB-RECIPIENT OPERATING AMOUNT	4,100 40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 106

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 198

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

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DBE THRESHOLD QUESTIONNAIRE

Threshold Requirements: Federal Transit Administration (FTA) recipients receiving planning, capital, or operating assistance, who will award prime contracts exceeding in aggregate \$250,000 in FTA funds in a federal fiscal year, excluding transit vehicle purchases, must have a Disadvantaged Business Enterprise (DBE) program and triennial DBE goal approved by FTA (49 C.F.R. § 26).

Name of Organization: White Pine-Ely Bus

Type (check all that apply): State DOT MPO Transit Agency City

TrAMS ID: 1625

1. How many FTA grants (i.e. formula funds, capital or operating assistance, planning assistance) do you currently have open? 1-4
2. How much FTA-funding does your organization have available to draw down?
\$93,854
3. Do you have any FTA-funded projects planned in the next 1-3 years that may result in awarding contracts that cumulatively exceed \$250,000? Yes No
 - a. If yes, briefly describe these projects (i.e. building a new maintenance facility):

4. Please provide a list of your organization's estimated FTA-funded contracting expenditures for the upcoming year. Use the tables below, or include your budget as an attachment to this document.

Non-Transit Vehicle Contracting Opportunity Categories:	Amount of FTA Funds
Agency salaries, wages, benefits and associated expenses	0
Salaries and associated expenses for contracted staff	0
Supply purchases	750
Fuel	12000
Vehicle part purchases	9000
Contracted services (landscaping, project planning)	130000
Other (specify)	0
Total Non-Vehicle Contracting (excludes agency salaries):	151750

Transit Vehicle Contracting Opportunities:	Amount of FTA Funds
Transit vehicle purchases	\$56800

5. Has your agency submitted a DBE Program to FTA since 2012? Yes No

If yes, what was the date of your last submission? _____

6. Has your agency submitted a triennial DBE goal in the last 6 years? Yes No

a. If yes, what was the date of your last submission? _____

b. Does your agency still have contracts subject to your current or a previous DBE goal that it is making payments on? Yes No

i. If yes, please provide a list of the contracts subject to your current or previous DBE goal that have ongoing payments:

I certify that the foregoing is true and correct, and:

- a. If my agency meets the DBE threshold at any time over the next 3 years, we will notify FTA immediately.
- b. My agency will ensure that any FTA-funded contracts for transit vehicles will be made with FTA-approved transit vehicle manufacturers. In addition, my agency will report to FTA the required information for transit vehicle purchases within 30 days of making an FTA-funded transit vehicle contract award.
- c. If 6(b) was answered affirmatively, my agency commits to submitting Uniform Reports of DBE Awards or Commitments and Payments on a semi-annual basis until the contracts are closed. My agency will notify the Regional Civil Rights Officer when the contracts are close.

Signature Mattie Maes Date 9/26/17

Print Name Mattie Maes

Title White pine county social services case manager

For FTA Use Only:

Instructions on how to update TrAMS after determining a grantee does not meet the DBE threshold:

1. If 6(b) is answered yes, leave DBE goal status as In Review-Returned to Grantee and mark the DBE goal as 0%, until the contracts listed are completed. If 6(b) is answered no, update DBE goal status to N/A. In either case, update the expiration date of the DBE goal to expire at the completion of the triennial period for which it will not meet the threshold. Recipients will have to submit a new questionnaire for the next triennial period if still under the threshold.
2. If the DBE program is in Concur status, leave the program status the same. If the DBE program is in In Review status, update the status to N/A, and make a note in TrAMS that the program was last in In Review status and should be reviewed if the grantee meets the threshold again in the future.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	\$750.00
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ 750

<u>REVENUE</u>	
<small>(MUST INCLUDE PROJECTED FAREBOX REVENUE)</small>	
Source	Dollar Amount
TICKET SALES &	_____
DONATIONS &	\$8,000
PASSES	_____
(E) TOTAL REVENUE	\$ 8,000

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	\$18,000.00
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ 18,000

<u>MATCH</u>	
Source	Dollar Amount
WPC Public Transp	\$25,000
ADSD	\$20,000
Director's Wages	\$15,000
Donations	\$7,462
(F) TOTAL MATCH	\$ 67,462

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	\$17,500
Contract Operator	\$156,528
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ 174,028

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	<u>\$750.00</u>	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	<u>\$600.00</u>	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$150.00	20% of total

TOTAL CAPITAL EXPENSES	<u>\$18,000.00</u>	(B) On Budget Page 1
FTA CAPITAL AMOUNT	<u>\$17,100.00</u>	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$900.00	5% of total

TOTAL OPERATING EXPENSES	<u>\$174,028.00</u>	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	<u>\$8,000.00</u>	(E) On Budget Page 1
NET OPERATING EXPENSES	<u>\$166,028.00</u>	Total expenses minus total farebox
FTA OPERATING AMOUNT	<u>\$99,616.80</u>	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$66,411.20	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE 2880

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** 61

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	750
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$750

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
TICKET SALES &	_____
DONATIONS &	3500
PASSES	_____

(E) TOTAL REVENUE	\$3500

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	18000
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$18000

<u>MATCH</u>	
Source	Dollar Amount
WHITE PINE COUNTY	\$20000

(F) TOTAL MATCH	\$20000

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	17500
Contract Operator	151978
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$169478

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	71000
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$71000

5311 BUDGET ONLY (2 of 3)



TOTAL ADMINISTRATION EXPENSES		(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	\$ 0.00	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%	\$ 0.00	20% of total

TOTAL CAPITAL EXPENSES		(B) On Budget Page 1
FTA CAPITAL AMOUNT	\$ 0.00	95% of total
SUB-RECIPIENT CAPITAL AMOUNT	\$ 0.00	5% of total

TOTAL OPERATING EXPENSES		(C) On Budget Page 1
TOTAL FAREBOX REVENUE		(E) On Budget Page 1
NET OPERATING EXPENSES		Total expenses minus total farebox
FTA OPERATING AMOUNT	\$ 0.00	60% of total
SUB-RECIPIENT OPERATING AMOUNT	\$ 0.00	40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	\$ 0.00	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	\$ 0.00	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

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5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

80000

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

20000

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.