

# Routing Form for Construction Issue Resolution

## Resident Engineer and Contractor PM Level

Page \_\_\_/\_\_\_

Project Name			
Meeting Date	Month ##, 20##	TRACS #	
ADOT Org		Prime Contractor	
This is	<input type="checkbox"/> a policy issue <input type="checkbox"/> an administrative issue <input type="checkbox"/> a technical/specifications issue <input type="checkbox"/> a prime contractor issue <input type="checkbox"/> a subcontractor issue		
<b>Name(s)/Position/Organization</b> (List individuals and organizations affected by this issue and its resolution, i.e., Design, Materials, Maintenance, Local Government, Utilities, Other Governmental Agencies, School Districts, the traveling public.):			
<b>Brief description of the issue needing to be resolved:</b>			
<b>ADOT Resident Engineer's brief description of the resolution(s) discussed:</b>			
<b>Contractor Project Manager's brief description of the resolution(s) discussed:</b>			
<b>Names of persons assisting with resolution at this level:</b>			
<b>Additional comments or recommendations:</b>			
<b>PlanSpec and Review Comment Form</b> completed? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Forwarded to the next level on</b> Month ##, 20##			

\_\_\_\_\_  
ADOT Resident Engineer (Signature Required)   Date

\_\_\_\_\_  
Contractor Representative (Signature Required)   Date

\_\_\_\_\_  
ADOT Resident Engineer (Print/Type)

\_\_\_\_\_  
Contractor Representative (Print/Type)

**Include this form in the Issue Escalation Binder.**

Visit [azdot.gov/Partnering](http://azdot.gov/Partnering) for a fillable electronic version of this form.

