

Routing Form for Construction Issue Resolution

State Engineer and Contractor Senior Management Level

Page ___/___

Project Name			
Meeting Date	Month ##, 20##	TRACS #	
ADOT Org		Prime Contractor	
This is	<input type="checkbox"/> a policy issue <input type="checkbox"/> an administrative issue <input type="checkbox"/> a technical/specifications issue <input type="checkbox"/> a prime contractor issue <input type="checkbox"/> a subcontractor issue		
Describe additional or alternate solutions considered.			
What are the names of persons assisting with resolution at this level?			
Are there additional comments or recommendations?			
Returned to RE/Contractor PM level for second attempt resolve on Month ##, 20##.			
Describe the final resolution agreement.			

Issue resolved at this level? <input type="checkbox"/> Yes <input type="checkbox"/> No	SA required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Additional resolution measures will be determined and communicated to the involved parties within two weeks of this date. Supporting documentation will be attached as necessary.
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If resolved, written feedback of the resolution was transmitted to team members and persons affected by this issue on Month ##, 20## by _____.

The resolution form and information was transmitted to the Construction Group at MD172A and the Partnering Office at MD126F for dissemination on Month ##, 20##.

ADOT State Engineer (Signature Required) Date

Contractor Owner (Signature Required) Date

ADOT State Engineer (Print/Type)

Contractor Owner (Print/Type)

Include this form in the Issue Escalation Binder.

Visit azdot.gov/Partnering for a fillable electronic version of this form.

